



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|---|
| SUBJECT | Commissioners Court Meeting Minutes |
| DEPARTMENT & PERSON MAKING REQUEST | County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant |
| PHONE # OR EXTENSION # | 830-249-9343, ext. 212 |
| TIME NEEDED FOR PRESENTATION | 1 minute |
| WORDING OF AGENDA ITEM | Consideration and action on approval of Minutes for July 11 and 12, 2016. |
| REASON FOR AGENDA ITEM | To approve the Minutes from the previous Commissioners Court meetings. |
| IS THERE DOCUMENTATION | After approval, the minutes will be posted on the County website. |
| WHO WILL THIS AFFECT? | The public |
| ADDITIONAL INFORMATION | None |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | | | |
|---|--|----------|---------|
| SUBJECT | Service awards July 2016 | | |
| DEPARTMENT & PERSON MAKING REQUEST | Sheryl D'Spain Treasurer | | |
| PHONE # OR EXTENSION # | 830-249-9343 ext 220 | | |
| TIME NEEDED FOR PRESENTATION | 5 Minutes | | |
| WORDING OF AGENDA ITEM | Brian Webb | 20 years | EMS |
| | Michael Colwell | 10 years | Sheriff |
| | Chad Sells | 5 years | Sheriff |
| REASON FOR AGENDA ITEM | Recognize County employees for their service to the county | | |
| IS THERE DOCUMENTATION | No | | |
| WHO WILL THIS AFFECT? | Countywide | | |
| ADDITIONAL INFORMATION | None | | |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|---|
| SUBJECT | FY2016 Budget Adjustments |
| DEPARTMENT & PERSON MAKING REQUEST | County Auditor's Office Corinna Speer, County Auditor |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 240 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the approval of FY2016 Budget Adjustments and Emergency Declarations. |
| REASON FOR AGENDA ITEM | To correctly allocate funds needed in the budget. |
| IS THERE DOCUMENTATION | Yes Financial Transparency Link / County Auditor Web Page |
| WHO WILL THIS AFFECT? | Department Heads requesting adjustments |
| ADDITIONAL INFORMATION | None |

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JULY 25, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY JUDGE'S BUDGET FOR DUES EXPENSES.

| | | | |
|--------------|---------------------|---|-----|
| 10-400-54810 | DUES | + | 200 |
| 10-400-54270 | CONFERENCE/TRAINING | - | 200 |

A BUDGET ADJUSTMENT IS NEEDED IN THE COURTHOUSE & RELATED BUILDINGS BUDGET FOR BUILDING REPAIR & MAINTENANCE EXPENSES.

| | | | |
|--------------|----------------------------|---|-------|
| 10-510-54500 | BUILDINGS - REPAIR & MAINT | + | 1,000 |
| 10-510-54504 | REPAIRS - JP4/COMFORT EMS | - | 1,000 |

A BUDGET ADJUSTMENT IS NEEDED IN THE DETENTION BUDGET FOR VEHICLE REPAIR & MAINTENANCE EXPENSES.

| | | | |
|--------------|--------------------------|---|-----|
| 10-512-54540 | VEHICLE - REPAIR & MAINT | + | 600 |
| 10-512-53300 | FUEL & OIL | - | 600 |

A BUDGET ADJUSTMENT IS NEEDED IN THE ROAD & BRIDGE DEPARTMENT'S BUDGET FOR OPERATING EXPENSES.

| | | | |
|--------------|------------------------|---|-------|
| 11-620-53330 | OPERATING | + | 5,000 |
| 11-620-53615 | AGGREGATES & EMULSIONS | - | 5,000 |

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JULY 25, 2016

THE FOLLOWING BUDGET ADJUSTMENTS REQUIRE EMERGENCY DECLARATIONS FOR BUDGETARY PURPOSES DUE TO FUNDS NEEDED IN EXCESS OF BUDGETED AMOUNT.

REVENUE:

| | | | |
|--------------|--------------------|---|--------|
| 10-361-46060 | INSURANCE PROCEEDS | + | 15,000 |
|--------------|--------------------|---|--------|

EXPENSE:

| | | | |
|--------------|--------------------------|---|--------|
| 10-560-54540 | VEHICLE - REPAIR & MAINT | + | 15,000 |
|--------------|--------------------------|---|--------|



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|--|
| SUBJECT | Accounts Payable Claims |
| DEPARTMENT & PERSON MAKING REQUEST | Auditor's Office Corinna Speer, County Auditor |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 240 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the approval of accounts payable claims for purchases, services and vendors. |
| REASON FOR AGENDA ITEM | To pay current accounts payable claims. |
| IS THERE DOCUMENTATION | Yes Financial Transparency Link / County Auditor Web Page |
| WHO WILL THIS AFFECT? | Departments that have AP claims |
| ADDITIONAL INFORMATION | None |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|---|
| SUBJECT | Monthly Reports - Fee Offices |
| DEPARTMENT & PERSON MAKING REQUEST | County Auditor's Office Corinna Speer, Auditor |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 240 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the approval of monthly reports for June 2016. |
| REASON FOR AGENDA ITEM | To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services. |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Departments who submit a monthly report to the County Auditor's Office. |
| ADDITIONAL INFORMATION | None |

**FEES OF OFFICE REPORTS
FY 2016**

| | <u>OCT</u> | <u>NOV</u> | <u>DEC</u> | <u>JAN</u> | <u>FEB</u> | <u>MAR</u> | <u>APR</u> | <u>MAY</u> | <u>JUN</u> | <u>JUL</u> | <u>AUG</u> | <u>SEPT</u> | <u>Total</u> |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|--------------|------------|------------|-------------|----------------|
| Animal Control | \$2,852.13 | \$2,124.93 | \$2,941.99 | \$2,503.09 | \$2,865.31 | \$2,412.48 | \$2,587.71 | \$2,847.33 | \$3,908.94 | | | | \$25,043.91 |
| Brush Site | \$2,488.00 | \$1,452.00 | \$1,234.00 | \$2,072.50 | \$2,020.00 | \$2,676.00 | \$2,750.50 | \$1,267.00 | \$3,256.00 | | | | \$19,216.00 |
| Constable 1 | \$1,880.00 | \$0.00 | \$0.00 | \$0.00 | \$120.00 | \$200.00 | \$60.00 | \$0.00 | \$0.00 | | | | \$2,260.00 |
| Constable 2 | \$260.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3.64 | \$60.00 | \$260.00 | \$200.00 | | | | \$783.64 |
| Constable 3 | \$60.00 | \$60.00 | \$0.00 | \$0.00 | \$60.00 | \$0.00 | \$200.00 | \$0.00 | \$60.00 | | | | \$440.00 |
| Constable 4 | | | | | | | | | \$0.00 | | | | \$0.00 |
| County Attorney Fees | \$37.46 | \$98.46 | \$28.50 | \$80.00 | \$40.00 | \$80.00 | \$60.00 | \$75.00 | \$155.00 | | | | \$654.42 |
| Elections-Public Info Fees | \$15.00 | \$40.00 | \$50.00 | \$42.30 | \$10.00 | \$152.90 | \$48.60 | \$37.50 | \$20.40 | | | | \$416.70 |
| Fire Marshal | | | | \$579.50 | \$1,212.00 | \$35.00 | \$1,014.00 | \$16,207.92 | \$1,271.50 | | | | \$20,319.92 |
| Health Inspector | \$765.00 | \$1,950.00 | \$28,435.00 | \$17,150.00 | \$1,840.00 | \$1,085.00 | \$1,455.00 | \$1,085.00 | \$1,470.00 | | | | \$55,235.00 |
| Parks | \$2,100.00 | \$350.00 | \$0.00 | \$2,680.00 | \$2,560.00 | \$5,440.00 | \$3,770.00 | \$1,730.00 | \$2,150.00 | | | | \$20,780.00 |
| Recycling | \$1,204.96 | \$0.00 | \$1,203.37 | \$942.74 | \$0.00 | \$0.00 | \$0.00 | \$2,039.03 | \$1,126.01 | | | | \$6,516.11 |
| Sheriff's Office | \$2,257.81 | \$639.20 | \$257.04 | \$1,481.30 | \$946.17 | \$595.00 | \$403.50 | \$1,193.00 | \$576.00 | | | | \$8,349.02 |
| Solid Waste-Boerne | \$9,747.00 | \$8,797.50 | \$10,075.50 | \$11,198.00 | \$9,369.00 | \$10,486.00 | \$11,792.05 | \$10,795.00 | \$12,249.50 | | | | \$94,509.55 |
| Solid Waste-Comfort | \$329.00 | \$378.00 | \$409.00 | \$490.00 | \$500.00 | \$472.00 | \$438.00 | \$507.00 | \$467.00 | | | | \$3,990.00 |
| Treasurer | \$24.40 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4.00 | \$0.50 | \$30.00 | \$0.00 | | | | \$58.90 |
| <i>The following reports contain fees that are remitted to the State of Texas:</i> | | | | | | | | | | | | | |
| County Clk-Civil | \$43,459.85 | \$37,916.83 | \$38,749.14 | \$42,670.38 | \$38,300.24 | \$43,133.22 | \$47,073.40 | \$44,967.28 | \$44,604.25 | | | | \$380,874.59 |
| County Clk-Criminal | \$9,357.00 | \$11,359.00 | \$9,146.68 | \$15,847.00 | \$16,187.00 | \$17,415.00 | \$18,112.60 | \$11,855.00 | \$15,577.41 | | | | \$124,856.69 |
| County Clk-Prob Fees | \$2,378.31 | \$2,345.69 | \$2,268.00 | \$2,340.00 | \$2,406.00 | \$3,065.00 | \$3,265.00 | \$2,634.00 | \$3,491.00 | | | | \$24,193.00 |
| Development Mgt. | \$6,581.00 | \$10,375.00 | \$4,930.00 | \$5,810.00 | \$9,548.00 | \$7,483.00 | \$8,280.00 | \$8,423.00 | \$9,421.00 | | | | \$70,851.00 |
| District Clerk-Citations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| District Clerk-Civil | \$14,722.64 | \$10,201.33 | \$10,919.49 | \$11,080.70 | \$13,676.15 | \$16,522.41 | \$13,137.88 | \$12,982.14 | \$12,684.14 | | | | \$115,926.88 |
| District Clerk-Criminal | \$6,534.52 | \$4,583.64 | \$2,173.31 | \$3,046.48 | \$3,224.57 | \$6,144.37 | \$3,143.62 | \$4,351.15 | \$2,550.62 | | | | \$35,752.28 |
| JP 1 | \$6,026.46 | \$4,965.36 | \$6,880.06 | \$6,973.55 | \$12,676.19 | \$12,011.51 | \$9,733.09 | \$8,529.21 | \$6,725.68 | | | | \$74,521.11 |
| JP 2 | \$4,686.07 | \$5,075.98 | \$3,425.08 | \$5,560.78 | \$4,577.60 | \$6,092.58 | \$3,063.07 | \$4,319.06 | \$2,629.16 | | | | \$39,429.38 |
| JP 3 | \$7,081.04 | \$4,549.06 | \$7,940.15 | \$5,512.16 | \$6,172.35 | \$7,394.45 | \$8,284.05 | \$5,486.15 | \$6,168.05 | | | | \$58,587.46 |
| JP 4 | \$21,903.51 | \$18,398.03 | \$17,345.35 | \$22,698.70 | \$30,540.57 | \$19,676.11 | \$24,163.45 | \$12,527.56 | \$15,990.01 | | | | \$183,243.29 |
| Tax Assessor | \$90,240.91 | \$74,431.24 | \$88,480.70 | \$362,200.10 | \$158,878.83 | | | | | | | | \$774,231.78 |
| TOTAL | \$236,992.07 | \$200,091.25 | \$236,892.36 | \$522,959.28 | \$317,729.98 | \$162,579.67 | \$162,896.02 | \$154,148.33 | \$146,751.67 | | | | \$2,141,040.63 |
| <i>FY '15 Totals for Comparison</i> | \$229,978.62 | \$182,343.14 | \$255,773.16 | \$488,369.09 | \$306,531.26 | \$243,644.48 | \$695,545.58 | \$1,011,061.34 | \$243,379.99 | | | | \$3,656,626.66 |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|---|
| SUBJECT | Sales Tax Report |
| DEPARTMENT & PERSON MAKING REQUEST | Treasurer's office Sheryl D'Spain |
| PHONE # OR EXTENSION # | 830-249-9343 ext. 220 |
| TIME NEEDED FOR PRESENTATION | 2 minutes |
| WORDING OF AGENDA ITEM | Presentation of Sales Tax report |
| REASON FOR AGENDA ITEM | To report on the portion of sales tax reimbursed from the State Comptroller's office. |
| IS THERE DOCUMENTATION | Yes, the report is on the County Website under departments, County Treasurer |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | None |



Sheryl D'Spain

Kendall County Treasurer

201 E. San Antonio, Suite 302 • Boerne, TX. 78006

830-249-9343 ext. 220 • Fax 830-249-9340

sheryl.dspain@co.kendall.tx.us

July 25, 2016

TO: Honorable Darrel Lux, County Judge
Honorable Mike Fincke, Commissioner, Pct. 1
Honorable Richard Elkins, Commissioner, Pct. 2
Honorable Tommy Pfeiffer, Commissioner, Pct. 3
Honorable Chad Carpenter, Commissioner, Pct. 4

RE: Comparison report for the collection of sales tax in Kendall County

In July, Kendall County received collections of \$ 283,474.09 for the month of May 2016. This figure is up 27.31 % from May collections the previous year. Our year-to-date collections are \$ 1809,916.37 an increase of 8.54 % from last year.

A handwritten signature in cursive script, reading "Sheryl D'Spain".

Sheryl D'Spain
Treasurer

Sales Tax Report 2016

| Sales tax collection for month | Month collection received | Sales Tax Collection 2015 | Sales Tax Collection 2016 | % change from 2015 | % change from previous month collection | 2015 sales tax collections Year to date | 2016 sales tax collections year to date | % change from 2015 |
|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------|---|---|---|--------------------|
| Nov 2015 | JANUARY 2016 | 230,013.56 | 247,477.61 | 13.87% | 8% | 230,013.56 | 247,477.61 | 7.59% |
| Dec 2015 | FEBRUARY 2016 | 303,520.45 | 316,384.47 | 4.23% | 4% | 533,534.01 | 563,862.08 | 5.68% |
| Jan 2016 | MARCH 2016 | 209,022.49 | 232,802.00 | 11.37% | -26% | 742,556.50 | 796,664.08 | 7.28% |
| Feb 2016 | APRIL 2016 | 204,156.87 | 212,219.57 | 3.94% | -9% | 946,713.37 | 1,008,883.65 | 6.56% |
| Mar 2016 | MAY 2016 | 260,450.72 | 274,523.08 | 5.40% | 29% | 1,207,164.09 | 1,283,406.73 | 6.31% |
| Apr 2016 | JUNE 2016 | 237,537.22 | 243,035.55 | 2.31% | -12.96% | 1,444,701.31 | 1,526,442.28 | 5.35% |
| May 2016 | JULY 2016 | 222,656.12 | 283,474.09 | 27.31% | 16.64% | 1,667,357.43 | 1,809,916.37 | 8.54% |
| Jun 2016 | AUGUST 2016 | 294,856.33 | | | | 1,962,213.76 | | |
| Jul 2016 | SEPTEMBER 2016 | 248,143.45 | | | | 2,210,357.21 | | |
| Aug 2016 | OCTOBER 2016 | 218,160.02 | | | | 2,428,517.23 | | |
| Sep 2016 | NOVEMBER 2016 | 239,871.97 | | | | 2,668,389.20 | | |
| Oct 2016 | DECEMBER 2016 | 253,467.97 | | | | 2,921,857.17 | | |

Total Sales Tax Revenue in Previous Years

2015 \$2,921,857.17
 2014 \$2,771,178.56
 2013 \$2,476,461.25
 2012 \$2,309,641.11

**covering payments from Nov 2015-Oct 2016



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

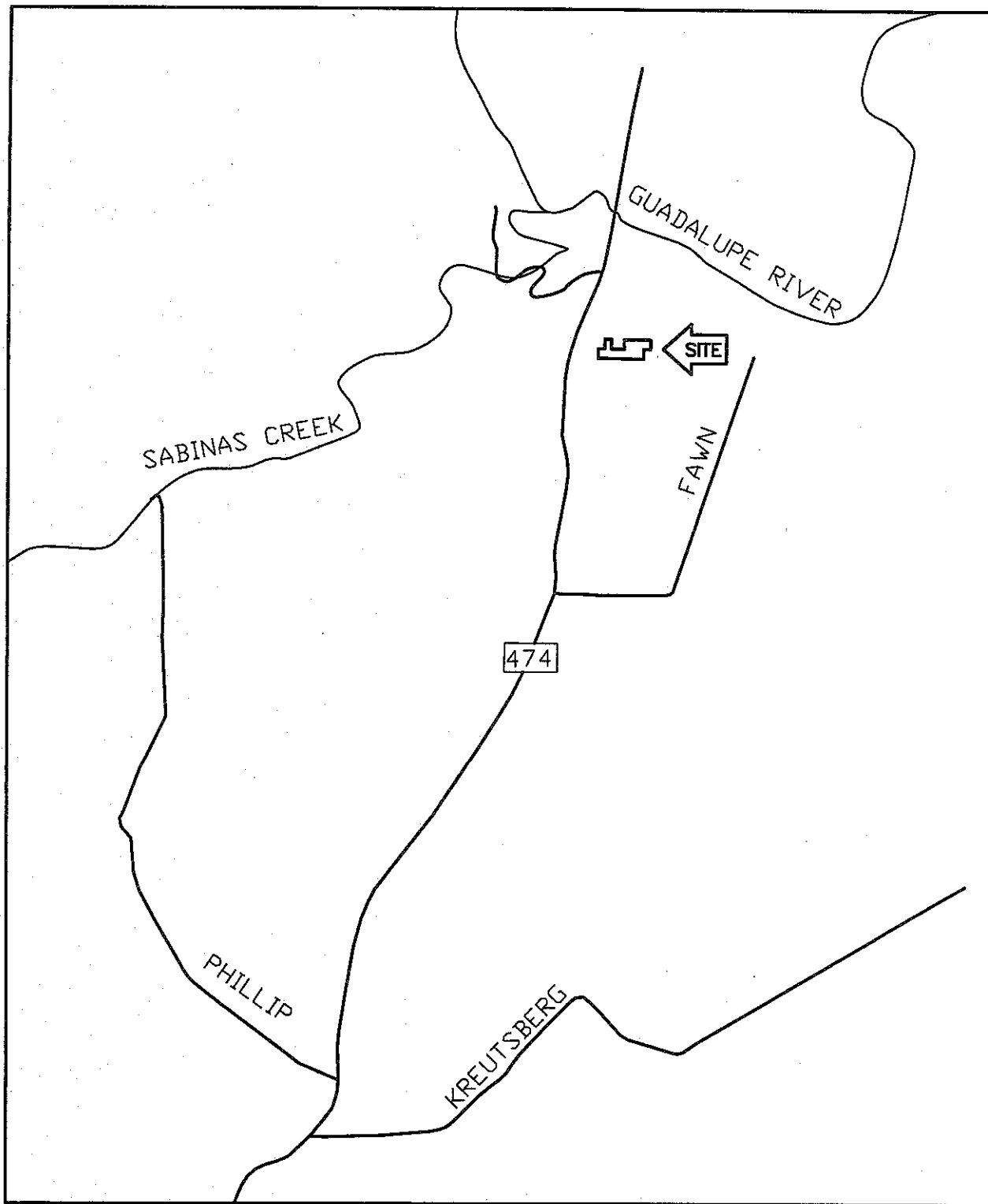
| | |
|---|--|
| SUBJECT | Burn Ban |
| DEPARTMENT & PERSON MAKING REQUEST | Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal |
| PHONE # OR EXTENSION # | 830-249-9343, ext. 213 |
| TIME NEEDED FOR PRESENTATION | 3 minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the burn ban (Authority Section 352.081, Local Government Code). |
| REASON FOR AGENDA ITEM | To determine whether or not there is a need for a ban on burning |
| IS THERE DOCUMENTATION | No |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | None |



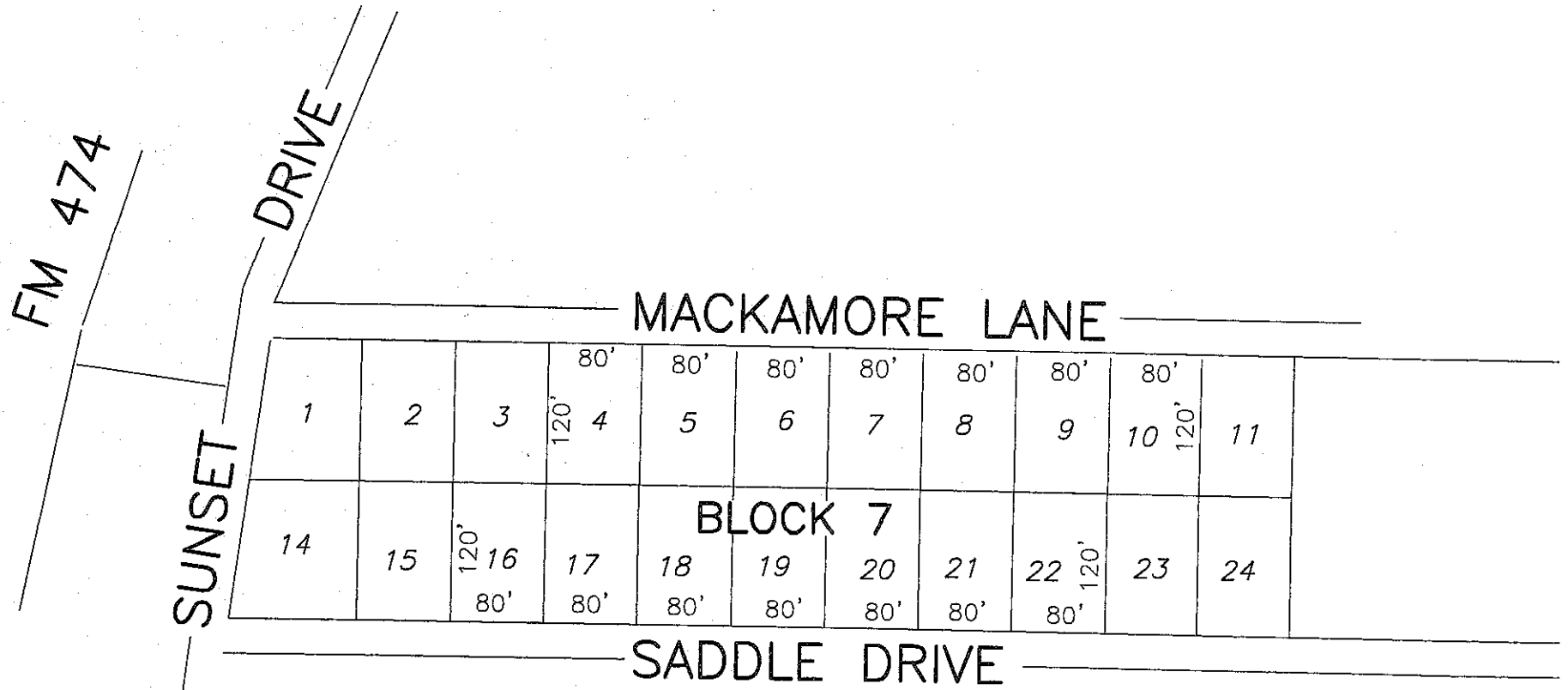
KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

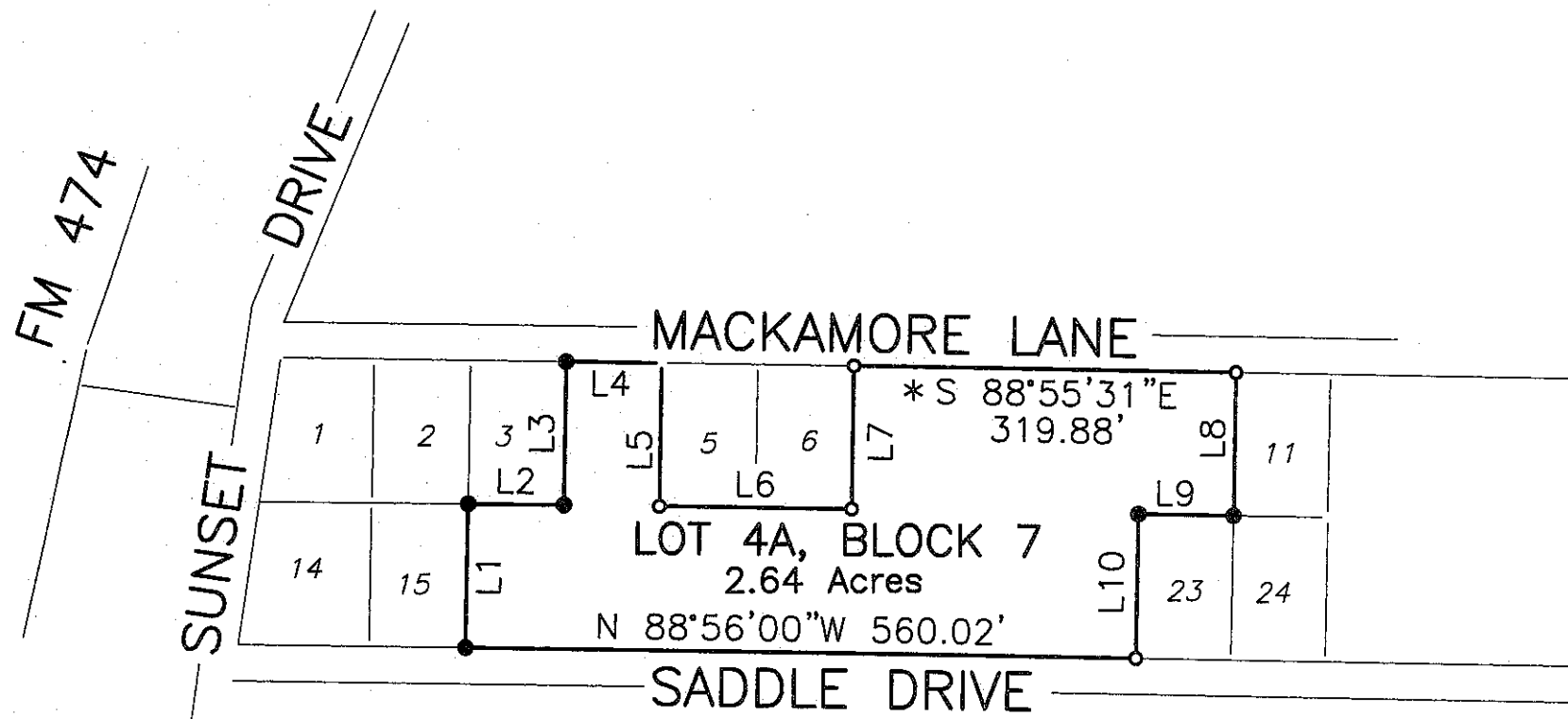
| | |
|---|---|
| SUBJECT | Amending Plat Golden Fawn Subdivision Lots 4, 7-10, 16-22, Block 7 |
| DEPARTMENT & PERSON MAKING REQUEST | Development Management - Richard Tobolka |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 250 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on an Amending Plat of Lots 4, 7-10 and 16-22, Block 7 in Golden Fawn Subdivision Kendall County Texas in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to combine Lots 4, 7-10 and 16-22 into Lot 4A, Block 7 (Edward and Elisa McClure) |
| REASON FOR AGENDA ITEM | Amending Plat Golden Fawn Subdivision Lots 4, 7-10, 16-22, Block 7 |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Pct #2 |
| ADDITIONAL INFORMATION | None |



EXISTING



AMENDED



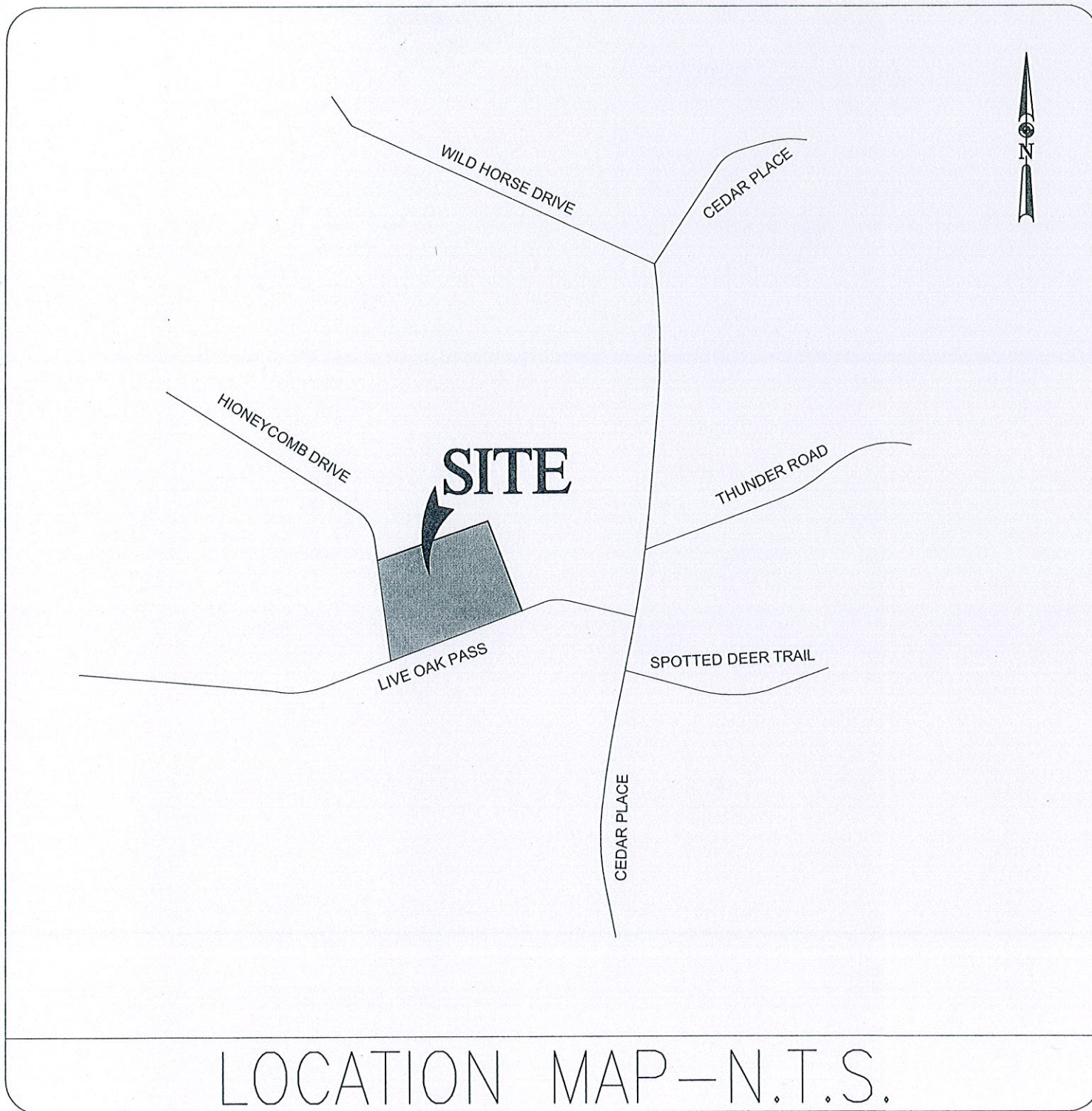
| Course | Bearing | Distance |
|--------|---------------|----------|
| L1 | N 01°07'37" E | 119.93' |
| L2 | S 89°06'48" E | 80.18' |
| L3 | N 00°59'34" E | 119.81' |
| L4 | S 88°55'31" E | 79.94' |
| L5 | S 00°59'34" W | 119.81' |
| L6 | S 88°55'31" E | 159.89' |
| L7 | N 00°59'34" E | 119.81' |
| L8 | S 00°59'34" W | 119.69' |
| L9 | N 89°00'39" W | 80.05' |
| L10 | S 01°02'24" W | 120.11' |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

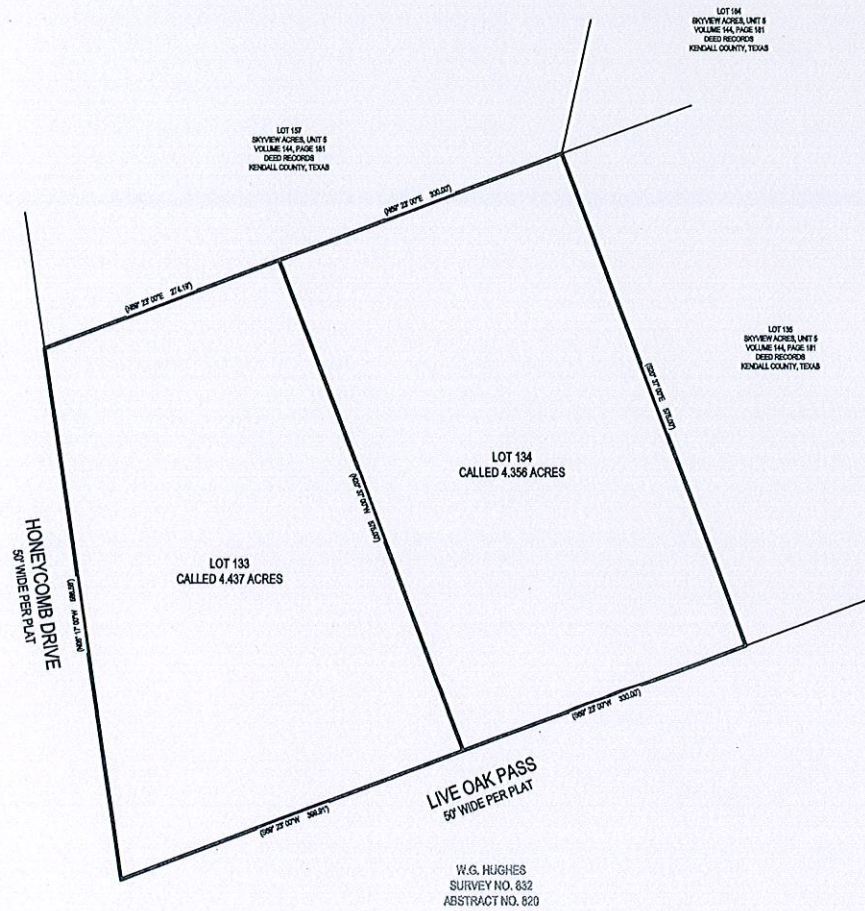
COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|---|
| SUBJECT | Amending Plat Skyview Acres Unit 5 |
| DEPARTMENT & PERSON MAKING REQUEST | Development Management - Richard Tobolka |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 250 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on an Amending Plat of Lot 133 and 134 in Skyview Acres, Unit 5, Kendall County Texas in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to relocate a common lot line creating Lots 133A and 134A. (Mary Thompson, Thomas Juern) |
| REASON FOR AGENDA ITEM | Amending Plat Skyview Acres Unit 5 |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Pct #1 |
| ADDITIONAL INFORMATION | None |



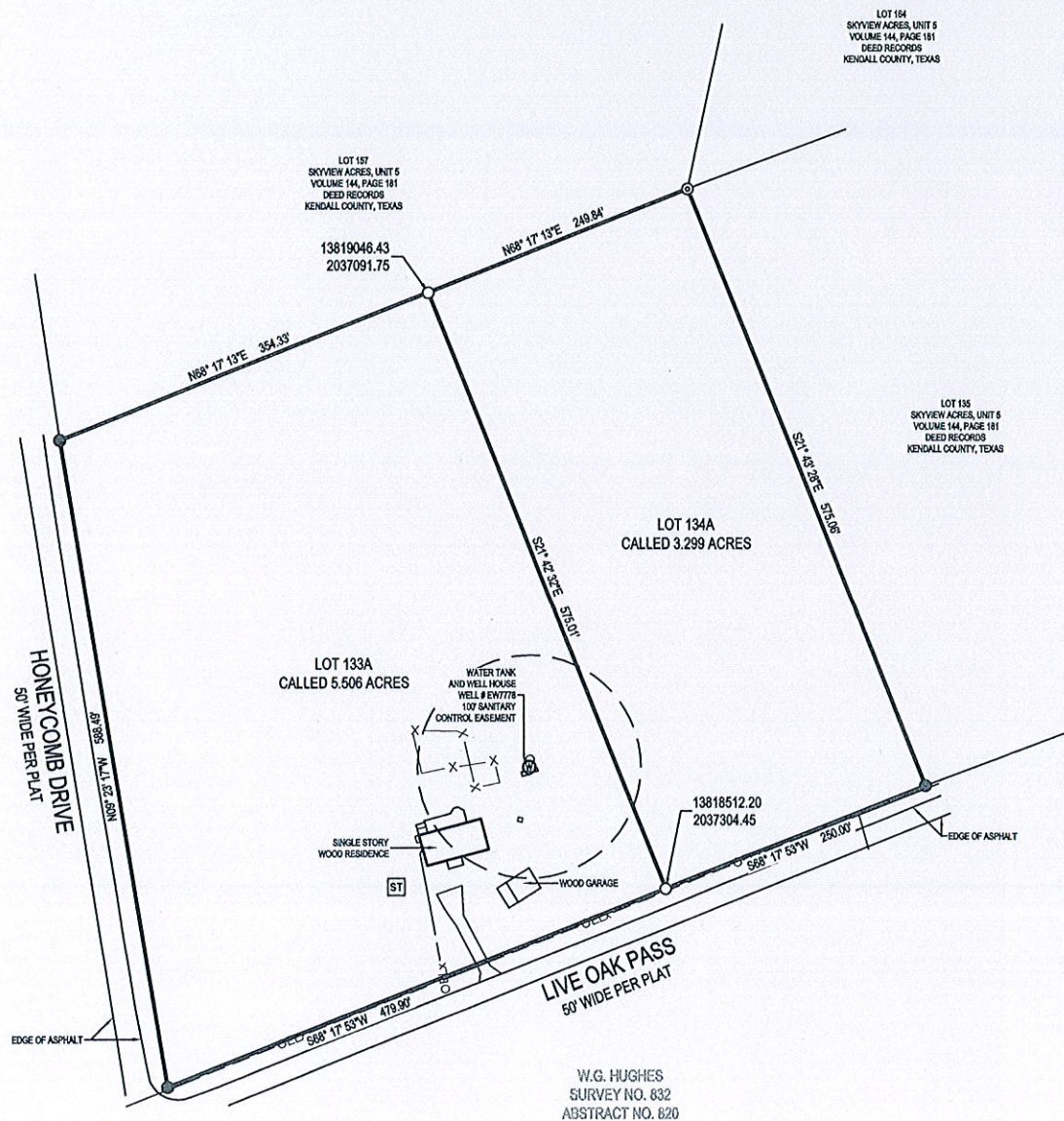
AS CURRENTLY PLATTED

SCALE: 1" = 100'



PROPOSED

SCALE: 1" = 100'

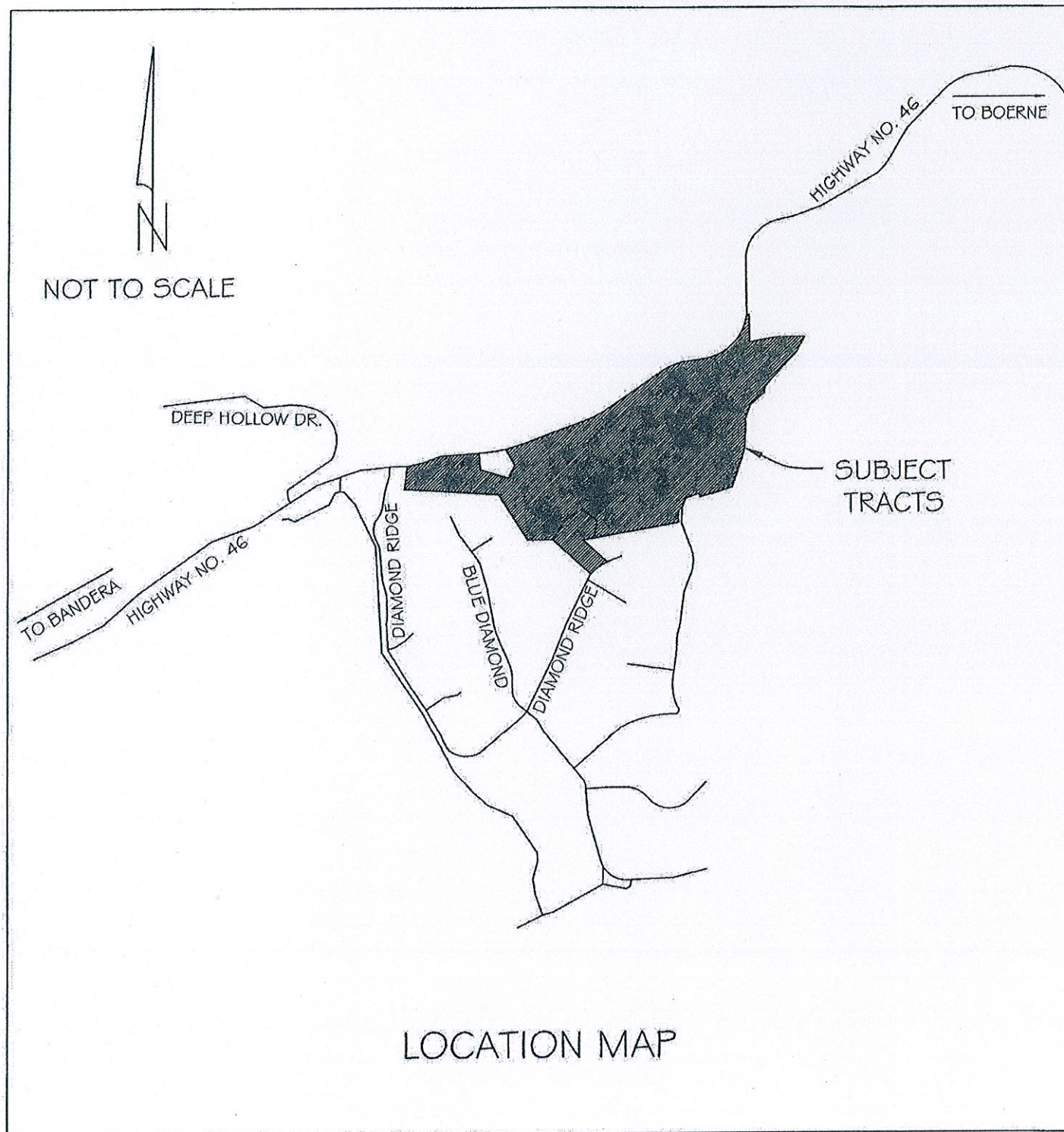




KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

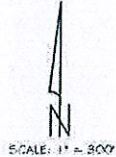
COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|---|
| SUBJECT | Amending Plat Diamond Ridge |
| DEPARTMENT & PERSON MAKING REQUEST | Development Management - Richard Tobolka |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 250 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on an Amending Plat of the remaining portion of Lot 2 and all of Lot 81 in Diamond Ridge, Kendall County Texas in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to correct the plat reflecting the sale of 4.484 acres to the owner of lot 81 in 2007. (Edgar Blanch, John and Mary McKeever) |
| REASON FOR AGENDA ITEM | Amending Plat Diamond Ridge |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Pct #1 |
| ADDITIONAL INFORMATION | None |

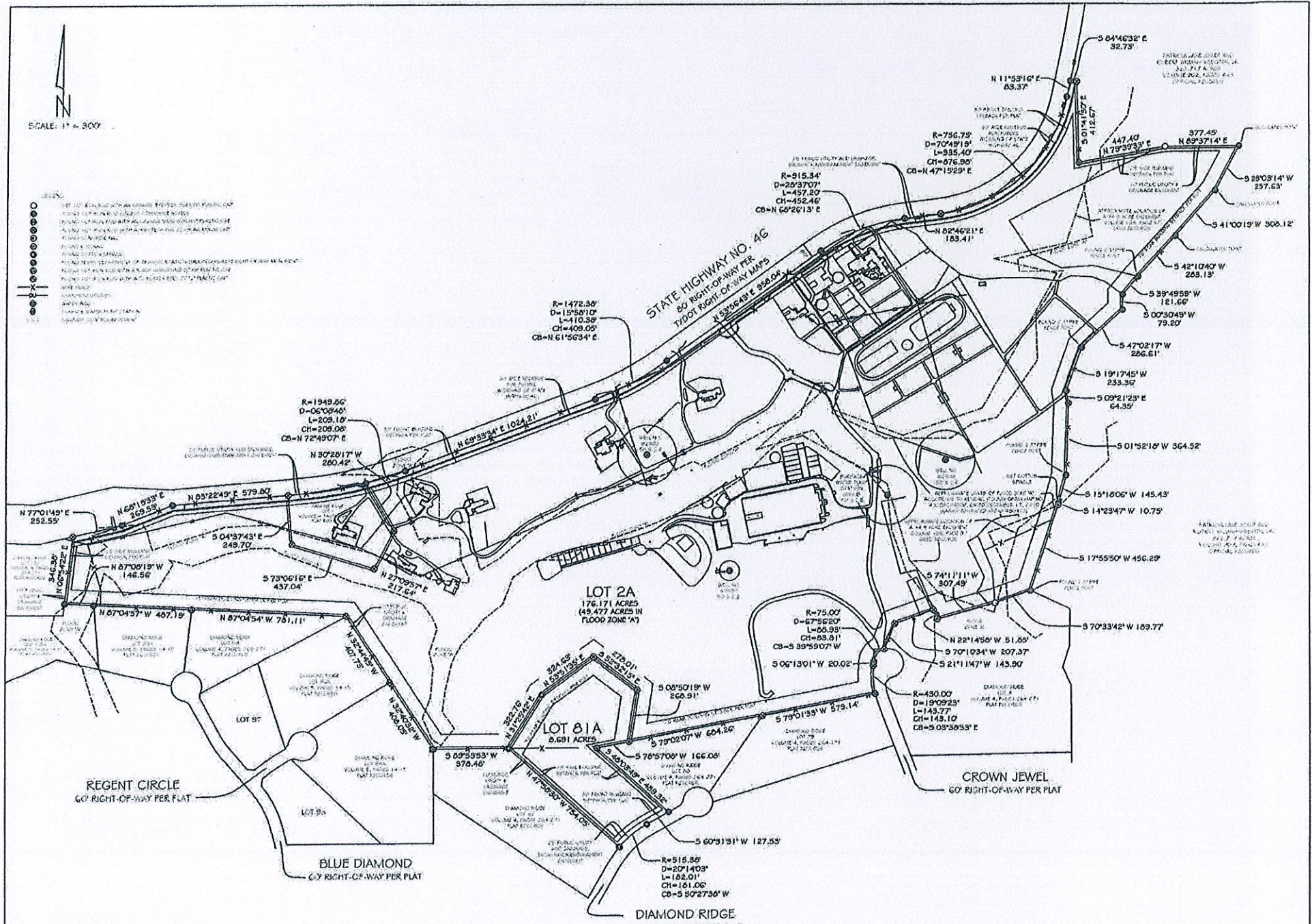




Being the remaining portion of Lot 2 and all of Lot 81 in:
DIAMOND RIDGE recorded in Volume 4, Pages 264-271, Plat
Records, Kendall County, Texas; and all of that certain 4.484
acre tract of land recorded in Volume 1080, Pages 754-757,
Official Records, Kendall County, Texas.



1. ALL LOTS BOUNDARY LINES ARE BASED ON THE FOLLOWING:
 2. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 3. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 4. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 5. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 6. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 7. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 8. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 9. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.
 10. THE 1984 EDITION OF THE TEXAS SURVEYING ACT, AS AMENDED.



AMENDED - AS SURVEYED

LOT 2A and LOT 81A DIAMOND
 RIDGE in Kendall County, Texas.

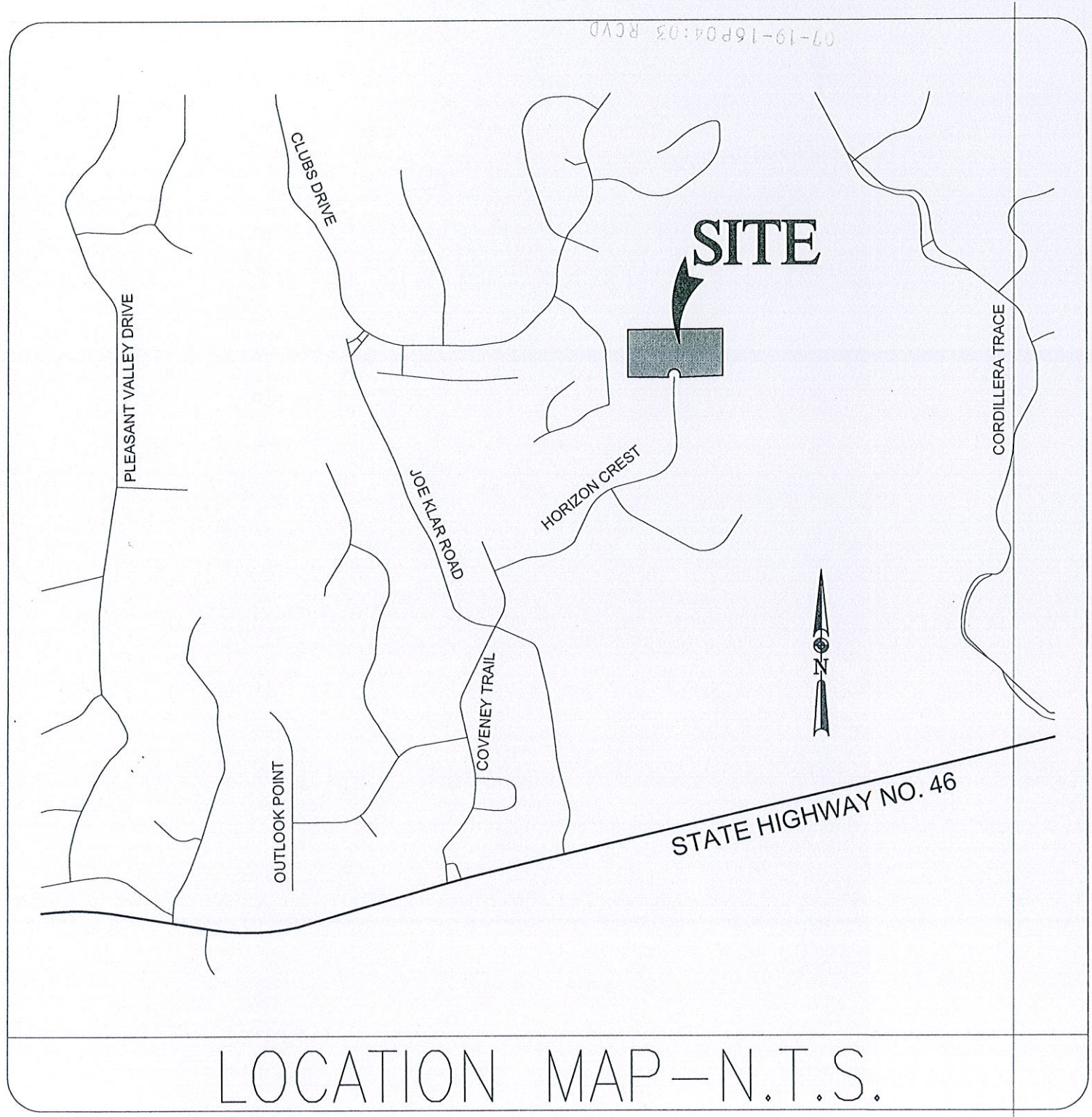


KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
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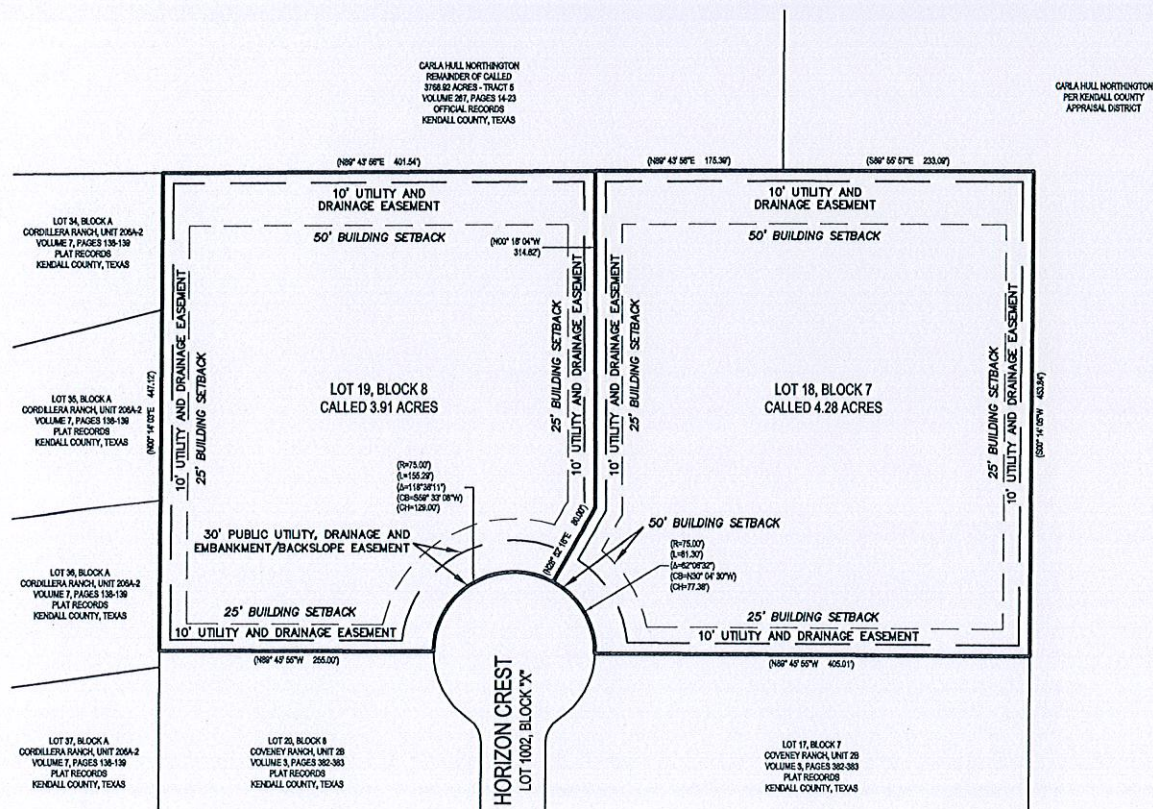
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|---|--|
| SUBJECT | Amending Plat Coveney Ranch Subdivision Unit 2B |
| DEPARTMENT & PERSON MAKING REQUEST | Development Management - Richard Tobolka |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 250 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on an Amending Plat of Lot 18, Block 7, Lot 19, Block 8 Coveney Ranch Subdivision, Unit 2B Kendall County Texas in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to relocate a common lot line creating Lots 18A, Block 7 and Lot 19A, Block 8 (Thomas A. Laurin). |
| REASON FOR AGENDA ITEM | Amending Plat Coveney Ranch Subdivision Unit 2B |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Pct #2 |
| ADDITIONAL INFORMATION | None |

07-19-16P04:03 RCVD



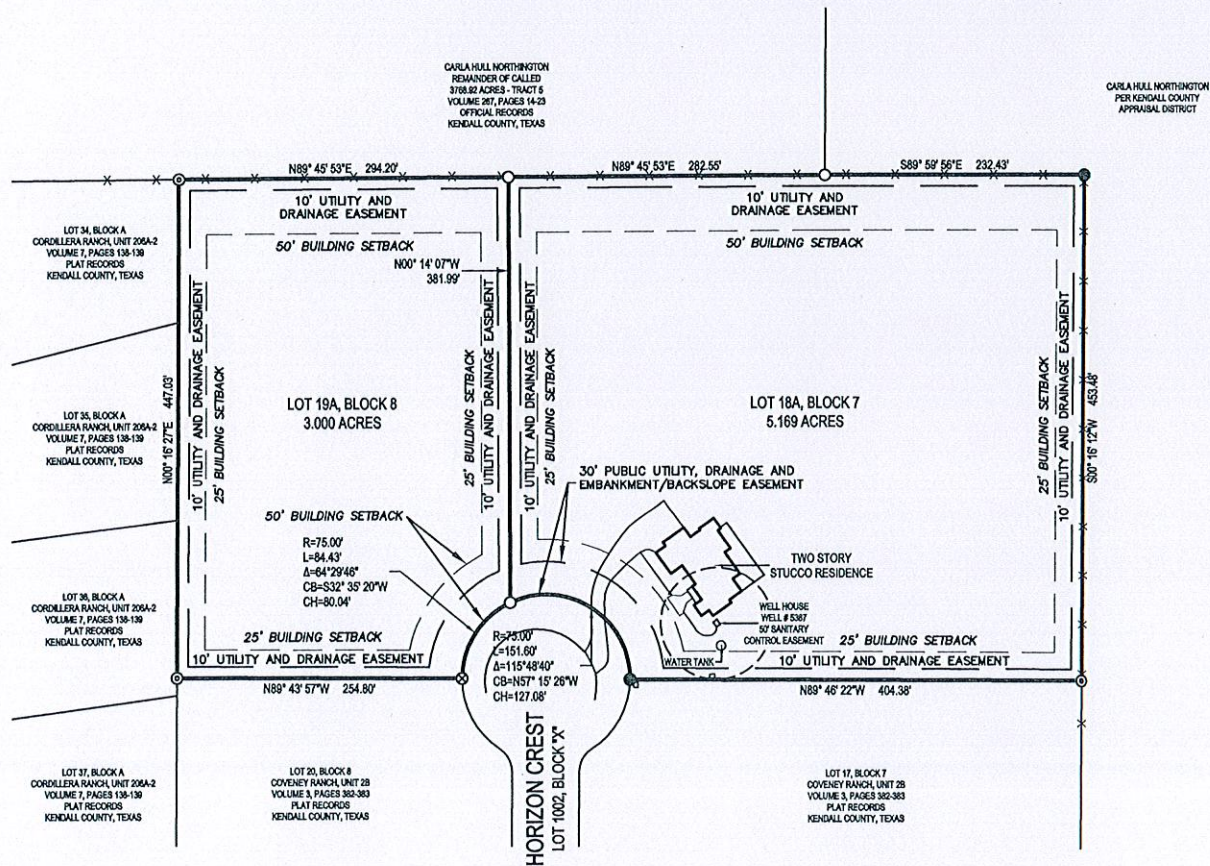
LOCATION MAP-N.T.S.

SCALE: 1" = 100'



PROPOSED

SCALE: 1" = 100'





KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|--|
| SUBJECT | Amending Plat Alamo Springs Ranch Subdivision |
| DEPARTMENT & PERSON MAKING REQUEST | Development Management - Richard Tobolka |
| PHONE # OR EXTENSION # | 830-249-9343 Ext. 250 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on an Amending Plat Lot 18A and 18D, Block 8 in Alamo Springs Subdivision, Kendall County Texas in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to relocate a common lot line creating Lots 18A-1 and 18D-1. (Larry and Patti Mathis, Theodore Frumkin) |
| REASON FOR AGENDA ITEM | Amending Plat Alamo Springs Ranch Subdivision |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Pct #4 |
| ADDITIONAL INFORMATION | None |

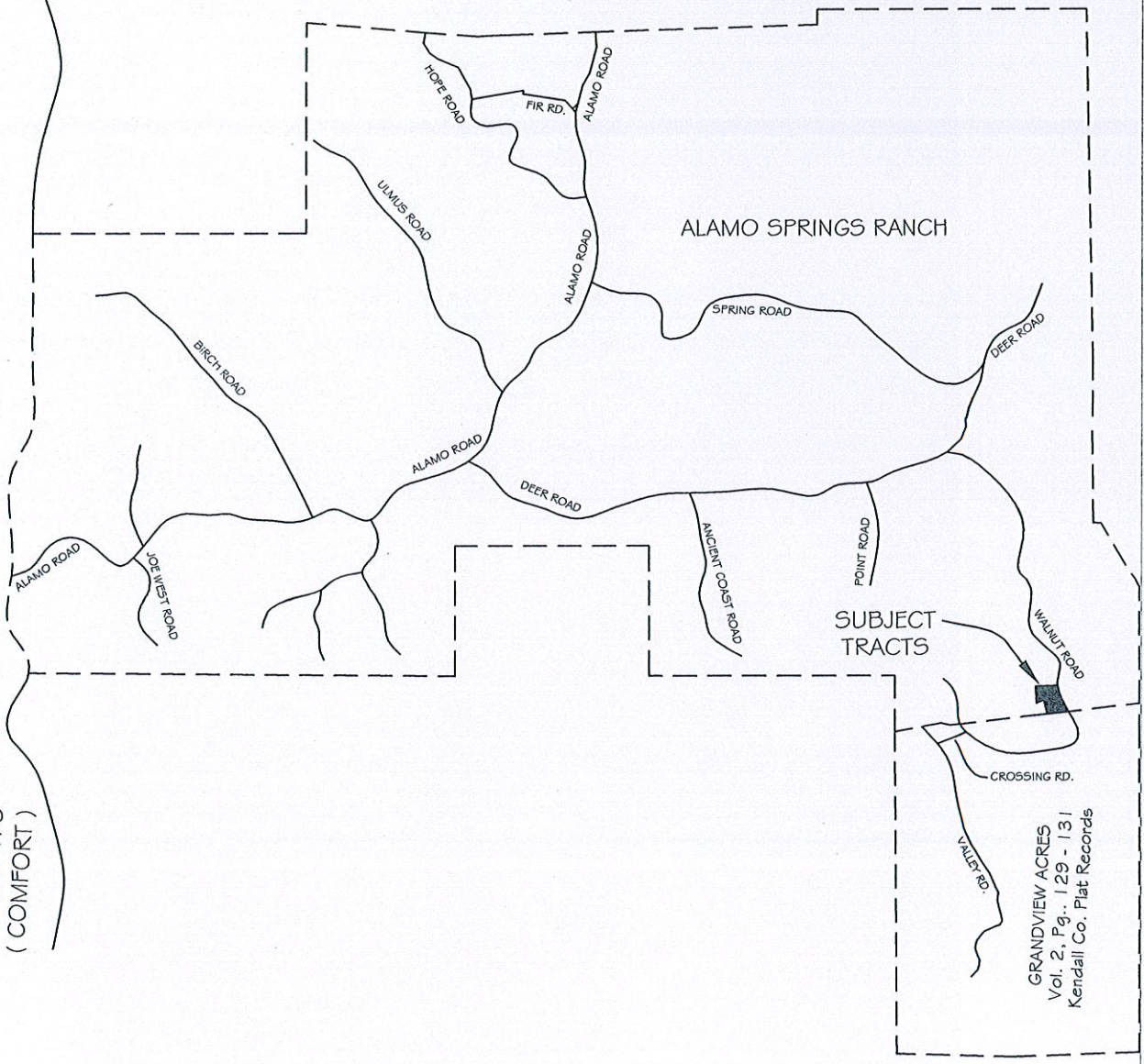
TO HWY. 290
(FREDERICKSBURG)

LOCATION MAP
NOT TO SCALE



OLD NO. 9

TO F.M. 473
(COMFORT)



ALAMO SPRINGS RANCH

SUBJECT
TRACTS

GRANDVIEW ACRES
Vol. 2, Pg. 129 - 131
Kendall Co. Plat Records

LOT 17
BLOCK 8
ALAMO SPRINGS RANCH
VOLUME 2
PAGES 132-151
PLAT RECORDS

LOT 18D
BLOCK 8
6.836 ACRES
ALAMO SPRINGS RANCH
VOLUME 6
PAGE 296
PLAT RECORDS

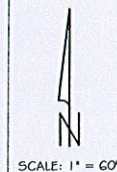
LOT 18C
BLOCK 8
ALAMO SPRINGS RANCH
VOLUME 6
PAGE 296
PLAT RECORDS

LOT 18B
BLOCK 8
ALAMO SPRINGS RANCH
VOLUME 6
PAGE 296
PLAT RECORDS

LOT 18A
BLOCK 8
6.100 ACRES
ALAMO SPRINGS RANCH
VOLUME 6
PAGE 296
PLAT RECORDS

LOT 11
GRANDVIEW ACRES
VOLUME 2
PAGES 129-131
PLAT RECORDS

LOT 33
BLOCK 9
ALAMO SPRINGS RANCH
VOLUME 2
PAGES 132-151
PLAT RECORDS



EXISTING - AS RECORDED

Lot 18A and Lot 18D, Block 8 in ALAMO SPRINGS RANCH
SUBDIVISION in Kendall County, Texas, plat recorded in
Volume 6, Page 296 in the Kendall County Plat Records.

LOT 17
BLOCK 8
ALAMO SPRINGS RANCH
VOLUME 2
PAGES 132-151
PLAT RECORDS

N 89°25'15" E 669.41'

LOT 18D-1
BLOCK 8
6.041 ACRES

LOT 18C
BLOCK 8
ALAMO SPRINGS RANCH
VOLUME 6
PAGE 296
PLAT RECORDS

N 01°25'33" W 512.11'

S 71°19'21" W 247.16'

LOT 18B
BLOCK 8
ALAMO SPRINGS RANCH
VOLUME 6
PAGE 296
PLAT RECORDS

N 11°20'04" W 433.77'

LOT 18A-1
BLOCK 8
6.894 ACRES

S 86°26'16" W 624.15'

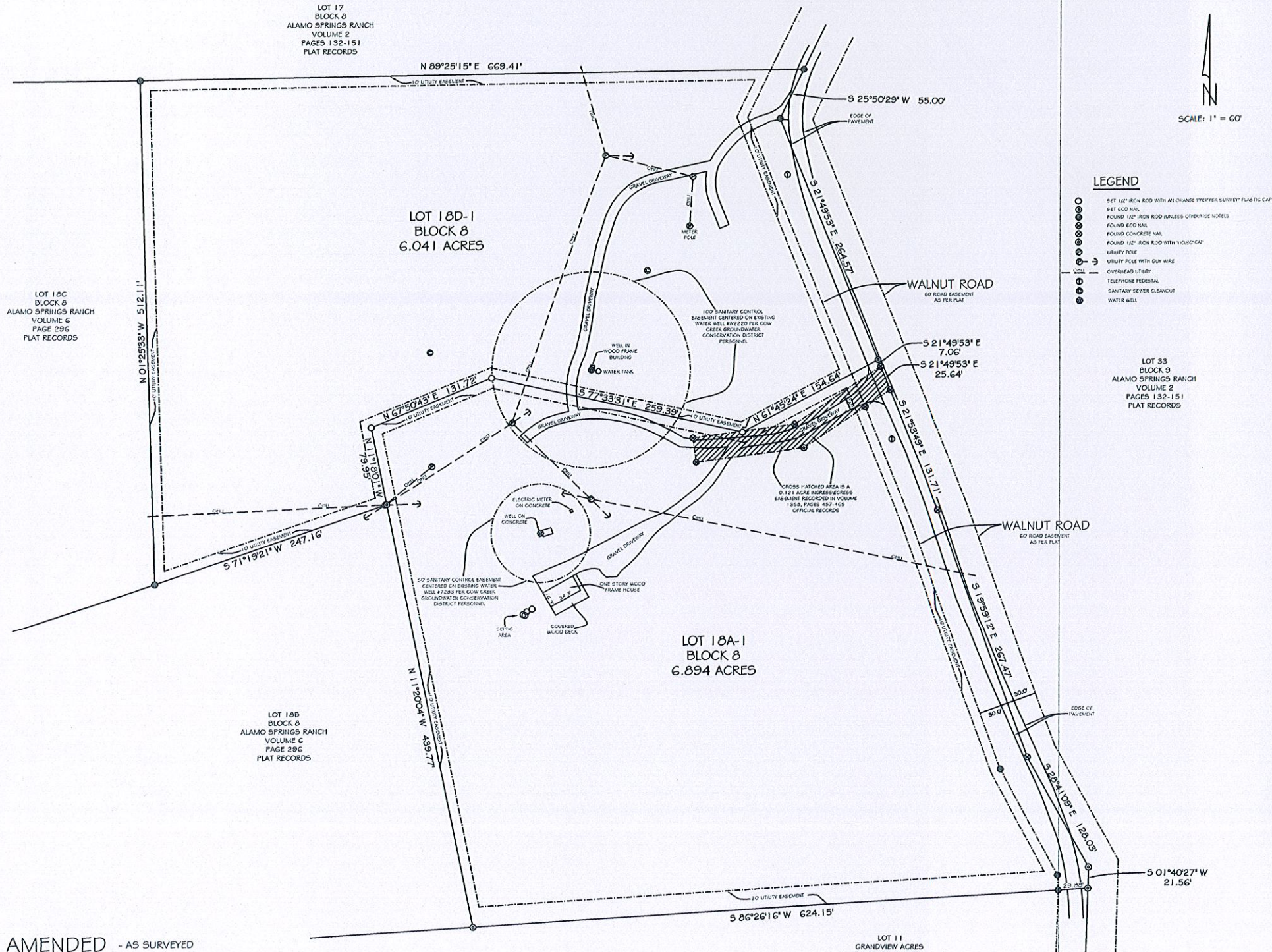
LOT 11
GRANDVIEW ACRES
VOLUME 2
PAGES 129-131
PLAT RECORDS

SCALE: 1" = 60'

LEGEND

- SET 1/2" IRON ROD WITH AN ORANGE PLYMER SURVEY PLASTIC CAP
- SET 60D NAIL
- FOUND 1/2" IRON ROD SURVEY OBSERVANCE NOTES
- FOUND 60D NAIL
- FOUND CONCRETE NAIL
- FOUND 1/2" IRON ROD WITH 1/2" CAP
- UTILITY POLE
- UTILITY POLE WITH GUY WIRE
- OVERHEAD UTILITY
- TELEPHONE PEDESTAL
- SANITARY SEWER CLEANOUT
- WATER WELL

LOT 33
BLOCK 9
ALAMO SPRINGS RANCH
VOLUME 2
PAGES 132-151
PLAT RECORDS



AMENDED - AS SURVEYED

Lot 18A-1 and Lot 18D-1, Block 8 in ALAMO SPRINGS RANCH SUBDIVISION in Kendall County, Texas.

DATE: MAY 16, 2016
JOB NUMBER: 12-16

PAGE 3 of 3



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|--|---|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | Interlocal Agreement with City of Boerne concerning regulation of subdivision platting in the ETJ of the city. |
| DEPARTMENT & PERSON MAKING REQUEST | Richard Elkins, Commissioner, Precinct 2 Donald W. Allee, County Attorney |
| PHONE # OR EXTENSION # | 830-249-9343 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action concerning notification to the City of Boerne of proposed amendments to Interlocal Agreement between Kendall County and the City of Boerne concerning regulation of subdivision platting in the Extra Territorial Jurisdiction (ETJ) of the city. |
| REASON FOR AGENDA ITEM | As required by applicable law, Kendall County and the City of Boerne have entered into an interlocal agreement concerning the regulation of subdivision platting in the ETJ of the city. Changes in state law require that amendments to the agreement be made. The County must give notice to the City of Boerne that amendments are proposed and provide the city with the agreement as proposed. |
| IS THERE DOCUMENTATION | No |
| WHO WILL THIS AFFECT? | All subdivisions and developments and proposed subdivisions and developments located in the ETJ of the City of Boerne |
| ADDITIONAL INFORMATION | None |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

| | |
|--|---|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | Castle Lake Ranch VFD Resolution |
| DEPARTMENT & PERSON MAKING REQUEST | Precinct 1 Commissioner Mike Fincke |
| PHONE # OR EXTENSION # | 830-249-9343, ext 370 |
| TIME NEEDED FOR PRESENTATION | 2 minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the Resolution of support for the Castle Lake Ranch Volunteer Fire Department's application for a grant from the Lower Colorado River Authority (LCRA). |
| REASON FOR AGENDA ITEM | To build a Fire Fighter Training Facility for the Castle Lake Ranch VFD |
| IS THERE DOCUMENTATION | Yes, the Resolution |
| WHO WILL THIS AFFECT? | Castle Lake Ranch Volunteer Fire Department |
| ADDITIONAL INFORMATION | None |



COUNTY OF KENDALL

DARREL L. LUX

COUNTY JUDGE

Mike Fincke **Richard W. Elkins** **Tommy Pfeiffer** **Chad Carpenter**
Commissioner, Precinct 1 **Commissioner, Precinct 2** **Commissioner, Precinct 3** **Commissioner, Precinct 4**

**WHEREAS, the Castle Lake Ranch Volunteer Fire Department is a recognized provider of
emergency response services to Kendall County; and**

**WHEREAS, the Castle Lake Ranch Volunteer Fire Department has provided these
services in an exemplary fashion; and**

**WHEREAS, the Castle Lake Ranch Volunteer Fire Department has an immediate need for
a Fire Fighter Training Facility for its firefighters;**

**NOW, THEREFORE, BE IT RESOLVED that the Commissioners Court of Kendall
County vigorously offers its support to the Castle Lake Ranch Volunteer Fire
Department's efforts to secure a grant from the Lower Colorado River Authority.**

Dated and signed this the 25th day of July 2016

Darrel L. Lux, County Judge

Mike Fincke, Commissioner, Precinct 1

Richard W. Elkins, Commissioner, Precinct 2

Tommy Pfeiffer, Commissioner, Precinct 3

Chad Carpenter, Commissioner, Precinct 4



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|--|
| SUBJECT | Recycle Center |
| DEPARTMENT & PERSON MAKING REQUEST | Darrel L. Lux, County Judge Rick Tobolka, County Development Manager |
| PHONE # OR EXTENSION # | 830-249-9343 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Discussion concerning improvements to the Recycle Center including the expansion of the facility. Action as necessary. |
| REASON FOR AGENDA ITEM | Recycle Center improvement |
| IS THERE DOCUMENTATION | No |
| WHO WILL THIS AFFECT? | The public |
| ADDITIONAL INFORMATION | None |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|--|
| SUBJECT | Interlocal Agreement with City of Boerne for forfeiture of gambling devices, etc. |
| DEPARTMENT & PERSON MAKING REQUEST | Donald W. Allee, County Attorney |
| PHONE # OR EXTENSION # | 830-249-9343, ext. 295 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action concerning Interlocal Agreement between Kendall County and the City of Boerne concerning contraband forfeiture of gambling paraphernalia, devices, equipment, other property, proceeds and cash. |
| REASON FOR AGENDA ITEM | The Commissioners Court approved an agreement about one year ago. However, that agreement was never approved by the City because it would regulate the division of forfeited property and funds between the Boerne PD and the County Attorney's office for all forfeited contraband and cash. The City prefers that the agreement only concern property and cash in the process of being forfeited in on-going cases. That limitation is acceptable to the County Attorney's office. |
| IS THERE DOCUMENTATION | Yes - proposed agreement attached |
| WHO WILL THIS AFFECT? | Contraband and cash subject to being forfeited in pending criminal cases. |
| ADDITIONAL INFORMATION | None |

| | | |
|----------------|---|----------------------------------|
| STATE OF TEXAS | § | INTERLOCAL AGREEMENT BETWEEN |
| | § | KENDALL COUNTY AND |
| | § | CITY OF BOERNE |
| | § | FOR CONTRABAND FORFEITURE OF |
| | § | GAMBLING PARAPHERNALIA, |
| | § | DEVICES, EQUIPMENT AND OTHER |
| | § | PROPERTY (GAMBLING PROPERTY) |
| | § | AND PROCEEDS AND CASH |
| | § | (PROCEEDS), AND OTHER CHAPTER 18 |
| KENDALL COUNTY | § | CCP FORFEITURES |

This Interlocal Agreement ("Agreement") is entered into by and between Kendall County ("COUNTY") acting on behalf of the County Attorney's Office and the City of Boerne ("CITY") acting on behalf of the Boerne Police Department, pursuant to authorization granted in Chapter 791 of the Government Code ("the Interlocal Cooperation Act").

WITNESSETH

WHEREAS, the Boerne Police Department ("BPD") is a major law enforcement agency in Kendall County, Texas; and

WHEREAS, the Kendall County Attorney's Office ("PROSECUTOR") is charged with representing the State of Texas in criminal matters before the Courts of Kendall County; and

WHEREAS, both BPD and PROSECUTOR depend on forfeited contraband and proceeds to assist in the enforcement of the criminal laws of this State; and

WHEREAS, BPD currently seizes items believed to be gambling paraphernalia, devices, equipment and other property, whether personal, mixed, or real (gambling property) and proceeds and cash (proceeds), and other contraband pursuant to the Code of Criminal Procedure ("C.C.P."), and stores certain gambling property at BPD's expense; and

WHEREAS, PROSECUTOR currently prosecutes crimes involving gambling property and proceeds and represents the State in subsequent forfeiture proceedings held in accordance with Chapter 18 of the C.C.P.; and

WHEREAS, it is the desire of both BPD and PROSECUTOR not to supplant but to supplement existing programs; and

WHEREAS, it is in the best interest of the community that both parties work with each other in the seizure and forfeiture of contraband;

NOW THEREFORE, the parties hereby agree as follows:

ARTICLE I

PURPOSE

- 1.01 The purpose of this Agreement is to determine the equitable distribution of all gambling property and proceeds forfeited pursuant to Chapter 18 C.C.P. from seizures submitted by BPD.

ARTICLE II

TERM, RENEWAL, CANCELLATION

- 2.01 The initial term of this Agreement will commence on August 1, 2016 and end on December 31, 2016.
- 2.02 Either Party may terminate this Agreement by giving thirty (30) days advance written notice to the other party.

ARTICLE III

COVERAGE

- 3.01 This Agreement covers all gambling property and proceeds seized by BPD as the result of a gambling investigation and submitted to PROSECUTOR for forfeiture action in accordance with Chapter 18 C.C.P. including that, which is:
- a. currently in the possession of BPD and already forfeited to BPD or the State;
 - b. currently in the possession of BPD for which forfeiture proceedings are currently pending or anticipated to be filed; and
 - c. seized by BPD and subject to forfeiture during the term of this Agreement.
- 3.02 This Agreement covers all BPD seizures currently pending as well as all other BPD cases submitted to PROSECUTOR during the term of this Agreement regardless of whether the forfeiture case has been resolved prior to the date on which the Agreement terminates.
- 3.03 With the exception of gambling property, and proceeds seized as a result of a gambling investigation, this Agreement specifically excludes any other money or property seized by BPD under Chapter 59 C.C.P. dealing with the forfeiture of money and property derived from crimes named in Chapter 59 C.C.P. and submitted to the 216th District Attorney's Office for forfeiture proceedings in accordance with Chapter 59 C.C.P. A separate Interlocal (Note: An agreement between BPD and the 216th District Attorney's Office covers such forfeiture actions.)

ARTICLE IV

DISPOSITION OF FORFEITURE SEIZURES

- 4.01 PROSECUTOR agrees to use its best efforts in the use of its personnel to forfeit all gambling property and proceeds, and other property identified in article 18.18 CCP, seized by BPD.
- 4.02 BPD shall endeavor to have all proceeds seized by BPD deposited in the appropriate fund as soon as possible, but in no event later than fifteen (15) days after seizure.
- 4.03 All property, other than cash proceeds seized by BPD, shall be held, maintained, and preserved by BPD until final disposition. Upon final determination that the property is subject to forfeiture, and provided that the court order or judgment reflects that the forfeited property be distributed to CITY, BPD or the State of Texas, BPD shall use its best efforts to dispose of said property, which may be by sale or other means. As the filing agency, BPD will be the only agency to divide the property with PROSECUTOR, regardless of whether another agency assisted BPD. Should BPD choose to divide its share of the seizure with another agency, it shall be BPD's responsibility to do so, and the division shall come out of BPD's share.
- 4.04 BPD and PROSECUTOR may agree that forfeitures of money and property be shared with other law enforcement agencies due to the existence of special circumstances, such as assistance by other law enforcement agencies, in certain seizures. Under those circumstances, the PROSECUTOR, BPD, and the other law enforcement agency(ies) may agree to allocate money and property in accordance with a written agreement among the PROSECUTOR, BPD, and the other law enforcement agency(ies) to be negotiated on a case-by-case basis.
- 4.05 BPD and PROSECUTOR may agree that the percentage of proceeds attributable to forfeitures of money and property be increased for PROSECUTOR, above the percentages allocated below, due to an original investigation initiated by PROSECUTOR with a higher level of participation in a particular case. In those circumstances, the PROSECUTOR and BPD may agree to allocate money and property in accordance with a written agreement between the PROSECUTOR and BPD to be negotiated on a case-by-case basis.
- 4.06 Forfeited cash proceeds shall be allocated as follows:
- Fifty percent (50%) to BPD; and
 - Fifty percent (50%) to PROSECUTOR.
- 4.07 Net proceeds from the disposition of forfeited property, other than cash proceeds, shall be allocated as follows:
- Sixty percent (60%) to BPD; and
 - Forty percent (40%) to PROSECUTOR.

- 4.08 For all forfeitures of money (4.06) and property (4.07), certain expenses shall be deducted from the gross amount of money and proceeds of sale prior to the allocation of money and property between the parties. When applicable, these expenses include: court costs, citations by publication, ad litem fees, court reporter/transcript fees, auction fees (commission to auctioneer, law enforcement overtime for working the auction and advertising fees for auction), storage costs, disposal costs, and liens when property is to be sold pursuant to 3.07. However, if a lien is filed on the property and the property is going to be placed into service, the party taking possession of the property will bear the cost of the lien.
- 4.09 On property seized other than cash proceeds, PROSECUTOR may endeavor to negotiate a cash settlement in lieu of forfeiture of the property. Any money received in this manner shall be allocated between BPD and PROSECUTOR as provided in Section 4.06 above. If BPD desires to have seized property, other than cash proceeds forfeited to BPD for its official use, BPD shall notify PROSECUTOR of this fact. If BPD fails to use the forfeited property, namely vehicles, more than two (2) years from the date of the final determination of forfeiture, and the property is subsequently sold, the net proceeds shall be distributed as provided in 4.07 above.
- 4.10 Notwithstanding the provisions of Sections 4.06 and 4.07 above, PROSECUTOR may have an interest in converting certain seized property, other than cash proceeds, for PROSECUTOR's own official use. If PROSECUTOR desires to have any such property forfeited to PROSECUTOR's office, PROSECUTOR shall make such request to BPD prior to the forfeiture of the property. BPD shall endeavor to comply with said requests when feasible if BPD does not intend to use said property for its own official purposes. If PROSECUTOR fails to use the forfeited property, namely vehicles, more than two (2) years from the date of the final determination of forfeiture, and the property is subsequently sold, the net proceeds shall be distributed as provided in Section 4.07 above.
- 4.11 No provisions of this Agreement shall be construed to prohibit BPD from submitting seized property for forfeiture through the federal government, when and only when, the case giving rise to the seizure is one in which a federal agency actively participated in the planning and seizure of the property subject to forfeiture. In the event that PROSECUTOR or a state judge performs any services related to a seizure that BPD has submitted to the federal government and BPD is awarded money and property from the resolution of the federal seizure, the awarded money and property will be distributed pursuant to 4.06 and 4.07. Notwithstanding Section 4.03 above, this provision shall be construed to mean that only the percentages actually received by BPD shall be divided with PROSECUTOR in accordance with this provision. In the event PROSECUTOR has been individually included in the same distribution of forfeited money and property pursuant to a Form DAG-71 Application for Transfer of Federally Forfeited Property, this provision will not apply to BPD's awarded share.

ARTICLE V

RECORDS RETENTION

- 5.01 The Parties hereto agree that during the term of this Agreement and for a three (3) year period thereafter, the Parties shall keep and maintain accurate and current records supported by case number, offense, and the date of incident to provide verification of seized funds and equipment, and permit inspection of same by the other Party.

ARTICLE VI

TEXAS LAW TO APPLY

- 6.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Kendall County, Texas.

ARTICLE VII

LEGAL CONSTRUCTION

- 7.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE VIII

AMENDMENT

- 8.01 No amendment, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto. The Chief of Police for BPD shall be the person with the authority to amend this Agreement on behalf of CITY and BPD. The County Attorney for PROSECUTOR shall be the person with the authority to amend this Agreement on behalf of COUNTY and PROSECUTOR.

ARTICLE IX

ENTIRE AGREEMENT

- 9.01 This Agreement is intended as a full and complete expression of, and constitutes the entire Agreement between the parties hereto with respect to, the subject matter hereof and all prior and contemporaneous understandings, agreements, promises, representations, terms and conditions, both oral and written, are merged and incorporated into this Agreement, and no such oral or written understandings, agreements, promises, representations, terms or conditions not specifically set forth in this Agreement shall be binding upon the parties.

EXECUTED IN DUPLICATE COPIES, EACH OF WHICH SHALL HAVE THE FULL FORCE
AND EFFECT OF AN ORIGINAL ON THIS THE ____ DAY OF _____, 2016.

KENDLL COUNTY

CITY OF BOERNE

DARREL L. LUX
COUNTY JUDGE
COUNTY COURTHOUSE
201 E. SAN ANTONIO, SUITE 306
BOERNE, TEXAS 78006

RON BOWMAN
CITY MANAGER
CITY HALL
403 E. BLANCO
BOERNE, TX 782006

Date: _____

Date: _____

ATTEST: _____
DARLENE HERRIN
COUNTY CLERK

ATTEST: _____
LORI CARROLL
CITY SECRETARY

APPROVED AS TO FORM:

APPROVED AS TO FORM:

DONALD W. ALLEE
COUNTY ATTORNEY

KIRSTEN COHOON
CITY ATTORNEY



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|--|
| SUBJECT | Job Descriptions for Victims Assistance Personnel |
| DEPARTMENT & PERSON MAKING REQUEST | Donald W. Allee, County Attorney. |
| PHONE # OR EXTENSION # | 830-249-9343, ext. 295. |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action concerning revised job descriptions for Victims Assistance Coordinator, Victims Assistance Advocate I and Victims Assistance Advocate II. |
| REASON FOR AGENDA ITEM | Revised job descriptions are necessary due to personnel changes and grant requirements. |
| IS THERE DOCUMENTATION | Yes - proposed job descriptions |
| WHO WILL THIS AFFECT? | Personnel assigned to the Victims Assistance Section. Classifications and salaries remain the same. |
| ADDITIONAL INFORMATION | None |

KENDALL COUNTY JOB CLASSIFICATION

TITLE: ASSISTANT VICTIMS ASSISTANCE COORDINATOR

CLASSIFICATION – 14

GENERAL SUMMARY: The Victims Assistance Coordinator is in charge of the Victim's Assistance/Advocacy Program of the County Attorney's office. The primary function of this grant funded program is to provide assistance to victims of crime. Duties of the Coordinator include supervising assigned personnel and either personally or through assigned staff and/or volunteers, informing crime victims of their rights, assisting victims in participating in all stages of the criminal justice process, increasing the range and availability of services for victims and family members and ensuring that victims receive such services in a timely and efficient manner. The Coordinator must work with members of the judiciary, prosecutors, law enforcement personnel, service providers, community groups and volunteers to accomplish the objectives of the program. Since the program is funded through grants administered by the Governor's office, the Coordinator must prepare the grant application, process the application through appropriate entities for approval and then ensure that the program is carried out in compliance with grant requirements. The Coordinator is responsible for maintaining documentation in support of all services provided, coordinating training and scheduling of volunteer services, and handling budgetary matters necessary to administration of the grant.

DUTIES:

Essential Duties:

1. Provide crisis intervention; be on-call 24 hours per day, available to assist attorneys, law enforcement personnel, dispatch personnel, and victims of crime.
2. Supervise assigned personnel in the daily operations of the program.
3. Develop procedures for provision of services to victims.
4. Ensure that victims are timely interviewed and service needs identified, if possible, within 24 hours after offense.
5. Provide legal advocacy for victims by advising them of their rights, services available to assist victims, family members and pets, providing safety plans, and information concerning protective orders.
6. Assist prosecutors in obtaining protective orders and preparing for court hearings by meeting with victims and other witnesses, obtaining statements, preparing affidavits, taking photographs and other assistance as directed by the prosecutor.
7. Determine victim's eligibility for support systems
8. Advise victims of the criminal justice process.
9. Coordinate provision of services by providers to victims, including medical care, counseling, social services, indigent health, housing, shelter, MHMR, and child protective services.

10. Develop a tracking system to assure timely notification to victims of court settings, schedules of services provided, and other events of importance.
11. Personally, or through staff and/or volunteers, provide transportation for victims and family members as necessary (or coordinate provision of transportation with service providers or community advocates).
12. Personally, or through assigned staff and/or volunteers, act as advocate for victims in all court proceedings, accompany victims to all court appearances and other activities as necessary to ensure that victims are not exposed to abusers, that all services are timely provided, and that the victims fully participate in the criminal justice process.
13. Develop forms for documentation of services provided by the program and ensure that such forms are properly completed and filed in order to provide accurate documentation of support services provided to each victim.
14. Assist victims in completing Victim Impact Statement and pursuing restitution, either through the Crime Victims' Compensation Act, or criminal court proceedings as appropriate, with follow-up, as necessary.
15. Prepare and make presentations to community groups regarding crime victim issues.
16. Recruit and train volunteers to provide assistance to victims.
17. Arrange with local businesses (grocers, restaurants, and motels) to provide shelter and food in emergency situations.
18. Arrange with the shelter or motels for housing of victims, children and pets.
19. Assist victims and family members in securing clothing and other essential items from providers.
20. Secure and provide victims with vouchers to be used for food at local grocery stores or restaurants.
21. Assist victims in securing AFDC, indigent health care, H.U.D. housing, and mental health care, as applicable.
22. Assist victims in communicating with employers, landlords, and creditors, as needed.
23. Provide counseling, either in-house, or by contract, as needed.
24. Make arrangements for provision of child care as needed.
25. Ensure compliance with applicable laws and regulations, grant requirements, County Orders, County and office policies and procedures.
26. Attend meetings and other organizational functions on behalf of the County Attorney's office.
27. Respond to citizen inquiries and complaints.
28. Perform other duties as assigned by the department head.

QUALIFICATIONS:

Educational Requirements:

BS or BA degree from an accredited institution in social services or related field and previous experience providing assistance to victims of crime, including victims of domestic violence or equivalent combination of training and experience which provides the required knowledge, skills and abilities.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. Criminal laws and procedures as such affect rights of victims of crime.
2. County orders, policies and procedures.
3. Modern office procedures and equipment.
4. Correct English usage and grammar.

Ability to:

1. Exercise judgment, decisiveness, and creativity required in stressful situations.
2. Professionally manage and supervise assigned personnel and volunteers so that all functions of the office are accomplished in accordance with County and office policies and procedures and applicable laws, orders, and regulations.
3. Communicate verbally and in writing so as to permit comprehension by others.
4. Understand and correctly exchange information with supervisors and co-workers when giving and receiving assignments and instructions.
5. Communicate in person, by telephone, and electronically, and interact in a courteous, respectful and effective manner with victims, the general public, judges, attorneys, elected and appointed officials of the County and of other organizations, other County personnel, and volunteers.
6. Follow safe work practices including workplace safety policies and procedures.
7. Walk, stand, and sit for long periods of time.
8. Perform light physical and intellectually stressful work in an office and/or court room environment in a mainly sedentary position.
9. Safely operate motor vehicles and travel locally and out of town.
10. Operate office equipment, including computer, copier, and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.

LICENSES AND CERTIFICATIONS: Must possess a valid Texas driver's license.

KENDALL COUNTY JOB CLASSIFICATION

TITLE: ASSISTANT VICTIMS ADVOCATE I

CLASSIFICATION – 12

GENERAL SUMMARY: The Victims Assistance Advocate I is assigned to the Victim Assistance/Advocacy Program of the County Attorney's office. The primary function of this grant funded program is to provide assistance to victims of crime. Under the supervision of the Victims Assistance Coordinator, duties of the Advocate I include assisting victims of criminal activity by informing victims of their rights, assisting victims in participating in all stages of the criminal justice process, assisting in the provision of services for victims and family members and ensuring that victims receive such services in a timely and efficient manner. The Advocate I shall be bilingual in English and Spanish and duties include translating for victims of crime whose primary language is Spanish. The Advocate I must work with members of the judiciary, prosecutors, law enforcement personnel, service providers, community groups and volunteers to accomplish the objectives of the program. Since the program is funded through grants administered by the Governor's office, the Advocate I must assist in the preparation and processing of the grant application and perform duties in compliance with grant requirements.

DUTIES:

1. Provide crisis intervention; be on-call 24 hours per day, available to assist attorneys, law enforcement personnel, dispatch personnel, and victims of crime.
2. Ensure that victims are timely interviewed and service needs identified, if possible, within 24 hours after offense.
3. Provide legal advocacy for victims by advising them of their rights, services available to assist victims, family members and pets, providing safety plans, and information concerning protective orders.
4. Assist prosecutors in obtaining protective orders and preparing for court hearings by meeting with victims and other witnesses, obtaining statements, preparing affidavits, taking photographs and other assistance as directed by the prosecutor.
5. Translate for Spanish speaking victims and witnesses.
6. Assist in scheduling of court hearings.
7. Determine victim's eligibility for support systems
8. Instruct victims concerning the criminal justice process.
9. Coordinate provision of services by providers to victims, including medical care, counseling, social services, indigent health, housing, shelter, MHMR, and child protective services.
10. Provide timely notification to victims of court settings, schedules of services provided, and other events of importance.
11. Provide transportation for victims and family members as necessary (or coordinate provision of transportation with service providers or community advocates).

12. Accompany victims to all court appearances and other activities as necessary to ensure that victims are not exposed to abusers, that all services are timely provided, and that the victims fully participate in the criminal justice process.
13. Properly complete forms for documentation of services provided by the program and ensure that such forms are properly filed in order to provide accurate documentation of support services provided to each victim.
14. Assist victims in completing Victim Impact Statement and pursuing restitution, either through the Crime Victims' Compensation Act, or criminal court proceedings as appropriate, with follow-up, as necessary.
15. Prepare and make presentations to community groups regarding crime victim issues.
16. Assist in recruiting and training volunteers to provide assistance to victims.
17. Arrange with local businesses (grocers, restaurants, and motels) to provide shelter and food in emergency situations.
18. Arrange with the shelter or motels for housing of victims, children and pets.
19. Assist victims and family members in securing clothing and other essential items from providers.
20. Secure and provide victims with vouchers to be used for food at local grocery stores or restaurants.
21. Assist victims in securing AFDC, indigent health care, H.U.D. housing, and mental health care, as applicable.
22. Assist victims in communicating with employers, landlords, and creditors, as needed.
23. Provide counseling, either in-house, or by contract, as needed.
24. Make arrangements for provision of child care as needed.
25. Ensure compliance with applicable laws and regulations, grant requirements, County Orders, County and office policies and procedures.
26. Attend meetings and other organizational functions on behalf of the County Attorney's office.
27. Respond to citizen inquiries and complaints.
28. Perform other duties as assigned by the department head, supervisor and prosecutors.

QUALIFICATIONS:

Educational Requirements:

High school diploma or equivalent and at least two years of experience working in an office setting with some experience in victim services, domestic violence, or any equivalent combination of training and experience which provides the required knowledge, skills and abilities.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. Criminal laws and procedures as such affect rights of victims of crime.
2. County orders, policies and procedures.
3. Modern office procedures and equipment.
4. Correct English and Spanish usage and grammar.

Ability to:

1. Converse in English and Spanish, translate for victims and others whose primary language is Spanish.
2. Exercise judgment, decisiveness, and creativity required in stressful situations.
3. Work with prosecutors, other personnel and volunteers so that all functions are accomplished in accordance with County and office policies and procedures and applicable laws, orders, and regulations.
4. Communicate verbally and in writing so as to permit comprehension by others.
5. Understand and correctly exchange information with supervisors and co-workers when giving and receiving assignments and instructions.
6. Communicate in person, by telephone, and electronically, and interact in a courteous, respectful and effective manner with victims, the general public, judges, attorneys, elected and appointed officials of the County and of other organizations, other County personnel, and volunteers.
7. Follow safe work practices including workplace safety policies and procedures.
8. Walk, stand, and sit for long periods of time.
9. Perform light physical and intellectually stressful work in an office and/or court room environment in a mainly sedentary position.
10. Safely operate motor vehicles and travel locally and out of town.
11. Operate office equipment, including computer, copier, and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.

LICENSES AND CERTIFICATIONS: Must possess a valid Texas driver's license.

KENDALL COUNTY JOB CLASSIFICATION

TITLE: ASSISTANT VICTIMS ADVOCATE II

CLASSIFICATION – 13

GENERAL SUMMARY: The Victims Assistance Advocate II is assigned to the Victim's Assistance/Advocacy Program of the County Attorney's office. The primary function of this grant funded program is to provide assistance to victims of crime. Under the supervision of the Victims Assistance Coordinator, duties of the Advocate II include assisting victims of criminal activity by informing victims of their rights, assisting victims in participating in all stages of the criminal justice process, assisting in the provision of services for victims and family members and ensuring that victims receive such services in a timely and efficient manner. The Advocate II must work with members of the judiciary, prosecutors, law enforcement personnel, service providers, community groups and volunteers to accomplish the objectives of the program. Since the program is funded through grants administered by the Governor's office, the Advocate II must assist in the preparation and processing of the grant application and perform duties in compliance with grant requirements.

DUTIES:

1. Provide crisis intervention; be on-call 24 hours per day, available to assist attorneys, law enforcement personnel, dispatch personnel and victims of crime.
2. Ensure that victims are timely interviewed and service needs identified, if possible, within 24 hours after offense.
3. Provide legal advocacy for victims by advising them of their rights, services available to assist victims, family members and pets, providing safety plans, and information concerning protective orders.
4. Assist prosecutors in obtaining protective orders and preparing for court hearings by meeting with victims and other witnesses, obtaining statements, preparing affidavits, taking photographs and other assistance as directed by the prosecutor
5. Determine victim's eligibility for support systems
6. Instruct victims of the criminal justice process.
7. Coordinate provision of services by providers to victims, including medical care, counseling, social services, indigent health, housing, shelter, MHMR, and child protective services.
8. Provide timely notification to victims of court settings, schedules of services provided, and other events of importance.
9. Provide transportation for victims and family members as necessary (or coordinate provision of transportation with service providers or community advocates).
10. Accompany victims to all court appearances and other activities as necessary to ensure that victims are not exposed to abusers, that all services are timely provided, and that the victims fully participate in the criminal justice process.
11. Properly complete forms for documentation of services provided by the program and ensure that such forms are properly filed in order to provide accurate documentation of support services provided to each victim.

12. Assist victims in completing Victim Impact Statement and pursuing restitution, either through the Crime Victims' Compensation Act, or criminal court proceedings as appropriate, with follow-up, as necessary.
13. Prepare and make presentations to community groups regarding crime victim issues.
14. Assist in recruiting and training volunteers to provide assistance to victims.
15. Arrange with local businesses (grocers, restaurants, and motels) to provide shelter and food in emergency situations.
16. Arrange with the shelter or motels for housing of victims, children and pets.
17. Assist victims and family members in securing clothing and other essential items from providers.
18. Secure and provide victims with vouchers to be used for food at local grocery stores or restaurants.
19. Assist victims in securing AFDC, indigent health care, H.U.D. housing, and mental health care, as applicable.
20. Assist victims in communicating with employers, landlords, and creditors, as needed.
21. Provide counseling, either in-house, or by contract, as needed.
22. Make arrangements for provision of child care as needed.
23. Ensure compliance with applicable laws and regulations, grant requirements, County Orders, County and office policies and procedures.
24. Attend meetings and other organizational functions on behalf of the County Attorney's office.
25. Respond to citizen inquiries and complaints.
26. Perform other duties as assigned by the department head, supervisor and prosecutors.

QUALIFICATIONS:

Educational Requirements: BS or BA degree from an accredited institution in social services or related field.

Job Related Experience: Previous experience providing assistance to victims of crime, including victims of domestic violence or equivalent combination of training and experience which provides the required knowledge, skills and abilities.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. Criminal laws and procedures as such affect rights of victims of crime.
2. County orders, policies and procedures.
3. Modern office procedures and equipment.
4. Correct English usage and grammar.

Ability to:

1. Exercise judgment, decisiveness, and creativity required in stressful situations.
2. Work with prosecutors, other personnel and volunteers so that all functions are accomplished in accordance with County and office policies and procedures and applicable laws, orders, and regulations.
3. Communicate verbally and in writing so as to permit comprehension by others.
4. Understand and correctly exchange information with supervisors and co-workers when giving and receiving assignments and instructions.
5. Communicate in person, by telephone, and electronically, and interact in a courteous, respectful and effective manner with victims, the general public, judges, attorneys, elected and appointed officials of the County and of other organizations, other County personnel, and volunteers.
6. Follow safe work practices including workplace safety policies and procedures.
7. Walk, stand, and sit for long periods of time.
8. Perform light physical and intellectually stressful work in an office and/or court room environment in a mainly sedentary position.
9. Safely operate motor vehicles and travel locally and out of town.
10. Operate office equipment, including computer, copier, and facsimile machine in an effective and professional manner, including internet acquisition, electronic communication, and word processing.

LICENSES AND CERTIFICATIONS: Must possess a valid Texas driver's license.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

| | |
|--|---|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | Change an employee position from Part-time 32.5 hours to Full time 40 hours including a transfer of budgeted funds from/to the correct line items for the remainder of the fiscal year. |
| DEPARTMENT & PERSON MAKING REQUEST | Tax Office - James Hudson , Tax Assessor Collector |
| PHONE # OR EXTENSION # | 830-249-9343 EXT 271 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action authorizing a 32.5 hour per week employee position to be moved to a 40 hour position at the same annual budgeted salary, at no additional cost to the County, including the necessary funds transfer from line item 10-499-51080 Part-time (\$5,120.00) to line item 10-499-51045 Deputies (Full time) |
| REASON FOR AGENDA ITEM | Position change and funds transfer |
| IS THERE DOCUMENTATION | NO |
| WHO WILL THIS AFFECT? | Tax Office |
| ADDITIONAL INFORMATION | NONE |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION**

| | |
|---|--|
| SUBJECT | Optional Motor Vehicle Fees |
| DEPARTMENT & PERSON MAKING REQUEST | James Hudson, Tax Assessor-Collector |
| PHONE # OR EXTENSION # | 830-249-9343, EXT 271 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Consideration and action on the 2017 Optional Fees- County Road and Bridge Fee and Child Safety Fee. |
| REASON FOR AGENDA ITEM | 2017 Optional Fees- County Road and Bridge Fee and Child Safety Fee |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | None |




Imposition of Optional Fees Calendar Year 2017

INSTRUCTIONS: Complete and return this form (including court orders, if required) to the TxDMV via email, DMV_OptionalCountyFeeUpdates@TxDMV.gov, or fax (512) 465-4116.

Please submit as soon as possible, but no later than **Tuesday, August 23, 2016**.

County Name: Kendall County

SELECT ONLY ONE OPTION BELOW:

☐ **OPTION A – No change. This county will charge the same fees in 2017.** 
Submit this form to TxDMV. A copy of the commissioners court order is NOT required.

OR

☐ **OPTION B – The commissioners court has approved fee changes for 2017.**
Enter amounts for each fee, even those that did not change. Enter zero (0) where applicable.

Calendar Year 2017 fees to be collected by your county:

Road and Bridge Fee: \$ _____

Child Safety Fee: \$ _____

Transportation Project Fee (applicable to Bexar, Cameron, El Paso, Hidalgo, and Webb counties only): \$ _____

Total Fees to be collected for 2017: \$ _____

For Option B, submit this form and a photocopy of the court order.

Thank you, we appreciate your participation!



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|---|
| SUBJECT | Status Report Herff Road Phase II |
| DEPARTMENT & PERSON MAKING REQUEST | Interim County Engineer Rick Tobolka |
| PHONE # OR EXTENSION # | 830-249-9343 ext 250 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Status Report Herff Road Phase II |
| REASON FOR AGENDA ITEM | Status Report Herff Road Phase II |
| IS THERE DOCUMENTATION | No |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | None |



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION

| | |
|---|--|
| SUBJECT | Agreements with the State of Texas to contribute ROW funds and for advanced funding for expansion of SH 46 from 2 lanes to 4 lanes with raised medians or continuous left turn lane from Herff Road to Ammann Road. |
| DEPARTMENT & PERSON MAKING REQUEST | Darrel L. Lux, County Judge, Richard Tobolka, County Engineer, Donald W. Allee, County Attorney. |
| PHONE # OR EXTENSION # | 830-249-9343, ext. 213, 250 or 295. |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action concerning: 1. an Agreement to Contribute Right of Way Funds (Fixed Price) between Kendall County and the State of Texas for the expansion of SH 46 from 2 lanes to 4 lanes with raised medians or continuous left turn lane from Herff Road to Ammann Road. 2. an Advance Funding Agreement for Voluntary Local Government Contributions to Transportation Improvement Projects with no Required Match for the expansion of SH 46 from 2 lanes to 4 lanes with raised medians or continuous left turn lane from Herff Road to Ammann Road. |
| REASON FOR AGENDA ITEM | TXDOT has notified the County that it is ready to proceed with the project. The agreements must be approved by the County before TXDOT will commence acquisition of ROW. |
| IS THERE DOCUMENTATION | Yes - proposed agreements attached |
| WHO WILL THIS AFFECT? | Expansion of SH 46 from Herff Road to Ammann Road. |
| ADDITIONAL INFORMATION | None |

County: Kendall
District: San Antonio
ROW CSJ # 0215-06-040
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Federal Highway Administration
Not Research and Development

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS (FIXED PRICE)

THIS AGREEMENT is made by and between the State of Texas, acting through the Texas Department of Transportation, (the "**State**"), and Kendall County, Texas, acting through its duly authorized officials (the "**Local Government**").

WITNESSETH

WHEREAS, Texas Transportation Code §§ 201.103 and 222.052 establish that the State shall design, construct, and operate a system of highways in cooperation with local governments; and

WHEREAS, Texas Transportation Code, §§ 201.209 authorizes the State and a Local Government to enter into agreements in accordance with Texas Government Code, Chapter 791; and

WHEREAS, the State has deemed it necessary to make certain highway improvements on Highway No. 46 from Herff Road to Amman Road, and this section of highway improvements will necessitate the acquisition of certain right of way and the relocating and adjusting of utilities (the "**Project**"); and

WHEREAS, the Local Government requests that the State assume responsibility for acquisition of all necessary right of way and adjustment of utilities for this highway project; and

WHEREAS, the Local Government desires to enter into a fixed price joint participation agreement pursuant to 43 TAC §15.52 to contribute to the State funding participation as defined in 43 TAC §15.55 for the cost of acquiring the right of way and relocating or adjusting utilities for the proper improvement of the State Highway System;

WHEREAS, the Governing Body of the Local Government has approved entering into this agreement by resolution or ordinance dated _____, 2016, which is attached to and made a part of this agreement as Attachment A. A map showing the Project location appears in Attachment B, which is attached to and made a part of this agreement.

NOW THEREFORE, the State and the Local Government do agree as follows:

County: **Kendall**
District: **San Antonio**
ROW CSJ # **0215-06-040**
CCSJ # **0215-06-039**
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AGREEMENT

1. Agreement Period

This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed. This agreement shall remain in effect until the Project is completed or unless terminated as provided below.

2. Termination

This agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

- A. The agreement is terminated in writing with the mutual consent of the parties;
- B. The agreement is terminated by one party because of a breach, in which case any cost incurred because of the breach shall be paid by the breaching party; or
- C. The Project is inactive for thirty-six (36) months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this agreement.

3. Local Project Sources and Uses of Funds

- A. The total estimated cost of the Project is shown in Attachment C, Project Budget Estimate and Payment Schedule, which is attached to and made a part of this agreement. The expected cash contributions from the Federal or State government, the Local Government, or other parties is shown in Attachment C. The Local Government shall pay to the State the amount shown in Attachment C as its required contribution of the total cost of the Project and shall transmit to the State with the return of this agreement, duly executed by the Local Government, a warrant or check for the amount and according to the payment schedule shown in Attachment C.
- B. The Local Government's fixed price contribution set forth in Attachment C is not subject to adjustment unless:
 - 1. site conditions change;
 - 2. work requested by the Local Government is ineligible for federal participation; or
 - 3. the adjustment is mutually agreed on by the State and the Local Government.
- C. If the Local Government will perform any work under this contract for which reimbursement will be provided by or through the State, the Local Government must complete training before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled *Local Government Project Procedures Qualification for the Texas Department of Transportation*. The Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of

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the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not designated a qualified individual to oversee the Project.

- D. Whenever funds are paid by the Local Government to the State under this agreement, the Local Government shall remit a warrant or check made payable to the "Texas Department of Transportation Trust Fund." The warrant or check shall be deposited by the State in an escrow account to be managed by the State. Funds in the escrow account may only be applied to this highway project.
- E. Notwithstanding that this is a fixed price agreement, the Local Government agrees that in the event any existing, future, or proposed Local Government ordinance, commissioner's court order, rule, policy, or other directive, including, but not limited to, outdoor advertising or storm water drainage facility requirements, is more restrictive than State or federal regulations, or any other locally proposed change, including, but not limited to, plats or re-plats, results in any increased costs to the State, then the Local Government will pay one hundred percent (100%) of all those increased costs, even if the applicable county qualifies as an Economically Disadvantaged County (EDC). The amount of the increased costs associated with the existing, future, or proposed Local Government ordinance, commissioner's court order, rule, policy, or other directive will be determined by the State at its sole discretion.
- F. If the Local Government is an EDC and if the State has approved adjustments to the standard financing arrangement, this agreement reflects those adjustments.
- G. If the Project has been approved for an "incremental payment" non-standard funding or payment arrangement under 43 TAC §15.52, the budget in Attachment C will clearly state the incremental payment schedule.

4. Real Property in Lieu of Monetary Payment

- A. Contributions of real property may be credited to the Local Government's funding obligation for the cost of right of way to be acquired for this project. Credit for all real property, other than property which is already dedicated or in use as a public road, contributed by the Local Government to the State shall be based on the property's fair market value established as of the effective date of this agreement. The fair market value shall not include increases or decreases in value caused by the project and should include the value of the land and improvements being conveyed, excluding any damages to the remainder. The amount of any credit for real property contributed for this project is clearly shown in Attachment C.
- B. The Local Government will provide to the State all documentation to support the determined fair market value of the donated property. This documentation shall include an appraisal of the property by a licensed appraiser approved by the State. The cost of appraisal will be the responsibility of the State. The State will review the submitted documentation and make a final determination of value; provided however, the State

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 District: **San Antonio**
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may perform any additional investigation deemed necessary, including supplemental appraisal work by State employees or employment of fee appraisers.

- C. Credit shall be given only for property transferred at no cost to the State after the effective date of this agreement and the issuance of spending authority, and only for property which is necessary to complete this project, has title acceptable to the State, and is not contaminated with hazardous materials. Credit shall be in lieu of monetary contributions required to be paid to the State for the Local Government's funding share of the right of way to be acquired for this project. The total credit cannot exceed the Local Government's matching share of the right of way obligation under this agreement, and credits cannot be reimbursed in cash to the Local Government, applied to project phases other than right of way, nor used for other projects.
- D. In the event the Local Government's monetary contributions to the State for acquisition of right of way, when added to its real property credits, exceed the Local Government's matching share of the right of way obligation, there will be no refund to the Local Government of any portion of its contributed money.

5. Amendments

Amendments to this agreement due to changes in the character of the work, terms of the agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written supplemental agreement.

6. Notices

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid, to the following addresses:

| Local Government: | State: |
|--|--|
| <p>The Honorable Judge Darrel L Lux 201 E San Antonio Ave, Suite 122 Boerne, Texas 78006</p> | <p>Director of Right of Way Division Texas Department of Transportation 125 E. 11th Street Austin, Texas 78701</p> |

All notices shall be deemed given on the date delivered or deposited in the mail, unless otherwise provided by this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail and that request shall be honored and carried out by the other party.

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7. Remedies

This agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this agreement and shall be cumulative.

8. Legal Construction

If one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability shall not affect any other provisions and this agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

9. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

10. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

11. Sole Agreement

This agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the subject matter of this agreement.

12. Ownership of Documents

Upon completion or termination of this agreement, all documents prepared by the State shall remain the property of the State. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State in the form of photocopy reproduction on a monthly basis as required by the State. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

13. Inspection of Books and Records

The Local Government shall maintain all books, papers, accounting records and other documentation relating to costs incurred under this agreement and shall make such materials available to the State and, if federally funded, the Federal Highway

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Administration (FHWA) or their duly authorized representatives for review and inspection at its office during the contract period and for four (4) years from the date of completion of work defined under this agreement or until any impending litigation, or claims are resolved. Additionally, the State and FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

14. State Auditor

The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

15. Procurement and Property Management Standards

The parties shall adhere to the procurement standards established in Title 49 CFR §18.36 and with the property management standard established in Title 49 CFR §18.32.

16. Civil Rights Compliance

The parties to this agreement shall comply with the regulations of the U.S. Department of Transportation as they relate to nondiscrimination (49 CFR Part 21 and 23 CFR Part 200), and Executive Order 11246 titled "Equal Employment Opportunity," as amended by Executive Order 11375 and supplemented in the Department of Labor Regulations (41 CFR Part 60).

17. Applicability of Federal Provisions

Articles 18 through 23 only apply if Federal funding is used in the acquisition of right of way or the adjustment of utilities.

18. Office of Management and Budget (OMB) Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the Cost Principles established in OMB Circular A-87 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

19. Disadvantaged Business Enterprise (DBE) Program Requirements

- A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.

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- C. The Local Government shall set an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally -Approved Disadvantaged Business Enterprise by Entity and attachments found at web address http://txdot.gov/business/business_outreach/mou.htm.
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.*

20. Debarment Certification

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Local Government certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this

County: **Kendall**
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contract to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

21. Lobbying Certification

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A.** No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B.** If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C.** The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

22. Federal Funding Accountability and Transparency Act Requirements

- A.** Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.
- B.** The Local Government agrees that it shall:
 - 1.** Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
 - 2.** Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows Federal government to track the

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distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and

3. Report the total compensation and names of its top five (5) executives to the State if:

- i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
- ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

23. Single Audit Report

- A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133.
- B. If threshold expenditures of \$750,000 or more are met during the Local Government's fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 E. 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at <http://txdot.gov/inside-tdot/office/audit/contact.html>
- C. If expenditures are less than \$750,000 during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY _____."
- D. For each year the project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

24. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

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THIS AGREEMENT IS EXECUTED by the State and the Local Government in duplicate.

THE LOCAL GOVERNMENT

Signature

Darrel L. Lux

Typed or Printed Name

County Judge

Title

Date

THE STATE OF TEXAS

Gus E. Cannon, CTCM
Director, Right of Way Division
Texas Department of Transportation

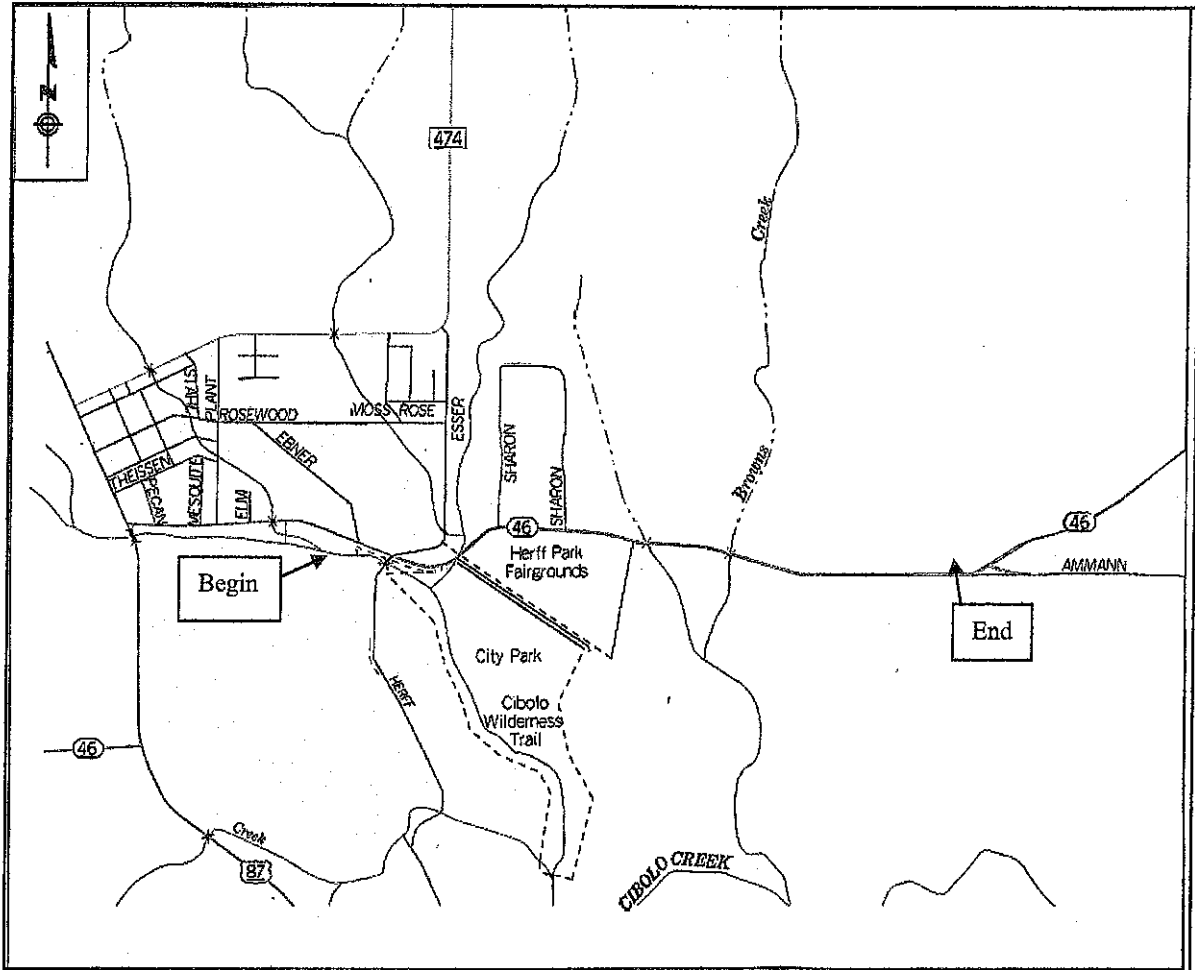
Date

County: **Kendall**
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ATTACHMENT A
RESOLUTION OR ORDINANCE

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ATTACHMENT B LOCATION MAP SHOWING PROJECT



County: Kendall
 District: San Antonio
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ATTACHMENT C

PROJECT BUDGET ESTIMATE AND PAYMENT SCHEDULE

| Description | Total Estimated Cost | State Participation | | Local Participation | |
|---|----------------------------|---------------------|-----------------------|---------------------|---------------------|
| | | % | Cost | % | Cost |
| Right of Way Acquisition | \$499,302.32 | 90% | \$449,372.09 | 10% | \$49,930.23 |
| Reimbursable Utility Adjustments | \$699,075.00 | 90% | \$629,167.50 | 10% | \$69,907.50 |
| Joint Bid Reimbursable Utility Adjustments | \$0 | 0% | \$0 | 0% | \$0 |
| TOTAL | \$1,198,377.32 | 90% | \$1,078,539.59 | 10% | \$119,837.73 |

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Project: On SH 46
from Herff Road to Amman Road
Federal Highway Administration
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STATE OF TEXAS §

COUNTY OF TRAVIS §

**ADVANCE FUNDING AGREEMENT FOR VOLUNTARY
LOCAL GOVERNMENT CONTRIBUTIONS
TO TRANSPORTATION IMPROVEMENT
PROJECTS WITH NO REQUIRED MATCH**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, called the "State", and the City of Boerne, acting by and through its duly authorized officials, called the "Local Government."

WITNESSETH

WHEREAS, Transportation Code, Chapters 201, 221, and 361, authorize the State to lay out, construct, maintain, and operate a system of streets, roads, and highways that comprise the State Highway System; and,

WHEREAS, Government Code, Chapter 791, and Transportation Code, §201.209 and Chapter 221, authorize the State to contract with municipalities and political subdivisions; and,

WHEREAS, Texas Transportation Commission Minute Order Number 114335 authorizes the State to undertake and complete a highway improvement generally described as an Expansion of SH 46 from 2 Lanes to 4 Lanes with raised medians or continuous left turn lane and,

WHEREAS, the Local Government has requested that the State allow the Local Government to participate in said improvement by funding that portion of the improvement described as an Expansion of SH 46 from 2 Lanes to 4 Lanes with raised medians or continuous left turn lane as shown in Attachment B "Location Map" showing Project, called the "Project"; and,

WHEREAS, the State has determined that such participation is in the best interest of the citizens of the State;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, the State and the Local Government do agree as follows:

AGREEMENT

1. Time Period Covered

This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed, and the State and the Local Government will consider it to be in full force and effect until the Project described in this agreement has been completed and accepted by all parties or unless terminated, as provided for by this agreement.

2. Project Funding and Work Responsibilities

- A. The State will authorize the performance of only those Project items of work which the Local Government has requested and has agreed to pay for as described in Attachment A, Payment Provision and Work Responsibilities which is attached to and made a part of this contract. In addition to identifying those items of work paid for by payments to the State, Attachment A, Payment Provision and Work Responsibilities, also specifies those Project items of work that are the responsibility of the Local Government and will be carried out and completed by the Local Government, at no cost to the State.
- B. At least one hundred twenty (120) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction costs.
- C. In the event that the State determines that additional funding by the Local Government is required at any time during the Project, the State will notify the Local Government in writing. The Local Government shall make payment to the State within thirty (30) days from receipt of the State's written notification.
- D. Whenever funds are paid by the Local Government to the State under this agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation." The check or warrant shall be deposited by the State and managed by the State. The funds may only be applied by the State to the Project. If after final Project accounting any excess funds remain, those funds may be applied by the State to the Local Government's contractual obligations to the State under another advance funding agreement with approval by appropriate personnel of the Local Government.

3. Right of Access

If the Local Government is the owner of any part of the Project site, the Local Government shall permit the State or its authorized representative access to the site to perform any activities required to execute the work.

4. Adjustments Outside the Project Site

The Local Government will provide for all necessary right of way and utility adjustments needed for performance of the work on sites not owned or to be acquired by the State.

5. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

6. Document and Information Exchange

At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

7. Interest

The State will not pay interest on funds provided by the Local Government. Funds provided by the Local Government will be deposited into, and retained in, the State Treasury.

8. Inspection and Conduct of Work

Unless otherwise specifically stated in Attachment A, Payment Provision and Work Responsibilities, to this contract, the State will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure that the Project is accomplished in accordance with the approved plans and specifications. All correspondence and instructions to the contractor performing the work will be the sole responsibility of the State. Unless otherwise specifically stated in Attachment A to this contract, all work will be performed in accordance with the Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges adopted by the State and incorporated in this agreement by reference, or special specifications approved by the State.

9. Increased Costs

State will be responsible for any funds necessary to cover additional costs. If any existing or future local ordinances, commissioners court orders, rules, policies, or other directives, including but not limited to outdoor advertising billboards and storm water drainage facility requirements, are more restrictive than State or Federal Regulations, or if any other locally proposed changes, including but not limited to plats or replats, result in increased cost to the department for a highway improvement project, then any increased costs associated with the ordinances or changes will be paid by the Local Government. The cost of providing right of way acquired by the State shall mean the total expenses in acquiring the property interests either through negotiations or eminent domain proceedings, including but not limited to expenses related to relocation, removal, and adjustment of eligible utilities.

10. Maintenance

Upon completion of the Project, the State will assume responsibility for the maintenance of the completed Project unless otherwise specified in Attachment A to this agreement.

11. Termination

- A.** This agreement may be terminated in the following manner:
 - 1. By mutual written agreement and consent of both parties;
 - 2. By either party upon the failure of the other party to fulfill the obligations set forth in this agreement; or
 - 3. By the State if it determines that the performance of the Project is not in the best interest of the State.
- B.** If the agreement is terminated in accordance with the above provisions, the Local Government will be responsible for the payment of Project costs incurred by the State on behalf of the Local Government up to the time of termination.
- C.** Upon completion of the Project, the State will perform an audit of the Project costs. Any funds due to the Local Government, the State, or the Federal Government will be promptly paid by the owing party.

12. Notices

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid or sent by electronic mail, (electronic

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notice being permitted to the extent permitted by law but only after a separate written consent of the parties), addressed to such party at the following addresses:

| Local Government: | State: |
|--|---|
| <p data-bbox="207 527 487 674">City Manager City of Boerne 402 E. Blanco Road Boerne, Texas 78006</p> | <p data-bbox="870 501 1390 680">Legal Documents : Director of Contract Services Texas Department of Transportation 125 E. 11th Street Austin, Texas 78701</p> <p data-bbox="870 722 1398 930">Billing and Inquiries: Director of Transportation Planning and Development Texas Department of Transportation 4615 NW Loop 410 San Antonio, Texas 78229-5126</p> |

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided in this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that such notices shall be delivered personally or by certified U.S. mail and such request shall be honored and carried out by the other party.

13. Sole Agreement

In the event the terms of the agreement are in conflict with the provisions of any other existing agreements between the Local Government and the State, the latest agreement shall take precedence over the other agreements in matters related to the Project.

14. Successors and Assigns

The State and the Local Government each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of such other party in respect to all covenants of this agreement.

15. Amendments

By mutual written consent of the parties, this agreement may be amended prior to its expiration.

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16. State Auditor

The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

17. Insurance

If this agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately and the State may recover damages and all costs of completing the work.

18. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

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Code Chart 64 # 04850
Project: On SH 46
from Herff Road to Amman Road
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THIS AGREEMENT IS EXECUTED by the State and the Local Government in duplicate.

THE LOCAL GOVERNMENT

Signature

Typed or Printed Name

Title

Date

THE STATE OF TEXAS

District Engineer

Date

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District # 15 -- San Antonio
Code Chart 64 # 04850
Project: On SH 46
from Herff Road to Amman Road
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ATTACHMENT A

PAYMENT PROVISION AND WORK RESPONSIBILITIES

The Local Government will be responsible for providing \$980,162 to the State on or before 120 days to the date set for receipt of the construction bids for the Project.

WORK RESPONSIBILITIES:

1. Construction Responsibilities

The State will be responsible for the construction as stated.

2. Right of Way and Real Property

The State will be responsible for the acquisition of Right of Way and Real Property. There is a separate Right Of Way agreement

3. Utilities

The State will be responsible for the adjustment, removal, or relocation of utility facilities.

4. Architectural and Engineering Services

The State will be responsible for the performance of architectural and engineering services.

5. Environmental Assessment and Mitigation

The State will be responsible for the Environmental Assessment and Mitigation

CSJ # 0215-06-039

District # 15 – San Antonio

Code Chart 64 # 04850

Project: On SH 46

from Herff Road to Amman Road

Federal Highway Administration

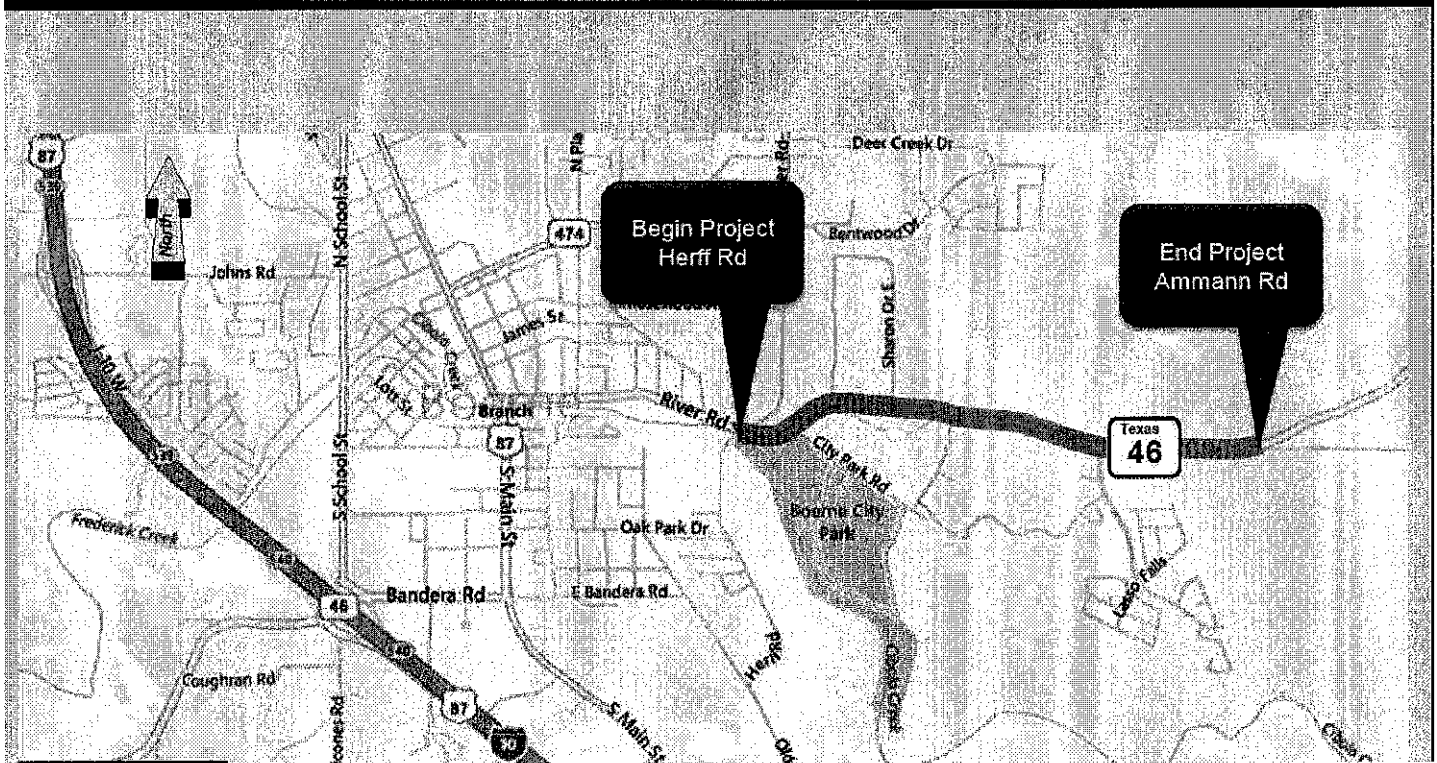
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ATTACHMENT B

Location Map

SH 46 (Herff Rd to Ammann Rd)





**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|--|---|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | Traffic Regulations |
| DEPARTMENT & PERSON MAKING REQUEST | Darrel L. Lux, County Judge |
| PHONE # OR EXTENSION # | 830-249-9343, ext 213 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action concerning scheduling a public hearing and publishing notice of the hearing pursuant to Transportation Code section 251.152 before the Court issues a traffic regulation or regulations. |
| REASON FOR AGENDA ITEM | Transportation Code section 251.152 provides that before the Commissioners Court issues a traffic regulation under the Code, the Court must hold a public hearing concerning the proposed regulation and publish notice of the hearing. |
| IS THERE DOCUMENTATION | No |
| WHO WILL THIS AFFECT? | Operators of motor vehicles on county roads. |
| ADDITIONAL INFORMATION | None |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|--|---|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | Temporary Employment |
| DEPARTMENT & PERSON MAKING REQUEST | Elections Department, Staci L. Decker, Elections Administrator |
| PHONE # OR EXTENSION # | (830) 331-8701 or (830) 249-9343, ext 609 |
| TIME NEEDED FOR PRESENTATION | 5 minutes |
| WORDING OF AGENDA ITEM | Consideration and action to approve the request to hire a temporary employee to assist the elections department. |
| REASON FOR AGENDA ITEM | Requests for temporary employees must be approved through commissioners court. |
| IS THERE DOCUMENTATION | Yes |
| WHO WILL THIS AFFECT? | Elections Department, Local Political Subdivisions contracting with the department, as well as the republican and democratic party who also has contracted with the department. |
| ADDITIONAL INFORMATION | None |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|--|--|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | Summary of June Operations report. |
| DEPARTMENT & PERSON MAKING REQUEST | Kendall County Operations: Jean Maxwell; Operations Supervisor. |
| PHONE # OR EXTENSION # | 830-249-9343 ext 652 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Give a summary of the activities performed by Operations |
| REASON FOR AGENDA ITEM | Report the progress of Operations. |
| IS THERE DOCUMENTATION | Yes. |
| WHO WILL THIS AFFECT? | County wide sign report. |
| ADDITIONAL INFORMATION | None. |



Kendall County Operations Monthly Report

June -- 2016

| <u>Route</u> | <u>Address</u> | <u>Location</u> | <u>Activity</u> | <u>Details</u> | <u>W.O. No</u> | <u>Date</u> |
|---------------------------|----------------|-----------------|-----------------|--------------------------|----------------|-------------|
| <i>Precinct</i> | | | | | | |
| <i>Signs</i> | | Shop. | Fabricate | Fabricate Address Plate. | SI-1539-16 | 6/2/16 |
| Total WO's For Pct | | 1 | | | | |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|-----------------------------|---------|--------------------|---------------------------|---|------------|---------|
| Precinct 1 | | | | | | |
| Signs | | | | | | |
| ALEX CIR | 99 | Shop. | Fabricate | Fabricate Address Sign. | SI-1553-16 | 6/6/16 |
| BLUE DIAMOND | 404 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1629-16 | 6/14/16 |
| BLUE DIAMOND | 384 | fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1628-16 | 6/14/16 |
| DIAMONDRIDGE | 1409 | Shop. | Fabricate | Fabricate Address Plate. | SI-1554-16 | 6/6/16 |
| DOESKIN DR | 207 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1590-16 | 6/1/16 |
| E SAN ANTONIO AVE | 201 | | Labor Various | Give monthly report to Commissioners Court. | SI-1647-16 | 6/27/16 |
| E SAN ANTONIO ST | 201 | Court House. | Replace Support | Replace sign pole. | SI-1540-16 | 6/2/16 |
| HANNAH LN | 70 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1633-16 | 6/20/16 |
| JOHNS RD | | @ 3.4 Miles. | Place or Remove Temp Sign | Remove Rough Road Sign. | SI-1627-16 | 6/14/16 |
| JOHNS RD | | @ 0.3 miles. | Repair | Repair knocked off chevrons. | SI-1640-16 | 6/21/16 |
| Total WO's For Pct 1 | | 10 | | | | |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|--------------------------------|----------|--------------------|---------------------------|------------------------------------|------------|---------|
| Precinct | 2 | | | | | |
| Signs | | | | | | |
| CASCADE CAVERNS RD | | @ 1.2 Miles. | Relocate | Reset Chevrons. | SI-1630-16 | 6/14/16 |
| CASCADE CAVERNS RD | | @ 1.9 Miles. | Replace Sign | Replace 10 MPH Sign. | SI-1617-16 | 6/15/16 |
| CASCADE CAVERNS RD | | @ 1.9 Miles. | Replace Sign | Replace "Y" Intersection Sign. | SI-1616-16 | 6/15/16 |
| CASCADE CAVERNS RD | | @ 1.75 Miles. | Replace Sign | Replace Sign & Support. | SI-1614-16 | 6/15/16 |
| CASCADE CAVERNS RD | | @ 1.75 Miles. | Replace Sign | Replace 10 MPH Speed Limit Sign. | SI-1615-16 | 6/15/16 |
| JOE KLAR RD | | @ 1 Mile. | Place or Remove Temp Sign | Place Guardrail Damage Ahead Sign. | SI-1599-16 | 6/1/16 |
| KREUTZBERG RD | | @ .01 Miles. | Repair Sign Support | Reset Sign. | SI-1606-16 | 6/9/16 |
| KREUTZBERG RD | | @ 1.6 Miles. | Remove | Remove Metal Flashing off Road. | SI-1607-16 | 6/9/16 |
| OLD FREDERICKSBURG RD | | @ 1.4 Miles. | Repair Sign | Repair Flood Gauge. | SI-1605-16 | 6/9/16 |
| OLD FREDERICKSBURG RD | | @ .9 Miles. | Replace Sign | Replace 15 MPH Sign. | SI-1621-16 | 6/15/16 |
| OLD FREDERICKSBURG RD | | @ .9 Miles. | Replace Sign | Replaced Left Turn Sign. | SI-1620-16 | 6/15/16 |
| OLD FREDERICKSBURG RD | | @ .55 Miles. | Replace Sign | Replace Right Turn Sign. | SI-1623-16 | 6/15/16 |
| OLD FREDERICKSBURG RD | | @ .65 Miles. | Remove | Remove Sign. | SI-1622-16 | 6/15/16 |
| OLD FREDERICKSBURG RD | | @ .6 Miles. | Replace Sign | Replace 15 MPH Sign. | SI-1619-16 | 6/15/16 |
| OLD FREDERICKSBURG RD | | @ .2 Miles. | Replace Sign | Replace 15 MPH Sign. | SI-1624-16 | 6/15/16 |
| OLD FREDERICKSBURG RD | | @ .6 Miles. | Install sign | Install Right Turn Sign. | SI-1618-16 | 6/15/16 |
| RIVER RIDGE | 312 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1631-16 | 6/14/16 |
| Total WO's For Pct 2 17 | | | | | | |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|-----------------------------|---------|---------------------|---------------------|--------------------------------------|------------|---------|
| Precinct 3 | | | | | | |
| Signs | | | | | | |
| CONCHO ST | 369 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1632-16 | 6/14/16 |
| EDGE FALLS RD | | @ 1.9 Miles. | Repair Sign Support | Reset Sign. | SI-1597-16 | 6/1/16 |
| EDGE FALLS RD | | @ 1.8 Miles. | Repair Sign Support | Reset Sign. | SI-1596-16 | 6/1/16 |
| EDGE FALLS RD | | @ 4.5 to 4.8 miles. | Data Collection | Measure for No Parking Zone. | SI-1650-16 | 6/27/16 |
| EDGE FALLS RD | | @ 4.8 miles. | Replace | Replace No Parking sign and support. | SI-1681-16 | 6/30/16 |
| EDGE FALLS RD | | @ 4.8 miles. | Replace | Replace No Parking sign and support. | SI-1680-16 | 6/30/16 |
| ERNST RD | | @ .95 Miles. | Repair Sign | Repair Flood Gauge. | SI-1594-16 | 6/1/16 |
| ERNST RD | | @ .95 Miles. | Delineator Repair | Straighten Delineators. | SI-1595-16 | 6/1/16 |
| ERNST RD | | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1626-16 | 6/15/16 |
| GUADALUPE BND | 2019 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1625-16 | 6/15/16 |
| HEADWATERS RANCH RD | | @ 0.02 miles. | Replace | Replace Dogs @ Large. | SI-1676-16 | 6/30/16 |
| HEADWATERS RANCH RD | | @ 0.02 miles. | Remove | Remove No Parking sign. | SI-1675-16 | 6/30/16 |
| KEMMER TRAIL | | @ .02 Miles. | Repair Sign Support | Reset Sign. | SI-1603-16 | 6/9/16 |
| OLD BLANCO RD | | @ 3.2 miles. | Replace | Replace WFWOR with Road May Flood. | SI-1679-16 | 6/30/16 |
| OLD BLANCO RD | | @ 3.9 miles. | Replace | Replace WFWOR with Road May Flood. | SI-1677-16 | 6/30/16 |
| OLD BLANCO RD | | @ 3.8 miles. | Replace | Replace WFWOR with Road May Flood. | SI-1678-16 | 6/30/16 |
| RIVER TRAIL | | @ .01 Miles. | Replace Support | Replace Sign Cross. | SI-1604-16 | 6/9/16 |
| WENGENROTH RD | | @ 3 Miles. | Delineator Repair | Straighten Delineator. | SI-1598-16 | 6/1/16 |
| Total WO's For Pct 3 | | 18 | | | | |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|---------------------|---------|--------------------|---------------------|--|------------|---------|
| Precinct 4 | | | | | | |
| Signs | | | | | | |
| BIG JOSHUA CREEK RD | | @ .6 Miles. | Repair Sign | Tightened Sign Nut. | SI-1567-16 | 6/8/16 |
| BROADWAY | | @ .2 Miles. | Repair Sign Support | Stand Flood Gauge Up. | SI-1552-16 | 6/6/16 |
| BROADWAY | | @ .05 Miles. | Repair Sign Support | Reset Sign. | SI-1563-16 | 6/8/16 |
| BROADWAY | | @ .01 Miles. | Trim Brush | Trim Brush Around Sign. | SI-1564-16 | 6/8/16 |
| BROADWAY | | @ .45 Miles. | Relocate | Set MB-1 in Comfort. | SI-1562-16 | 6/8/16 |
| CRAVEY RD | | @ 1.75 Miles. | Repair Sign Support | Reset Flood Gauge for Accuracy. | SI-1591-16 | 6/1/16 |
| CRAVEY RD | | @ 1.7 Miles. | Replace Support | Replace Sign Pole. | SI-1592-16 | 6/1/16 |
| FM 1621 | | @ IH 10 | Install | Install four barrels for parade. | SI-1666-16 | 6/29/16 |
| FM 473 W | | @ 0.4 miles. | Install | Install Detour ^ Forward for parade. | SI-1669-16 | 6/30/16 |
| FM 473 W | | @ 0.08 miles. | Install | Install Detour ^ Forward for parade. | SI-1673-16 | 6/30/16 |
| FM 473 W | | @ 0.2 miles. | Install | Install Detour ^ Forward for parade. | SI-1668-16 | 6/30/16 |
| FM 473 W | | @ 0.58 miles. | Install | Install Detour Left < W/date and time. | SI-1670-16 | 6/30/16 |
| FM 473 W | | @ 0.01 miles. | Install | Install Detour Left < . | SI-1672-16 | 6/30/16 |
| FRIENDSHIP DR | 114 | Shop. | Fabricate | Fabricate Address Plate. | SI-1547-16 | 6/6/16 |
| GRAPE CREEK RD | 5173 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1637-16 | 6/20/16 |
| HEIN RD | | @ 1.45 miles. | Repair | Repair Load Zoned Bridge | SI-1639-16 | 6/21/16 |
| HOLIDAY RD | | Shop. | Fabricate | Fabricate Street Name Sign. | SI-1548-16 | 6/6/16 |
| HOLIDAY RD | | @ 0.3 miles. | Repair | Repair + Intersection support. Mower knocked. | SI-1644-16 | 6/23/16 |
| HOLIDAY RD | | @ 1.15 miles. | Install | Install Detour to Left <. | SI-1662-16 | 6/28/16 |
| KARGER LN | 2 | Fabricate at Shop. | Fabricate | Fabricate Address Plate. | SI-1634-16 | 6/20/16 |
| LINDNER AVE | | @ .01 Miles. | Install sign | Install Street Name Sign. Sign Knocked Off. | SI-1609-16 | 6/9/16 |
| MILL DAM RD | | All. | Collect Data | Edit GIS Map. | SI-1612-16 | 6/13/16 |
| MILL DAM RD | | @ 3.0 miles. | Install | Install Road Closed Local Traffic. | SI-1663-16 | 6/28/16 |
| MILL DAM RD | | @ 3.0 miles. | Install | Install Detour to Left <. | SI-1664-16 | 6/28/16 |
| MILL DAM RD | | @ 2.2 miles. | Install | Fabricate & install Road Closed Local Traffic. | SI-1660-16 | 6/28/16 |
| MOUNTAIN TOP DR | 108 | Shop. | Fabricate | Fabricate Address Plate. | SI-1541-16 | 6/2/16 |
| NORTH CREEK RD | | @ 0.2 miles. | Relocate | Chevron removed by Chase. | SI-1674-16 | 6/30/16 |
| OLD #9 HWY | 648 | Shop. | Fabricate | Fabricate Do Not Block Drive Plates. | SI-1543-16 | 6/2/16 |
| OLD #9 HWY | 648 | Shop. | Fabricate | Fabricate Address Plate. | SI-1542-16 | 6/2/16 |
| OLD #9 HWY | | @ 6.8 Miles. | Install | Install Address Plates & Do Not Block Drive. | SI-1538-16 | 6/2/16 |
| OLD COMFORT RD | 3 | Shop. | Fabricate | Fabricate Restroom Closed Signs. | SI-1560-16 | 6/7/16 |
| OLD COMFORT RD | 3 | Fabricate at Shop. | Fabricate | Fabricate Authorized Vehicle Only Signs. | SI-1610-16 | 6/9/16 |
| OLD COMFORT RD | 3 | Fabricate @ Shop. | Fabricate | Fabricate 15 MPH Signs. | SI-1613-16 | 6/15/16 |
| OLD COMFORT RD | 3 | Fabricate at Shop. | Fabricate | Fabricate Parade signs | SI-1635-16 | 6/20/16 |
| OLD COMFORT RD | 3 | Fabricate at Shop. | Fabricate | Label Mowers Ahead signs | SI-1636-16 | 6/20/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate barricade boards. | SI-1642-16 | 6/22/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|------------------|---------|--------------------|---------------------------|--|------------|---------|
| Signs | | | | | | |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate barricade boards. | SI-1641-16 | 6/22/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate large barricades for parade. | SI-1645-16 | 6/23/16 |
| OLD COMFORT RD | 3 | Repair at shop. | Repair | Repair large barricade support. | SI-1643-16 | 6/23/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate Shuttle Parking sign. For Joshua Park. | SI-1649-16 | 6/27/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate parade date signs. | SI-1646-16 | 6/27/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate Temp. signs for parade. | SI-1648-16 | 6/27/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate Parade detour 1000' signs. W/date. | SI-1652-16 | 6/28/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate Parade detour 500' signs. | SI-1653-16 | 6/28/16 |
| OLD COMFORT RD | 3 | Fabricate at shop. | Fabricate | Fabricate Parade detour signs. | SI-1651-16 | 6/28/16 |
| PEEK RANCH RD | | All | Collect Data | Edit GIS Map. | SI-1611-16 | 6/13/16 |
| POEHNERT RD | | @ 0.03 miles. | Repair | Repair No Outlet sign support. | SI-1638-16 | 6/21/16 |
| POSSUM CREEK RD | | @ .3 Miles. | Replace Sign | Change from W.F.W.O.R. to Road May Flood. | SI-1565-16 | 6/8/16 |
| POSSUM CREEK RD | | @ .9 Miles. | Repair Sign | Reset Flood Gauge. | SI-1566-16 | 6/8/16 |
| POST OAK ST | | @ 0.03 miles. | Remove | Remove School Zone sign. | SI-1665-16 | 6/28/16 |
| RIVER BEND RD | | @ 1.8 Miles. | Repair Sign Support | Straightened Sign Pole. | SI-1546-16 | 6/6/16 |
| RIVER BEND RD | | @ 1.6 Miles. | Remove | Pick up Downed Signs. | SI-1545-16 | 6/6/16 |
| RIVER BEND RD | | @ .05 Miles. | Replace Sign | Change from W.F.W.O.R. to Road May Flood. | SI-1555-16 | 6/7/16 |
| RIVER BEND RD | | @ 1.25 Miles. | Replace Sign | Change from W.F.W.O.R. to Road May Flood. | SI-1556-16 | 6/7/16 |
| RIVER BEND RD | | @ 1.6 Miles. | Repair Sign Support | Straighten Sign Pole. | SI-1559-16 | 6/7/16 |
| RIVER BEND RD | | 1.55 & 1.6 Miles. | Place or Remove Temp Sign | Place Rough Road Signs. | SI-1561-16 | 6/7/16 |
| RIVER BEND RD | | @ 1.6 Miles. | Replace Support | Install new Pole. | SI-1558-16 | 6/7/16 |
| RIVER BEND RD | | @ 1.56 Miles. | Relocate | Move Sign Over. | SI-1557-16 | 6/7/16 |
| SH 27 | | @ 0.45 miles. | Install | Install four barrels for parade. | SI-1667-16 | 6/29/16 |
| SKY LINE DR | | @ .01 Miles. | Install sign | Install Missing Sign. | SI-1551-16 | 6/6/16 |
| SKY LINE DR | | Shop. | Fabricate | Fabricate Street Name Sign. | SI-1550-16 | 6/6/16 |
| SKY LINE DR | | @.01 Miles. | Remove | Remove Sign Pole. | SI-1608-16 | 6/9/16 |
| SKY LINE DR | | @ 2.75 miles. | Install | Install Detour to Right >. | SI-1661-16 | 6/28/16 |
| THIRD ST | | @ .5 Miles. | Repair Sign Support | Repair Flood Gauge Support. | SI-1601-16 | 6/1/16 |
| US 87 | | @ 0.48 miles. | Install | Install Parade Detour 1000' W/Dates. | SI-1654-16 | 6/28/16 |
| US 87 | | @ 0.40 miles. | Install | Install Parade Detour 500'. | SI-1655-16 | 6/28/16 |
| US 87 | | @ 0.35 miles. | Install | Install Detour to Right >. | SI-1671-16 | 6/30/16 |
| US HIGHWAY 27 | | @ 0.40 miles. | Install | Install one lane road. | SI-1658-16 | 6/28/16 |
| US HIGHWAY 27 | | @ 0.10 miles. | Install | Install Parade Detour 500'. | SI-1657-16 | 6/28/16 |
| US HIGHWAY 27 | | @ 0.40 miles. | Install | Install 22 cones. | SI-1659-16 | 6/28/16 |
| US HIGHWAY 27 | | @ 0.10 miles. | Install | Install Parade Detour 1000' W/Dates. | SI-1656-16 | 6/28/16 |
| WALNUT GRV NORTH | | @ .99 Miles. | Install sign | Install Street Name Sign. | SI-1602-16 | 6/1/16 |
| WALNUT GRV NORTH | | Fabricate at Shop. | Fabricate | Fabricate Strret Name Sign. | SI-1600-16 | 6/1/16 |

| <u>Route</u> | <u>Address</u> | <u>Location</u> | <u>Activity</u> | <u>Details</u> | <u>W.O. No</u> | <u>Date</u> |
|-----------------------------|----------------|-----------------|---------------------|---------------------|----------------|-------------|
| Signs | | | | | | |
| WARING WELFARE RD | | @ 6.4 Miles. | Repair Sign Support | Reset Sign. | SI-1593-16 | 6/1/16 |
| WARING WELFARE RD | | @ 6.3 Miles. | Repair Sign | Reset Sign Support. | SI-1549-16 | 6/6/16 |
| ZOELLER LN | | @ .01 Miles. | Repair Sign Support | Reset Downed Sign. | SI-1544-16 | 6/6/16 |
| Total WO's For Pct 4 | | 76 | | | | |

| <u>Route</u> | <u>Address</u> | <u>Location</u> | <u>Activity</u> | <u>Details</u> | <u>W.O. No</u> | <u>Date</u> |
|--------------------------|----------------|-----------------|-----------------|----------------|----------------|-------------|
| Total Work Orders | 122 | | | | | |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 7/25/2016
OPEN SESSION**

| | |
|---|--|
| SUBJECT | Emergency response. |
| DEPARTMENT & PERSON MAKING REQUEST | Kendall County Operations Jean Maxwell; Operations Supervisor. |
| PHONE # OR EXTENSION # | 830-249-9343 ext 652 |
| TIME NEEDED FOR PRESENTATION | 1 Minute |
| WORDING OF AGENDA ITEM | Consideration and action to pay an employee for emergency call out time. |
| REASON FOR AGENDA ITEM | Special compensation for multiple signs down call out. |
| IS THERE DOCUMENTATION | Yes. |
| WHO WILL THIS AFFECT? | Operations Department, payroll. |
| ADDITIONAL INFORMATION | None |

**KENDALL COUNTY
Road & Bridge Department**

**EMERGENCY RESPONSE TIME
Summary: July 2016**

| Employee Name | Date | Total Call Out Hrs | Compensated Time |
|----------------------|-------------|---------------------------|-------------------------|
| Tobias Bagley | 07/16/2016 | 1.0 | 2.0 |

The above listed employee(s) were called out to: Fix stop sign down at Herff Rd and Old San Antonio Rd.

Emergency call out pay is time and a half of the employee's current hourly rate.

Approximate grand total amount: \$59.04

Commissioners Court: 07/25/2016



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

| | |
|--|---|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | Summary of the June Road Report. |
| DEPARTMENT & PERSON MAKING REQUEST | Road and Bridge: Ricky Pfeiffer , Road Supervisor. |
| PHONE # OR EXTENSION # | 830-249-9343 Ext 656 |
| TIME NEEDED FOR PRESENTATION | 5 Minutes |
| WORDING OF AGENDA ITEM | Give a summary of the road activities for June. |
| REASON FOR AGENDA ITEM | Report the progress of road work. |
| IS THERE DOCUMENTATION | Yes. |
| WHO WILL THIS AFFECT? | County wide progress report. |
| ADDITIONAL INFORMATION | None. |



Kendall County Road & Bridge Monthly Report June 2016

| Route | Address | Location | Activity | Details | W.O. No | Date |
|----------------------------|---------|----------------------------|----------------------------|--|-------------|---------|
| Precinct 1 | | | | | | |
| Brush | | | | | | |
| DODGE RD | 149 | | Right-of-Way Clearing | Clear brush for site line out of driveway. | RD-2449-16 | 6/14/16 |
| E WINDING LOOP | 125 | | Brush Removal | Chip brush. | RD-2450-16 | 6/14/16 |
| HERFF RD | | @ River Road. | Tree Removal | Cut and remove tree that fell in Island. | RD-2267-16 | 6/1/16 |
| UPPER BALCONES RD | 19 | | Right-of-Way Clearing | Cut brush. | RD-2505-16 | 6/22/16 |
| Cleaning and Debris | | | | | | |
| HERFF RD | | @ River Road. | Tree Removal | Moved tree out of roadway. | RD-2275-16 | 6/1/16 |
| Contractor Work | | | | | | |
| SPENCER RD | 8 | | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2391-16 | 6/13/16 |
| UPPER BALCONES RD | | #343, 345, 302, 305, 150. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2390-16 | 6/13/16 |
| UPPER BALCONES RD | | Dodge Road to County Line. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2477-16 | 6/27/16 |
| UPPER BALCONES RD | | #309, 301, 225, 223, 238. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2478-16 | 6/27/16 |
| Flood Related | | | | | | |
| VARIOUS RD | | | Roadway Inspection | Check six roads for flooding and debris. | RD-2393-16 | 6/2/16 |
| Mowing | | | | | | |
| CEDAR BREAK TRAIL | | @ 0.0 to 0.1 miles. | Mowing | Mow Right of Way. | RDM-1046-16 | 6/22/16 |
| CHINKAPIN PASS | | @ 0.0 to 0.58 miles. | Mowing | Mow Right of Way. | RDM-1050-16 | 6/22/16 |
| CORLEY RD | | @ 0.0 to 1.04 miles. | Mowing | Mow Right of Way. | RDM-1028-16 | 6/20/16 |
| COUGHRAN RD | | @ 0.0 to 0.5 miles. | Mowing | Mow Right of Way. | RDM-1052-16 | 6/22/16 |
| DAISY LN | | @ 0.0 to 0.19 miles. | Mowing | Mow Right of Way. | RDM-1031-16 | 6/20/16 |
| DEEP HOLLOW DR | | @ 0.0 to 1.5 miles. | Mowing | Mow Right of Way. | RDM-1045-16 | 6/22/16 |
| DEER LAKE DR | | @ 0.0 to .2 miles. | Mowing | Mow Right of Way. | RDM-1035-16 | 6/20/16 |
| DEER LAKE DR | | @ 0.0 to .5 miles. | Mowing | Mow Right of Way. | RDM-1036-16 | 6/21/16 |
| DEER VIEW DR | | @ 0.0 to .1 miles. | Mowing | Mow Right of Way. | RDM-1037-16 | 6/21/16 |
| HIGH SIERRA DR | | @ 0.0 to 0.0 miles. | Mowing | NO MOWING NEEDED. | RDM-1048-16 | 6/22/16 |
| HIGH VIEW DR | | @ 0.0 to 0.0 miles. | Mowing | NO MOWING NEEDED. | RDM-1047-16 | 6/22/16 |
| INDIAN SPRINGS TRAIL | | @ 0.0 to 0.59 miles. | Mowing | Mow Right of Way. | RDM-1049-16 | 6/22/16 |
| J WILLIAMS RD | | @ 0.0 to 0.7 miles. | Mowing | Mow Right of Way. | RDM-1033-16 | 6/20/16 |
| JOHNS RD | | @ 0.0 to 1.4 miles. | Mowing | Mow Right of Way. | RDM-1034-16 | 6/20/16 |
| JOHNS RD | | @ 0.0 to 2.4 miles. | Mowing | Mow Right of Way. | RDM-1038-16 | 6/21/16 |
| MATTICK LN | | @ 0.0 to 0.21 miles. | Mowing | Mow Right of Way. | RDM-1051-16 | 6/22/16 |
| SCENIC LOOP RD | | @ 0.0 to 1.5 miles. | Mowing | Mow Right of Way. | RDM-1027-16 | 6/20/16 |
| SPRING HILL DR | | @ 0.0 to 0.66 miles. | Mowing | Mow Right of Way. | RDM-1030-16 | 6/20/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|-----------------------------|---------|----------------------------|---------------------|------------------------------------|-------------|---------|
| Mowing | | | | | | |
| UPPER BALCONES RD | | @ 0.0 to 2.0 miles. | Mowing | Mow Right of Way. | RDM-1032-16 | 6/20/16 |
| UPPER BALCONES RD | | @ 2.0 to 3.1 miles. | Mowing | Mow Right of Way. | RDM-1039-16 | 6/21/16 |
| VALLERIE LN | | @ 0.0 to 0.43 miles. | Mowing | Mow Right of Way. | RDM-1029-16 | 6/20/16 |
| Non Road and Bridge | | | | | | |
| BLUE HERON BLVD | | @ Wild Turkey Blvd. | Assist other Agency | Mark road. | RD-2444-16 | 6/14/16 |
| WILD TURKEY BLVD | | @ Johns Rd. 0 to 800 Feet. | Assist other Agency | Mark road. | RD-2445-16 | 6/14/16 |
| Paving and Prep | | | | | | |
| COUGHRAN RD | | | Bleeding Pavement | Haul #29 to Coughran Rd from yard. | RD-2525-16 | 6/23/16 |
| UPPER BALCONES RD | | @ 0.1 to 0.3 miles. | Bleeding Pavement | Bleeding Road. | RD-2526-16 | 6/23/16 |
| Total WO's For Pct 1 | | 35 | | | | |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|----------------------------|---------|-------------------------|----------------------------|--|-------------|---------|
| Precinct 2 | | | | | | |
| Brush | | | | | | |
| AMMANN RD | | | Right-of-Way Clearing | Cut brush in ROW. | RD-2265-16 | 6/1/16 |
| CASCADE CAVERNS RD | | @ 0.2 to 0.5 miles | Right-of-Way Clearing | Cut overhead brush. | RD-2379-16 | 6/7/16 |
| MOUNTAINTOP TRL | 108 | | Tree Removal | Remove and haul off stump. | RD-2400-16 | 6/8/16 |
| Cleaning and Debris | | | | | | |
| GUTHRIE RD | | @ .80 miles. | Litter | Pick up bed mattress. | RD-2544-16 | 6/28/16 |
| Contractor Work | | | | | | |
| SCENIC LOOP RD | | #27, 42, 103, 45, 28. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2387-16 | 6/8/16 |
| Equipment | | | | | | |
| CHARGER BLVD | 202 | Brush Site. | Equipment Breakdown | Helping Ken with Brush Site equipment. | RD-2448-16 | 6/14/16 |
| HERFF RD | | @ Old San Antonio Road. | Equipment Staging | Haul Tractors to Boerne. | RD-2463-16 | 6/15/16 |
| Flood Related | | | | | | |
| VARIOUS RD | | | Roadway Inspection | Check four roads for flooding and debris. | RD-2394-16 | 6/2/16 |
| VARIOUS RD | | | Roadway Inspection | Check eight roads for flooding and debris. | RD-2345-16 | 6/2/16 |
| Maintenance | | | | | | |
| CASCADE CAVERNS RD | | @ 1.55 miles. | Road Surface | Repair soft spot. | RD-2563-16 | 6/29/16 |
| CASCADE CAVERNS RD | | @ 1.55 miles. | Road Surface | Repair soft spot. | RD-2576-16 | 6/30/16 |
| CASCADE CAVERNS RD | 122 | | Road Surface | Repair soft spot. | RD-2577-16 | 6/30/16 |
| VARIOUS RD | | | Roadway Inspection | Checked two Roads. | RD-2281-16 | 6/2/16 |
| Mowing | | | | | | |
| BAMBI DR | | @ 0.0 to 0.14 miles. | Mowing | Mow Right of Way. | RDM-1017-16 | 6/16/16 |
| BLUEBONNET CIR | | @ 0.0 to 0.37 miles. | Mowing | Mow Right of Way. | RDM-1026-16 | 6/20/16 |
| BUCKSKIN DR | | @ 0.0 to 0.41 miles. | Mowing | Mow Right of Way. | RDM-1016-16 | 6/16/16 |
| CASCADE CAVERNS RD | | @ 0.0 to 2.17 miles. | Mowing | Mow Right of Way. | RDM-1018-16 | 6/16/16 |
| CHARGER BLVD | 202 | Brush Site. | Mowing | Brush site needs mowing. | RDM-1005-16 | 6/15/16 |
| HERFF RD | | @ 0.0 to 0.8 miles. | Mowing | Mow Right of Way. | RDM-1006-16 | 6/15/16 |
| N WAGON WHEEL DR | | @ 0.0 to 0.56 miles. | Mowing | Mow Right of Way. | RDM-1024-16 | 6/20/16 |
| NORTH STAR RD | | @ 0.0 to 0.19 miles. | Mowing | Mow Right of Way. | RDM-1023-16 | 6/20/16 |
| OLD FREDERICKSBURG RD | | @ 0.0 to 1.46 miles. | Mowing | Mow Right of Way. | RDM-1020-16 | 6/16/16 |
| OLD SAN ANTONIO RD | | @ 0.0 to 1.81 miles. | Mowing | Mow Right of Way. | RDM-1013-16 | 6/16/16 |
| RANCH DR | | @ 0.0 to 0.2 miles. | Mowing | Mow Right of Way. | RDM-1021-16 | 6/16/16 |
| RANCH DR | | @ 0.2 to 1.15 miles. | Mowing | Mow Right of Way. | RDM-1022-16 | 6/20/16 |
| S WAGON WHEEL DR | | @ 0.0 to 0.38 miles. | Mowing | Mow Right of Way. | RDM-1025-16 | 6/20/16 |
| SCHEELE RD | | @ 0.0 to 0.8 miles. | Mowing | Mow Right of Way. | RDM-1019-16 | 6/16/16 |
| SHARON DR | | @ 0.0 to 0.8 miles. | Mowing | Mow Right of Way. | RDM-1012-16 | 6/16/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|-----------------------------|---------|----------------------|----------|---------------------------------------|-------------|---------|
| Mowing | | | | | | |
| STONEGATE NORTH | | @ 0.0 to 0.85 miles. | Mowing | Mow Right of Way. | RDM-1015-16 | 6/16/16 |
| STONEGATE SOUTH | | @ 0.0 to 0.84 miles. | Mowing | Mow Right of Way. | RDM-1014-16 | 6/16/16 |
| Non Road and Bridge | | | | | | |
| CHARGER BLVD | 202 | Brush Site. | Chipping | Grinding brush 7.25 hours. | RD-2440-16 | 6/13/16 |
| CHARGER BLVD | 202 | Brush Site. | Chipping | Grinding brush 2.75 hours. | RD-2446-16 | 6/14/16 |
| ROSEWOOD AVE | 114 | | Sweeping | Clean up loose gravel in parking lot. | RD-2515-16 | 6/23/16 |
| Total WO's For Pct 2 | | 33 | | | | |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|------------------------|---------|---------------------------|----------------------------|--|-------------|---------|
| Precinct 3 | | | | | | |
| Brush | | | | | | |
| SILVER HILLS DR | 12 | @ 0.01 miles | Tree Removal | Remove tree | RD-2382-16 | 6/8/16 |
| STAUDT ST | | | Brush Removal | Chip fallen tree. | RD-2304-16 | 6/2/16 |
| Contractor Work | | | | | | |
| ACKER RD | | @ 2.4 miles. | Milling | Assist Dennis Reeh in milling rock. | RD-2490-16 | 6/9/16 |
| EDGE FALLS RD | | #622, 446. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2332-16 | 6/1/16 |
| Equipment | | | | | | |
| CRABAPPLE RD | 1133 | @ 2.5 miles. | Equipment Breakdown | Swap out broke down tractor. | RD-2572-16 | 6/30/16 |
| FM 3351 N | | Kendalia Yard. | Equipment Staging | Haul loader back to Kendalia yard after repairs. | RD-2545-16 | 6/28/16 |
| Flood Related | | | | | | |
| EDGE FALLS RD | | @ 1.8 miles. | Debris Removal | Clean debris from bridge. | RD-2274-16 | 6/1/16 |
| EDGE FALLS RD | | At Guadalupe river. | Barricades | Set barricades and swing gate. | RD-2284-16 | 6/2/16 |
| EDGE FALLS RD | | @ 1.8 miles. | Debris Removal | Clean debris from bridge. | RD-2348-16 | 6/3/16 |
| EDGE FALLS RD | | @ 1.8 miles. | Debris Removal | Clean bridge. | RD-2399-16 | 6/6/16 |
| SATTTLER RD | | @ FM 473. | Culvert Work | Clean culvert. | RD-2270-16 | 6/1/16 |
| VARIOUS RD | | | Roadway Inspection | Check twelve roads for flooding and debris. | RD-2346-16 | 6/2/16 |
| VARIOUS RD | | | Roadway Inspection | Check five roads for flooding and debris. | RD-2396-16 | 6/2/16 |
| VARIOUS RD | | | Data Collection | Check two roads. | RD-2369-16 | 6/7/16 |
| WALNUT GROVE RD | | @ 2.5 miles. | Brush Removal | Clear brush on side of road. | RD-2269-16 | 6/1/16 |
| Maintenance | | | | | | |
| ACKER RD | 1133 | @ 1.2 miles. | Equipment Staging | Haul #13 to acker road. | RD-2498-16 | 6/21/16 |
| FM 3351 N | | Kendalia R&B. | Equipment Cleaning | Clean equipment. | RD-2447-16 | 6/14/16 |
| OLD BLANCO RD | 460 | | Debris Removal | Clean up gravel. | RD-2279-16 | 6/2/16 |
| STAUDT ST | | @ 0.00 miles. | Pothole Repair | Fill pothole at the corner of Staudt & Adler. | RD-2460-16 | 6/15/16 |
| STAUDT ST | | @ 0.0 miles. | Pothole Repair | Fill pothole @ Staudt and Adler. | RD-2472-16 | 6/16/16 |
| VARIOUS RD | | | Roadway Inspection | Checked twelve Roads. | RD-2282-16 | 6/2/16 |
| WENGENROTH RD | | @ 3.1 miles. | Drainage Structure Work | Pour concrete in wash out. | RD-2548-16 | 6/29/16 |
| Miscellaneous | | | | | | |
| FM 3351 N | 1133 | | Administrative | Paperwork. | RD-2262-16 | 6/1/16 |
| Mowing | | | | | | |
| FM 3351 N | 1133 | Kendalia Road and Bridge. | Mowing | Haul mowers from Coughran to Kendalia Yard. | RD-2500-16 | 6/21/16 |
| ACKER RD | | @ 0.0 to 5.77 miles. | Mowing | Mow Right of Way. | RDM-1064-16 | 6/27/16 |
| ARTHUR ST | | @ 0.0 to .32 miles. | Mowing | Mow Right of Way. | RDM-1041-16 | 6/21/16 |
| CRABAPPLE RD | | @ 0.0 to 2.0 miles. | Mowing | Mow Right of Way. | RDM-1043-16 | 6/21/16 |
| CRABAPPLE RD | | @ 0.6 to 1.6 miles. | Mowing | Mow Right of Way. | RDM-1088-16 | 6/29/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
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| Mowing | | | | | | |
| CRABAPPLE RD | | @ 1.6 to 6.8 miles. | Mowing | Mow Right of Way. | RDM-1113-16 | 6/30/16 |
| EDGE FALLS RD | | @ 4.0 to 8.86 miles. | Mowing | Mow Right of Way. | RDM-1044-16 | 6/22/16 |
| EDGE FALLS RD | | @ 0.0 to 4.86 miles. | Mowing | Mow Right of Way. | RDM-1060-16 | 6/23/16 |
| FM 3351 N | 1133 | Kendalia Yard. | Mowing | Mow Right of Way. | RDM-1061-16 | 6/23/16 |
| FM 3351 N | 1133 | Kendalia Yard. | Mowing | Mow Right of Way. | RDM-1062-16 | 6/27/16 |
| HILL VIEW | | | Mowing | NO MOWING NEEDED | RDM-1009-16 | 6/16/16 |
| JONES ST | | @ 0.0 to .07 miles. | Mowing | Mow Right of Way. | RDM-1042-16 | 6/21/16 |
| LUX RANCH RD | | @ 0.0 to 0.17 miles. | Mowing | Mow Right of Way. | RDM-1086-16 | 6/28/16 |
| MARTIN ST | | @ 0.0 to .23 miles. | Mowing | Mow Right of Way. | RDM-1040-16 | 6/21/16 |
| N SCHOOL ST | | @ 0.0 to 0.5 miles. | Mowing | Mow Righ of Way. | RDM-1008-16 | 6/16/16 |
| RANCH CIRCLE DR | | @ 0.0 to 1.7 miles. | Mowing | Mow Right of Way. | RDM-1087-16 | 6/29/16 |
| SATTLER RD | | @ 2.0 to 3.8 miles. | Mowing | Mow Right of Way. | RDM-1065-16 | 6/27/16 |
| SATTLER RD | | @ 0.0 to 2.0 miles. | Mowing | Mow Right of Way. | RDM-1085-16 | 6/28/16 |
| STEEL VALLEY DR | | @ 0.0 to 0.86 miles. | Mowing | Mow Right of Way. | RDM-1010-16 | 6/16/16 |
| TOEPPERWEIN RD | | @ 0.0 to 0.7 miles. | Mowing | Mow Righ of Way. | RDM-1007-16 | 6/16/16 |
| WENGENROTH RD | | @ 0.0 to 3.68 miles. | Mowing | Mow Right of Way. | RDM-1063-16 | 6/27/16 |
| New Construction | | | | | | |
| ACKER RD | | @ 2.4 miles. | Drainage Structure Work | Put in french drain. | RD-2354-16 | 6/6/16 |
| ACKER RD | | @ 2.4 miles. | Drainage Structure Work | Install french drain. | RD-2378-16 | 6/7/16 |
| ACKER RD | | @ 2.4 miles. | Drainage Structure Work | Remove culvert pipes. | RD-2487-16 | 6/8/16 |
| ACKER RD | | @ 2.4 miles. | Drainage Structure Work | Re-install culvert pipes. Partial install. | RD-2488-16 | 6/8/16 |
| ACKER RD | | @ 2.4 miles. | Drainage Structure Work | Re-install culvert pipes. Complete installation. | RD-2489-16 | 6/9/16 |
| ACKER RD | | @ 2.4 miles. | Drainage Structure Work | Install french drain. | RD-2442-16 | 6/13/16 |
| ACKER RD | | @ 2.4 miles. | Drainage Structure Work | Install french drains. | RD-2467-16 | 6/15/16 |
| ACKER RD | | @ 2.2 to 2.3 miles. | Work Subgrade | Work subgrade. | RD-2468-16 | 6/15/16 |
| ACKER RD | | @ 2.2 to 2.6 miles. | Work Subgrade | Work subgrade. | RD-2469-16 | 6/16/16 |
| ACKER RD | | @ 2.2 to 2.5 miles. | Work Subgrade | Work sub grade. | RD-2491-16 | 6/20/16 |
| ACKER RD | | @ 2.6 miles. | Work Subgrade | Work subgrade. | RD-2497-16 | 6/21/16 |
| ACKER RD | | @ 2.2 to 2.5 miles. | Work Subgrade | Work subgrade. | RD-2512-16 | 6/22/16 |
| ACKER RD | | @ 2.2 to 2.5 miles. | Work Subgrade | Work subgrade. | RD-2513-16 | 6/23/16 |
| ACKER RD | | @ 2.2 to 2.6 miles. | Work Subgrade | work subgrade. | RD-2530-16 | 6/27/16 |
| ACKER RD | | @ 2.2 to 2.6 miles. | Work Subgrade | Work sub grade. | RD-2538-16 | 6/28/16 |
| ACKER RD | | @ 2.2 to 2.6 miles. | Work Subgrade | Work subgrade. | RD-2566-16 | 6/28/16 |
| ACKER RD | | @ 2.2 to 2.6 miles. | Work Subgrade | Work subgrade. | RD-2567-16 | 6/29/16 |
| ACKER RD | | @ 2.2 to 2.6 miles. | Work Subgrade | Work subgrade. | RD-2549-16 | 6/29/16 |
| ACKER RD | | @ 2.2 to 2.6 miles. | Work Subgrade | Mark road for base. | RD-2573-16 | 6/30/16 |
| ACKER RD | | @ 2.4 miles. | Work Subgrade | Dig out soft spot. | RD-2574-16 | 6/30/16 |

| <u>Route</u> | <u>Address</u> | <u>Location</u> | <u>Activity</u> | <u>Details</u> | <u>W.O. No</u> | <u>Date</u> |
|-----------------------------|----------------|-----------------|-----------------|--|----------------|-------------|
| Road Structures | | | | | | |
| SATTLER RD | 210 | | Cattle Guard | Repair broken pipe in cattle guard, weld cracks. | RD-2533-16 | 6/27/16 |
| Total WO's For Pct 3 | | 65 | | | | |

| Route | Address | Location | Activity | Details | W.O. No | Date |
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| Precinct 4 | | | | | | |
| Bridges | | | | | | |
| MILL DAM RD | | @ 0.05 miles. | Bridge Substructure Work | Level up gravel for contractor. | RD-2441-16 | 6/13/16 |
| MILL DAM RD | | @ 0.4 miles. | Bridge Substructure Work | Provide water to drilling contractor. | RD-2466-16 | 6/15/16 |
| MILL DAM RD | | @ 0.0 miles. | Bridge Substructure Work | Move rocks for drilling. | RD-2470-16 | 6/16/16 |
| Brush | | | | | | |
| ALAMO RD | | @ Ulmus Road. | Brush Removal | Cut low hanging limbs. | RD-2351-16 | 6/6/16 |
| ALTGELT | 727 | | Tree Removal | Remove tree on ROW. | RD-2352-16 | 6/6/16 |
| AVENUE E | | @ 0.0 to 0.15 miles | Right-of-Way Clearing | Cut brush. | RD-2380-16 | 6/8/16 |
| EDGEWOOD DR | | @ Idewilde. | Right-of-Way Clearing | Cut low hanging limbs. | RD-2535-16 | 6/28/16 |
| EIGHTH ST | 205 | | Right-of-Way Clearing | Cut brush around sign. | RD-2553-16 | 6/29/16 |
| HIGH ST | | @ 1 to 1.2 Miles. | Right-of-Way Clearing | Cut low hanging limbs. | RD-2552-16 | 6/29/16 |
| IDLEWILDE BLVD | | @ 0.0 to 0.12 miles. | Right-of-Way Clearing | Cut low hanging limbs. | RD-2551-16 | 6/29/16 |
| LINDNER AVE | | @ 0.0 to 0.18 miles. | Right-of-Way Clearing | Cut brush and overhead. | RD-2571-16 | 6/30/16 |
| MILL DAM RD | | @ 0.1 to 0.3 miles. | Right-of-Way Clearing | Cut brush in ROW. | RD-2349-16 | 6/6/16 |
| OLD #9 HWY | | @ 3 to 4.3 miles. | Right-of-Way Clearing | Cut low hanging limbs. | RD-2303-16 | 6/2/16 |
| PANKRATZ RD | | @ 0.01 miles. | Tree Removal | Remove tree. | RD-2353-16 | 6/6/16 |
| PFEIFFER RD | 42 | | Tree Removal | Tree removal | RD-2305-16 | 6/2/16 |
| SEVENTH ST | | @ 0.3 miles. | Right-of-Way Clearing | Brush in ROW. | RD-2511-16 | 6/23/16 |
| SHOOTING CLUB RD | | | Brush Removal | Remove brush @ corner of Market. | RD-2266-16 | 6/1/16 |
| UPPER CIBOLO CREEK RD | | | Brush Removal | Brush on road. | RD-2350-16 | 6/6/16 |
| WARING WELFARE RD | | | Tree Removal | Remove rotten tree. | RD-2268-16 | 6/1/16 |
| WARING WELFARE RD | | @ 4.1 miles | Right-of-Way Clearing | Low broken limbs. | RD-2381-16 | 6/8/16 |
| Cleaning and Debris | | | | | | |
| FALTIN ST | | @ Independence PRWY. | Remove | Pick up dead deer. | RD-2492-16 | 6/20/16 |
| Contractor Work | | | | | | |
| ALTGELT | | #627, 506. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2480-16 | 6/23/16 |
| BROADWAY | 409 | To Fifth Street. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2483-16 | 6/23/16 |
| FIFTH ST | | @ 1.03 to 1.22 miles. | Paving | Contractor paved 5th Street. | RD-2401-16 | 6/8/16 |
| FIFTH ST | | @ Blue Ridge. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2479-16 | 6/23/16 |
| HIGH ST | | #110, 103, 55, 46, 43. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2484-16 | 6/24/16 |
| HIGH ST | | From #43 to #36. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2485-16 | 6/24/16 |
| HIGH ST | 30 | | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2486-16 | 6/24/16 |
| N FRONT ST | 5 | | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2383-16 | 6/6/16 |
| PFEIFFER RD | | #47, 118. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2389-16 | 6/13/16 |
| RIVER BEND RD | | #118, 48. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2482-16 | 6/23/16 |
| SHOOTING CLUB RD | 19 | | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2388-16 | 6/13/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
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| Contractor Work | | | | | | |
| SOUTH RIVER BEND RD | 15 | | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2481-16 | 6/23/16 |
| WARING WELFARE RD | | @ Zoeller. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2333-16 | 6/1/16 |
| WARING WELFARE RD | | #536, 448, 427, 439. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2334-16 | 6/1/16 |
| WARING WELFARE RD | | @ Cravey Road. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2384-16 | 6/6/16 |
| WARING WELFARE RD | | #225, 126, 38. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2385-16 | 6/6/16 |
| WARING WELFARE RD | | #539, 32. | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2386-16 | 6/8/16 |
| WARING WELFARE RD | 439 | | Pothole Repair; Contractor | Repair potholes and shoulders. | RD-2392-16 | 6/13/16 |
| Equipment | | | | | | |
| FIFTH ST | | @ Altgelt. | Equipment Staging | Move equipment from Blue Ridge to Altgelt. | RD-2377-16 | 6/7/16 |
| NORTH CREEK RD | 10010 | @ 0.01 miles. | Equipment Staging | Hauled roller to job site. | RD-2540-16 | 6/28/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Equipment Breakdown | Unit #59 overhead. | RD-2278-16 | 6/2/16 |
| OLD COMFORT RD | 3 | | Equipment Staging | Road Gradall from High Street to shop. | RD-2435-16 | 6/9/16 |
| OLD COMFORT RD | 3 | @ Blue Ridge. | Equipment Breakdown | Comfort Yard to swap #77 with Kendalia #5. | RD-2462-16 | 6/15/16 |
| OLD COMFORT RD | 3 | | Equipment Staging | Haul flat wheel back to yard. | RD-2464-16 | 6/15/16 |
| OLD COMFORT RD | 3 | | Equipment Staging | Haul reclaimer back to yard. | RD-2465-16 | 6/15/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Equipment Breakdown | Haul #61 from Acker Road to shop for service. | RD-2499-16 | 6/21/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Equipment Staging | Move #29 from 5th St to Comfort Yard. | RD-2503-16 | 6/22/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Equipment Staging | Haul loader back to yard, loaned to Kendalia. | RD-2536-16 | 6/28/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Equipment Staging | Haul reclaimer to R&B from Acker Road. | RD-2537-16 | 6/28/16 |
| OLD COMFORT RD | 3 | R&B | Equipment Breakdown | Equipment broke down, battery light came on. | RD-2546-16 | 6/28/16 |
| Flood Related | | | | | | |
| BROADWAY | 627 | | Debris Removal | Pick up drift wood from flood. | RD-2402-16 | 6/8/16 |
| BROADWAY | 611 | | Debris Removal | Pick up drift wood from flood. | RD-2403-16 | 6/8/16 |
| BROADWAY | 419 | | Debris Removal | Pick up drift wood from flood. | RD-2409-16 | 6/8/16 |
| BROADWAY | | @ Third Street | Debris Removal | Pick up drift wood from flood. | RD-2410-16 | 6/8/16 |
| BROADWAY | | @ Second Street | Debris Removal | Pick up drift wood from flood. | RD-2411-16 | 6/8/16 |
| BROADWAY | | @ 0.1 miles | Debris Removal | Clean culvert at bridge, remove debris. | RD-2415-16 | 6/8/16 |
| BROADWAY | 734 | | Debris Removal | Pick up debris from flood. | RD-2429-16 | 6/9/16 |
| BROADWAY | 709 | | Debris Removal | Pick up driftwood from flood. | RD-2432-16 | 6/9/16 |
| BROADWAY | | @ Seventh Street. | Debris Removal | Pick up driftwood from flood. | RD-2434-16 | 6/9/16 |
| BROADWAY | | @ 0.0 & 0.2 miles. | Barricades | Pick up barricades. | RD-2456-16 | 6/15/16 |
| BROADWAY | 717 | | Debris Removal | Remove trash and metal from edge of road. | RD-2518-16 | 6/23/16 |
| BROADWAY | | @ 0.02 miles. | Debris Removal | Clean creek around culvert. | RD-2519-16 | 6/23/16 |
| CRAVEY RD | | @ 1.75 miles. | Debris Removal | Open culvert pipe to water flow. | RD-2273-16 | 6/1/16 |
| CRAVEY RD | | @ 1.75 miles. | Culvert Work | Clean culvert ends., | RD-2355-16 | 6/6/16 |
| CRAVEY RD | | @ 1.75 miles. | Roadway Inspection | Inspect low water crossing. | RD-2370-16 | 6/7/16 |
| CRAVEY RD | | @ 1.7 miles | Road Surface | Dug out high side bridge replace with bull rock. | RD-2416-16 | 6/9/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
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| Flood Related | | | | | | |
| EIGHTH ST | | Next to baseball field. | Culvert Work | Clean out culvert. | RD-2301-16 | 6/1/16 |
| EIGHTH ST | 729 | | Debris Removal | Load driftwood from flood. | RD-2430-16 | 6/9/16 |
| EIGHTH ST | 218 | | Debris Removal | Remove trash and metal from ROW. | RD-2523-16 | 6/23/16 |
| FIFTH ST | 201 | | Debris Removal | Pick up drift wood from flood. | RD-2408-16 | 6/8/16 |
| HEIN RD | | @ 0.6 miles. | Culvert Work | Open culvert pipe to flow water. | RD-2271-16 | 6/1/16 |
| HEIN RD | | @ 0.1 miles. | Culvert Work | Try to clean culverts out. | RD-2356-16 | 6/6/16 |
| HEIN RD | | @ 0.2 miles. | Culvert Work | Clean culvert ends. | RD-2357-16 | 6/6/16 |
| HEIN RD | | @ 0.1 miles. | Culvert Work | Unclog culvert pipes. | RD-2371-16 | 6/7/16 |
| HEIN RD | | @ 0.0 to 0.1 miles | Barricades | Check culverts and measure water. | RD-2417-16 | 6/9/16 |
| HIGH ST | | @ 1.33 miles | Debris Removal | Remove debris from bridge. | RD-2413-16 | 6/8/16 |
| HIGH ST | | @ 0.1 miles. | Debris Removal | Chip trees down on roadway. | RD-2426-16 | 6/9/16 |
| HIGH ST | | @ 0.0 miles. | Debris Removal | Clean debris and silt off bridge from flood. | RD-2428-16 | 6/9/16 |
| HIGH STREET RD | | @ 0.18 miles | Debris Removal | Remove debris from bridge. | RD-2414-16 | 6/8/16 |
| HIGH STREET RD | | @ 0.00 miles. | Debris Removal | Remove debris from bridge. | RD-2412-16 | 6/8/16 |
| HIGH STREET RD | | @ 0.0 miles. | Debris Removal | Clean debris and silt off bridge from flood. | RD-2427-16 | 6/9/16 |
| OLD COMFORT RD | 3 | | Debris Removal | Comfort flood clean up, haul brush to Brush Site | RD-2438-16 | 6/13/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Barricades | Unload trailer full of barricades. | RD-2504-16 | 6/22/16 |
| OLD COMFORT RD | 3 | R&B. | Data Collection | Meet with FEMA. | RD-2550-16 | 6/29/16 |
| RIVER BEND RD | | @ 1.3 miles. | Barricades | Put up two Class III barricades. | RD-2264-16 | 6/1/16 |
| RIVER BEND RD | | @ 1.3 miles. | Debris Removal | Clear debris. | RD-2362-16 | 6/6/16 |
| RIVER BEND RD | | @ 1.3 miles. | Barricades | Remove barricades and open road. | RD-2368-16 | 6/7/16 |
| SEVENTH ST | 229 | | Debris Removal | Pick up driftwood from flood. | RD-2433-16 | 6/9/16 |
| SEVENTH ST | 206 | | Debris Removal | Load up drift wood from flood. | RD-2421-16 | 6/9/16 |
| SEVENTH ST | 301 | | Debris Removal | Load drift wood from flood. | RD-2422-16 | 6/9/16 |
| SEVENTH ST | 311 | | Debris Removal | Load drift wood from flood. | RD-2423-16 | 6/9/16 |
| SEVENTH ST | 313 | | Debris Removal | Load drift wood from flood. | RD-2424-16 | 6/9/16 |
| SEVENTH ST | 229 | | Debris Removal | Remove fridge and freezer from ROW. | RD-2520-16 | 6/23/16 |
| SEVENTH ST | | @ 0.4 miles. | Debris Removal | Clean bridge. | RD-2517-16 | 6/23/16 |
| SEVENTH ST | 309 | | Debris Removal | Remove trash and metal from ROW. | RD-2522-16 | 6/23/16 |
| SIXTH ST | 201 | | Debris Removal | Pick up drift wood from flood. | RD-2405-16 | 6/8/16 |
| SIXTH ST | 206 | | Debris Removal | Remove debris from ROW. | RD-2521-16 | 6/23/16 |
| UPPER CIBOLO CREEK RD | | @ 5.2 miles. | Debris Removal | Clean out culverts under bridges. | RD-2363-16 | 6/6/16 |
| UPPER CIBOLO CREEK RD | 422 | @ 4.4 miles. | Debris Removal | Unclog pipe. | RD-2364-16 | 6/6/16 |
| UPPER CIBOLO CREEK RD | | @ 4.8 miles. | Debris Removal | Clean out culverts under bridges. | RD-2365-16 | 6/6/16 |
| UPPER CIBOLO CREEK RD | | @ 3.1 miles. | Debris Removal | Clean out culverts under bridges. | RD-2366-16 | 6/6/16 |
| UPPER CIBOLO CREEK RD | 506 | | Road Surface | Repair wash out. | RD-2358-16 | 6/6/16 |
| UPPER CIBOLO CREEK RD | 214 | | Culvert Work | Plugged culvert needs to be cleaned out. | RD-2372-16 | 6/7/16 |
| UPPER CIBOLO CREEK RD | 231 | | Ditch Maintenance | Flooding in ditchline. | RD-2375-16 | 6/7/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
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| Flood Related | | | | | | |
| UPPER CIBOLO CREEK RD | 506 | | Road Surface | Bar rap and Quickcrete patch at crossing. | RD-2418-16 | 6/9/16 |
| VARIOUS RD | | | Roadway Inspection | Check four roads for flooding and debris. | RD-2397-16 | 6/2/16 |
| VARIOUS RD | | | Barricades | Set out barricades on two roads. | RD-2398-16 | 6/2/16 |
| VARIOUS RD | | | Roadway Inspection | Check seven roads for flooding and debris. | RD-2395-16 | 6/2/16 |
| VARIOUS RD | | | Roadway Inspection | Checked six Roads for flooding and debris. | RD-2283-16 | 6/2/16 |
| VARIOUS RD | | | Roadway Inspection | Checked six Roads. | RD-2280-16 | 6/2/16 |
| VARIOUS RD | | | Roadway Inspection | Check seventeen roads for flooding and debris. | RD-2347-16 | 6/2/16 |
| VARIOUS RD | | | Roadway Inspection | Check six various roads. | RD-2360-16 | 6/6/16 |
| VARIOUS RD | | Comfort Township. | Debris Removal | Help pull debris from fences and make smaller. | RD-2425-16 | 6/9/16 |
| VARIOUS RD | | | Road Surface | Check seven roads for flooding. | RD-2457-16 | 6/15/16 |
| VARIOUS RD | | | Barricades | Pick up barricades and check roads. | RD-2493-16 | 6/20/16 |
| VARIOUS RD | | | Barricades | Pick up barricades on two roads. | RD-2495-16 | 6/21/16 |
| WARING WELFARE RD | | @ marker 411 and 411A. | Barricades | Remove barricade. | RD-2302-16 | 6/1/16 |
| WARING WELFARE RD | | @ 6.35 miles. | Debris Removal | Remove debris from bridge. | RD-2272-16 | 6/1/16 |
| WARING WELFARE RD | | @ marker # 411 and 411A. | Barricades | Remove barricades. | RD-2361-16 | 6/6/16 |
| WARING WELFARE RD | | @ 1.0 miles. | Road Surface | Repair wash outs in road. | RD-2359-16 | 6/6/16 |
| WARING WELFARE RD | | @ 6.35 miles. | Debris Removal | Remove debris from bridge. | RD-2367-16 | 6/6/16 |
| WATER ST | 538 | | Debris Removal | Pick up drift wood from flood. | RD-2406-16 | 6/8/16 |
| WATER ST | 538 | | Debris Removal | Pick up drift wood from flood. | RD-2407-16 | 6/8/16 |
| WATER ST | 728 | | Debris Removal | Load debris from flood. | RD-2431-16 | 6/9/16 |
| Herbicides and Vegetation | | | | | | |
| BROADWAY | | @ Eighth Street. | Roundup Maintenance | Spot hand spray. @ Signs. | RDH-1136-16 | 6/21/16 |
| BROADWAY | 627 | | Roundup Maintenance | Spot hand spray. | RDH-1127-16 | 6/21/16 |
| BROADWAY | 631 | | Roundup Maintenance | Spot hand spray. | RDH-1128-16 | 6/21/16 |
| BROADWAY | 709 | | Roundup Maintenance | Spot hand spray. | RDH-1129-16 | 6/21/16 |
| EIGHTH ST | | @ Water Street. | Roundup Maintenance | Spot hand spray. | RDH-1130-16 | 6/21/16 |
| EIGHTH ST | 218 | | Roundup Maintenance | Spot hand spray. | RDH-1121-16 | 6/21/16 |
| EIGHTH ST | | @ 717 Main Street. | Roundup Maintenance | Spot hand spray. | RDH-1122-16 | 6/21/16 |
| EIGHTH ST | | @ 717 Main Street. | Roundup Maintenance | Spot hand spray. | RDH-1123-16 | 6/21/16 |
| EIGHTH ST | | @ 717 Main Street. | Roundup Maintenance | Spot hand spray. | RDH-1124-16 | 6/21/16 |
| EIGHTH ST | 226 | | Roundup Maintenance | Spot hand spray. @ Signs. | RDH-1135-16 | 6/21/16 |
| FIFTH ST | | @ Broadway. | Roundup Maintenance | Spot hand spray. @ Signs. | RDH-1132-16 | 6/21/16 |
| MAIN ST | | @ Eighth Street. | Roundup Maintenance | Spot hand spray. @ Signs. | RDH-1137-16 | 6/21/16 |
| OLD COMFORT RD | 3 | R&B | Roundup Maintenance | Spot hand spray. | RDH-1131-16 | 6/21/16 |
| SEVENTH ST | 507 | | Roundup Maintenance | Spot hand spray. | RDH-1125-16 | 6/21/16 |
| SEVENTH ST | 511 | | Roundup Maintenance | Spot hand spray. | RDH-1126-16 | 6/21/16 |
| SEVENTH ST | | @ Water. | Roundup Maintenance | Spot hand spray. @ Signs. | RDH-1134-16 | 6/21/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|----------------------------------|---------|----------------------|---------------------|---|-------------|---------|
| Herbicides and Vegetation | | | | | | |
| SIXTH ST | | @ Water. | Roundup Maintenance | Spot hand spray. @ Signs. | RDH-1133-16 | 6/21/16 |
| Maintenance | | | | | | |
| ALTGELT | | @ 0.0 miles. | Soft Spot Repair | Soft spot. | RD-2534-16 | 6/27/16 |
| AVENUE A | | @ 0.0 to 0.17 miles. | Road Surface | Clean up loose gravel. | RD-2554-16 | 6/29/16 |
| BLUE RDG | | @ 0.27 miles. | Road Surface | Clean dirt out of road. | RD-2452-16 | 6/14/16 |
| BROADWAY | | @ 0.1 miles. | Debris Removal | Clean waterway up and down stream of creek. | RD-2543-16 | 6/28/16 |
| CRAVEY RD | | @ 1.7 miles. | Road Surface | Put base on rough spot in road at creek. | RD-2458-16 | 6/15/16 |
| EIGHTH ST | 509 | | Driveway Work | Dug up driveway and put in black base. | RD-2559-16 | 6/29/16 |
| EIGHTH ST | 509 | | Road Surface | Clean up loose gravel. | RD-2555-16 | 6/29/16 |
| FIFTH ST | 1206 | @ Blue Ridge. | Road Surface | Reclaim & cut asphalt for paving crew. | RD-2376-16 | 6/7/16 |
| FIFTH ST | 1206 | | Ditch Maintenance | Add 3x5 rock to culvert end and repair ditch. | RD-2436-16 | 6/9/16 |
| FIFTH ST | 1140 | | Driveway Work | Fix driveway and edge of road. | RD-2437-16 | 6/9/16 |
| FIFTH ST | | @ Blue Ridge. | Road Surface | Level up around manhole. | RD-2461-16 | 6/15/16 |
| FIFTH ST | 1139 | | Road Surface | Put base in holes in driveway. | RD-2506-16 | 6/22/16 |
| FIFTH ST | 1212 | | Road Surface | Add base on shoulder drop off. | RD-2507-16 | 6/22/16 |
| FIFTH ST | | @ 1.1 miles. | Road Surface | Add black base to shoulder of road. | RD-2508-16 | 6/22/16 |
| FIFTH ST | | @ 1.1 miles. | Ditch Maintenance | Haul #29 From Giles Ranch Rd to 5th St. | RD-2509-16 | 6/22/16 |
| FIFTH ST | | @ 0.5 miles. | Soft Spot Repair | Fix soft spot in road. | RD-2547-16 | 6/28/16 |
| LINDNER AVE | | @ 0.0 to 0.1 miles. | Ditch Maintenance | Shot grade, started shoulder work. | RD-2561-16 | 6/29/16 |
| LINDNER AVE | | @ 0.0 to 0.1 miles. | Ditch Maintenance | Fill drop offs and blade ditch. | RD-2578-16 | 6/30/16 |
| MOUNTAIN SPRINGS DR | 419 | | Road Surface | Pick up left over material and haul to yard. | RD-2516-16 | 6/23/16 |
| NORTH CREEK RD | 10011 | | Ditch Maintenance | Install Culvert pipe. | RD-2451-16 | 6/14/16 |
| NORTH CREEK RD | 850 | | Soft Spot Repair | Repair soft spot. | RD-2459-16 | 6/15/16 |
| NORTH CREEK RD | | @ 0.0 to 0.1 miles. | Ditch Maintenance | Reshape ditch line. | RD-2454-16 | 6/15/16 |
| NORTH CREEK RD | 710 | | Ditch Maintenance | Shoot grade on ditch line. | RD-1802-16 | 6/15/16 |
| NORTH CREEK RD | 816 | | Soft Spot Repair | Worked on soft spot in road. | RD-2476-16 | 6/16/16 |
| NORTH CREEK RD | | @ 0.0 to 0.1 miles. | Ditch Maintenance | Shoot grade and reshape ditch. | RD-2471-16 | 6/16/16 |
| NORTH CREEK RD | | @ 0.0 to 0.1 miles. | Ditch Maintenance | Reshape ditchline. | RD-2532-16 | 6/27/16 |
| NORTH CREEK RD | 10010 | | Driveway Work | Put swell in driveway. | RD-2541-16 | 6/28/16 |
| NORTH CREEK RD | 10012 | | Driveway Work | Put swell in driveway. | RD-2542-16 | 6/28/16 |
| NORTH CREEK RD | 10010 | | Road Surface | Sweep loose gravel off road. | RD-2556-16 | 6/29/16 |
| NORTH CREEK RD | 10010 | | Driveway Work | Put swell in driveway. | RD-2557-16 | 6/29/16 |
| NORTH CREEK RD | 10012 | | Driveway Work | Put swell in driveway. | RD-2558-16 | 6/29/16 |
| S OAKBLUFF BLVD | 105 | | Pothole Repair | Potholes, road surface falling apart. | RD-2473-16 | 6/16/16 |
| S OAKBLUFF BLVD | 114 | | Pothole Repair | Cut asphalt around pothole | RD-2474-16 | 6/16/16 |
| S OAKBLUFF BLVD | 103 | | Pothole Repair | Cut asphalt around pothole. 103A | RD-2475-16 | 6/16/16 |
| S OAKBLUFF BLVD | | @ 0.0 miles. | Road Surface | Repair soft spot. | RD-2575-16 | 6/30/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|-----------------------|---------|----------------------------------|-------------------|---|-------------|---------|
| Maintenance | | | | | | |
| UPPER CIBOLO CREEK RD | 226 | | Ditch Maintenance | Clean out culverts @ Cemetery. | RD-2373-16 | 6/7/16 |
| UPPER CIBOLO CREEK RD | | @ Sparkeling Springs. | Ditch Maintenance | Clean out culverts. | RD-2374-16 | 6/7/16 |
| VARIOUS RD | | | Road Surface | Check rd in Comfort on 2015 seal coat bleeding. | RD-2496-16 | 6/21/16 |
| WARING WELFARE RD | 513 | | Clean Out Culvert | Shoot Grade. | RD-2455-16 | 6/15/16 |
| WARING WELFARE RD | | @ 5.9 to 6.1 miles. | Road Surface | Drop off edge of road. | RD-2453-16 | 6/15/16 |
| WATER ST | | @ 0.2 miles. | Ditch Maintenance | Clean ditch. | RD-2539-16 | 6/28/16 |
| ZOELLER LN | 330 | | Data Collection | Took pictures of complaints. | RD-2531-16 | 6/27/16 |
| Miscellaneous | | | | | | |
| IH 10 | 39336 | Access Road stockpile. 650 tons. | Receive Material | Stockpile rap from Hwy 46 milling project. 650 T. | RD-2564-16 | 6/26/16 |
| IH 10 | 39336 | Access Road stockpile. 440 tons. | Receive Material | Stockpile rap from Hwy 46 milling project. 440 T. | RD-2565-16 | 6/27/16 |
| IH 10 | 39336 | Access Road stockpile. 400 tons. | Receive Material | Stockpile rap from Hwy 46 milling project. 400 T. | RD-2569-16 | 6/29/16 |
| IH 10 | 39336 | Access Road stockpile. 420 tons. | Receive Material | Stockpile rap from Hwy 46 milling project. 420 T. | RD-2570-16 | 6/30/16 |
| OLD COMFORT RD | 3 | | Administrative | Deliver paperwork to Comfort yard. | RD-2261-16 | 6/1/16 |
| OLD COMFORT RD | 3 | | Administrative | Paperwork. | RD-2263-16 | 6/1/16 |
| Mowing | | | | | | |
| OLD COMFORT RD | 3 | | Mowing | Haul Mowers #22 & #159 to Coughran Rd. | RD-2524-16 | 6/23/16 |
| ALTGELT | | @ 0.0 to 0.27 miles. | Mowing | Mow Right of Way. | RDM-1084-16 | 6/28/16 |
| AMBER DR | | @ 0.0 to 0.27 miles. | Mowing | Mow Right of Way. | RDM-1091-16 | 6/29/16 |
| AVENUE A | | @ 0.0 to 0.17 miles. | Mowing | Mow Right of Way. | RDM-1095-16 | 6/29/16 |
| BLUE RDG | | @ 0.0 to 0.28 miles. | Mowing | Mow Right of Way. | RDM-1081-16 | 6/28/16 |
| BROADWAY | | @ 0.0 to 0.4 miles. | Mowing | Mow Right of Way. | RDM-1069-16 | 6/27/16 |
| BROADWAY | | @ 0.0 to 0.04 miles. | Mowing | Mow Right of Way. | RDM-1100-16 | 6/30/16 |
| CEMETARY ST | | @ 0.0 to 0.13 miles. | Mowing | Mow Right of Way. | RDM-1110-16 | 6/30/16 |
| DANIEL DR | | @ 0.0 to 0.0 miles. | Mowing | NO MOWING NEEDED. | RDM-1077-16 | 6/27/16 |
| EAST ST | | @ 0.0 to 0.37 miles. | Mowing | Mow Right of Way. | RDM-1092-16 | 6/29/16 |
| EDGEWOOD DR | | @ 0.0 to 0.0 miles. | Mowing | NO MOWING NEEDED. | RDM-1076-16 | 6/27/16 |
| EIGHTH ST | | @ 0.0 to 0.1 miles. | Mowing | Mow Right of Way. | RDM-1059-16 | 6/23/16 |
| EIGHTH ST | | @ 0.0 to 0.3 miles. | Mowing | Mow Right of Way. | RDM-1067-16 | 6/27/16 |
| FABRA ST | | @ 0.0 to 0.4 miles. | Mowing | Mow Right of Way. | RDM-1011-16 | 6/16/16 |
| FALTIN ST | | @ 0.0 to 0.2 miles. | Mowing | Mow Right of Way. | RDM-1080-16 | 6/28/16 |
| FIFTH ST | | @ 0.0 to 0.4 miles. | Mowing | Mow Right of Way. | RDM-1073-16 | 6/27/16 |
| FIFTH ST | | @ 0.0 to 0.7 miles. | Mowing | Mow Right of Way. | RDM-1079-16 | 6/28/16 |
| FIRST ST | | @ 0.0 to 0.09 miles. | Mowing | Mow Right of Way. | RDM-1106-16 | 6/30/16 |
| FM 473 | | @ Hwy. 87 | Mowing | Mow Right of Way. | RDM-1074-16 | 6/27/16 |
| FM 473 | | @ Hwy 87 Lot. | Mowing | Mow Right of Way. | RDM-1090-16 | 6/29/16 |

| Route | Address | Location | Activity | Details | W.O. No | Date |
|----------------------------|---------|--------------------------|---------------------|---|-------------|---------|
| Mowing | | | | | | |
| FOURTH ST | | @ 0.0 to 0.35 miles. | Mowing | Mow Right of Way. | RDM-1102-16 | 6/30/16 |
| FRIENDSHIP DR | | @ 0.0 to 0.1 miles. | Mowing | Mow Right of Way. | RDM-1082-16 | 6/28/16 |
| FRONT ST | | @ 0.0 to 0.47 miles. | Mowing | Mow Right of Way. | RDM-1105-16 | 6/30/16 |
| HIGH ST | | @ 0.0 to 1.33 miles. | Mowing | Mow Right of Way. | RDM-1055-16 | 6/23/16 |
| HIGH ST | | @ 0.0 to 0.9 miles. | Mowing | Mow Right of Way. | RDM-1104-16 | 6/30/16 |
| HIGH STREET RD | | @ 0.0 to 1.3 miles. | Mowing | Mow Right of Way. | RDM-1053-16 | 6/23/16 |
| HOLIDAY RD | | @ 0.0 to 0.1 miles. | Mowing | Mow Right of Way. | RDM-1054-16 | 6/23/16 |
| IDLEWILDE BLVD | | @ 0.0 to 0.77 miles. | Mowing | Mow Right of Way. | RDM-1075-16 | 6/27/16 |
| IDLEWILDE BLVD | | @ 0.0 to 0.77 miles. | Mowing | Mow Right of Way. | RDM-1078-16 | 6/28/16 |
| JEAN DR | | @ 0.0 to 0.1 miles. | Mowing | Mow Right of Way. | RDM-1056-16 | 6/23/16 |
| JULIA DR | | @ 0.0 to 0.22 miles. | Mowing | Mow Right of Way. | RDM-1108-16 | 6/30/16 |
| LAF A LOT | | @ 0.0 to 0.00 miles. | Mowing | MOWING NOT NEEDED. | RDM-1111-16 | 6/30/16 |
| LINDNER AVE | | @ 0.0 to 0.0 miles. | Mowing | NO MOWING NEEDED.. | RDM-1057-16 | 6/23/16 |
| LIVE OAK CIR | | @ 0.0 to 0.00 miles. | Mowing | MOWING NOT NEEDED. | RDM-1098-16 | 6/29/16 |
| LIVE OAK ST | | @ 0.0 to 0.00 miles. | Mowing | MOWING NOT NEEDED. | RDM-1097-16 | 6/29/16 |
| MAIN ST | 717 | Old Baseball Field. | Mowing | Mow Right of Way. | RDM-1066-16 | 6/27/16 |
| MAIN ST | | @ 0.0 to 0.4 miles. | Mowing | Mow Right of Way. | RDM-1070-16 | 6/27/16 |
| MAIN ST | | @ 0.0 to 0.47 miles. | Mowing | Mow Right of Way. | RDM-1103-16 | 6/30/16 |
| MANOR DR | | @ 0.0 to 0.17 miles. | Mowing | Mow Right of Way. | RDM-1109-16 | 6/30/16 |
| NORTH CREEK RD | | @ 0.0 to 0.08 miles. | Mowing | Mow Right of Way. | RDM-1112-16 | 6/30/16 |
| NORTH ST | | @ 0.0 to 0.08 miles. | Mowing | Mow Right of Way. | RDM-1093-16 | 6/29/16 |
| PAUL ST | | @ 0.0 to 0.0 miles. | Mowing | NO MOWING NEEDED. | RDM-1083-16 | 6/28/16 |
| POST OAK ST | | @ 0.0 to 0.62 miles. | Mowing | Mow Right of Way. | RDM-1096-16 | 6/29/16 |
| ROOSEVELT | | @ 0.0 to 0.0 miles. | Mowing | NO MOWING NEEDED.. | RDM-1058-16 | 6/23/16 |
| SECOND ST | | @ 0.0 to 0.43 miles. | Mowing | Mow Right of Way. | RDM-1101-16 | 6/30/16 |
| SEVENTH ST | | @ 0.0 to 0.5 miles. | Mowing | Mow Right of Way. | RDM-1071-16 | 6/27/16 |
| SHIRLEY DR | | @ 0.0 to 0.12 miles. | Mowing | Mow Right of Way. | RDM-1107-16 | 6/30/16 |
| SIXTH ST | | @ 0.0 to 0.4 miles. | Mowing | Mow Right of Way. | RDM-1072-16 | 6/27/16 |
| SOUTH ST | | @ 0.0 to 1.8 miles. | Mowing | Mow Right of Way. | RDM-1094-16 | 6/29/16 |
| THIRD ST | | @ 0.0 to 0.62 miles. | Mowing | Mow Right of Way. | RDM-1099-16 | 6/29/16 |
| WATER ST | | @ 0.0 to 0.4 miles. | Mowing | Mow Right of Way. | RDM-1068-16 | 6/27/16 |
| WEST ST | | @ 0.0 to 0.35 miles. | Mowing | Mow Right of Way. | RDM-1089-16 | 6/29/16 |
| Non Road and Bridge | | | | | | |
| FM 289 | 702 | Animal Control Facility. | Mowing | Spoke to Parks Dept and they will mow. | RD-2502-16 | 6/22/16 |
| MAIN ST | 717 | | Assist other Agency | Fill power pole holes @ old baseball field. | RD-2562-16 | 6/29/16 |
| VARIOUS RD | | | Assist other Agency | Help set barricades for July 4 parade. | RD-2560-16 | 6/29/16 |

Paving and Prep

| Route | Address | Location | Activity | Details | W.O. No | Date |
|-----------------------------|---------|------------------|-------------------|---|------------|---------|
| Paving and Prep | | | | | | |
| UPPER CIBOLO CREEK RD | | @ 0.42 miles. | Bleeding Pavement | Spread rock for bleeding. | RD-2527-16 | 6/23/16 |
| UPPER CIBOLO CREEK RD | | @ 0.2 miles. | Bleeding Pavement | Spread rock for bleeding. | RD-2528-16 | 6/23/16 |
| UPPER CIBOLO CREEK RD | | @ 0.65 miles. | Bleeding Pavement | Spread rock for bleeding. | RD-2529-16 | 6/23/16 |
| Road Structures | | | | | | |
| BLASCHKE RD | | @ .6 Miles. | Cattle Guard | Replace Section of Pipe in Cattle Guard. | RD-2404-16 | 6/22/16 |
| MILL DAM RD | | @ 0.7 miles. | Bridge | Place large rocks in roadway to close bridge. | RD-2276-16 | 6/1/16 |
| MILL DAM RD | | @ 0.4 miles. | Bridge | Place large rocks in roadway to close bridge. | RD-2277-16 | 6/1/16 |
| Training | | | | | | |
| OLD COMFORT RD | 3 | | Training | Equipment loading and tie down training | RD-2439-16 | 6/13/16 |
| OLD COMFORT RD | 3 | | Training | Equipment loading and tie down training | RD-2443-16 | 6/14/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Training | Backhoe/Front end loader. | RD-2494-16 | 6/20/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Training | Backhoe/front end loader training. | RD-2501-16 | 6/21/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Training | Backhoe/front end loader training. | RD-2510-16 | 6/22/16 |
| OLD COMFORT RD | 3 | Road and Bridge. | Training | Backhoe/front end loader training. | RD-2514-16 | 6/23/16 |
| <hr/> | | | | | | |
| Total WO's For Pct 4 | | 257 | | | | |

| <u>Route</u> | <u>Address</u> | <u>Location</u> | <u>Activity</u> | <u>Details</u> | <u>W.O. No</u> | <u>Date</u> |
|--------------------------|----------------|-----------------|-----------------|----------------|----------------|-------------|
| Total Work Orders | 390 | | | | | |



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

| | |
|--|---|
| COMMISSIONER COURT DATE: 7/25/2016 OPEN SESSION | |
| SUBJECT | EDC Quarterly Report |
| DEPARTMENT & PERSON MAKING REQUEST | Darrel L. Lux, County Judge Misty Mayo, President/CEO, Boerne Kendall County Economic Development Corporation |
| PHONE # OR EXTENSION # | 830-249-9343 ext 213 |
| TIME NEEDED FOR PRESENTATION | 10 minutes |
| WORDING OF AGENDA ITEM | Presentation of a report concerning ongoing activities of the Boerne Kendall County Economic Development Corporation. |
| REASON FOR AGENDA ITEM | To keep the Court and Kendall County updated on economic development activities. |
| IS THERE DOCUMENTATION | No |
| WHO WILL THIS AFFECT? | Countywide |
| ADDITIONAL INFORMATION | None |